



**Township of East Garafraxa**  
**Electronic Council Meeting Minutes**  
**Tuesday, February 14, 2023**

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The Council of the Township of East Garafraxa held an Electronic/Virtual Meeting of Council by video conference at 2:00 p.m. on February 14, 2023.

Members Present: Mayor Guy Gardhouse  
Deputy Mayor John Stirk  
Councillor Dave Halls  
Councillor Jeremy Zukowski

Members Absent: Councillor Lenora Banfield (With Notice)

Staff/Consultants Present: Susan Stone, Retiring CAO  
Peter Avgoustis, CAO  
Jessica Kennedy, Clerk  
Alan Selby, Treasurer  
Dave Knight, Director of Public Works  
Shannon Peart, Administration/Clerk's Dept.

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**1. Opening of Meeting**

Meeting called to order.

**2. Added Items (Late Submissions – If Any)**

Nothing at this time.

**3. Approval of Agenda**

**Resolution**

**MOVED BY HALLS, SECONDED BY ZUKOWSKI**  
**BE IT RESOLVED THAT**

The agenda be approved as circulated.

**CARRIED**

**4. Disclosure of Pecuniary Interest and General Nature Thereof**

Councillor Zukowski disclosed a pecuniary interest for Item [11.2.1](#) Winter Sand Report as he is an active employee of Greenwood Group of companies. Councillor Zukowski submitted a written Declaration prior to the meeting.

**5. Approval of Minutes**

5.1 Electronic Council Meeting Minutes for January 25, 2023

**Resolution**

**MOVED BY STIRK , SECONDED BY HALLS**  
**BE IT RESOLVED THAT**

The minutes of the Regular Electronic Council Meeting held January 25, 2023, be adopted as circulated.

**CARRIED**

5.2 Business arising from Minutes – None.

**6. Public Question Period**

Nothing at this time.

**7. Delegation(s) / Presentation(s)**

**7.1 Proclamation – Nonprofit Appreciation Week February 13 to 19, 2023**

**7.1.1 A Backgrounder of Nonprofit Appreciation Week in Dufferin County**

Mayor Gardhouse read the following proclamation:

Whereas Nonprofit Appreciation Week is an important opportunity to say thank you to a sector that goes above and beyond in supporting vulnerable people and strengthening communities;

Whereas the diversity of nonprofit programs – including food security, housing, mental health, support for seniors and caregivers, child and youth development, sports and recreation, faith, the environment, arts and culture – immeasurably enhances our quality of life;

Whereas there are more than 150 charities and nonprofit organizations serving families and individuals throughout Dufferin County, including East Garafraxa;

Whereas the people who work at nonprofits are known for their dedication, skill, compassion, teamwork and leadership, and have always been there when we have needed them the most;

Now therefore, I, Mayor Guy Gardhouse, on behalf of Council, do hereby proclaim February 13-19 to be Nonprofit Appreciation Week in East Garafraxa and encourage all residents to show their appreciation to the people who work in our community's charities and nonprofits.

**7.2 Proclamation –Human Trafficking Awareness Day February 22, 2023**

**7.2.1 Correspondence and Press Release**

Mayor Gardhouse read the following proclamation:

Whereas, the Rotary Club of Orangeville and Compass Community Church formed a volunteer-driven group called CryNot (Compass Rotary Youth – No Trafficking) to raise awareness and promote education about the threat of human trafficking in our area; and

Whereas, the mission of CryNot is to reduce and eliminate human trafficking by raising awareness, fostering collaboration among like groups and organizations, education, and equipping responsible adults with connections and resources available to defeat the Human Trafficking threat;

Now Therefore, I, Mayor Guy Gardhouse, on behalf of Council, do hereby proclaim February 22, 2023, as “Human Trafficking Prevention Awareness Day” in the Township of East Garafraxa.

**8. Public Meeting(s)**

Nothing at this time.

**9. Committee of Adjustment Hearing(s)**

Nothing at this time.

**10. Unfinished Business**

Nothing at this time.

**11. Public Works Department**

The following were received and/or dealt with:

11.1 **Director of Public Works Report(s)**

Dave Knight, Director of Public Works reported on public works matters. Discussed illegal dumping of material on Township and County Roads and advised that the matter has been reported to OPP.

11.2 **2023 Tenders**

11.2.1 Winter Sand Report

Councillor Zukowski left the meeting due to declaration of pecuniary interest for item 11.2.1.

**Resolution**

**MOVED BY HALLS, SECONDED BY STIRK**

**BE IT RESOLVED THAT**

The Director of Public Works report dated February 9, 2023 be received and accepted as presented and the 2023 Winter Sand tender to be awarded to Cox Construction Limited Guelph in the total bid amount of \$65,415.70 including taxes.

**CARRIED**

Councillor Zukowski returned to the Council Meeting.

11.2.2 Gravel Crushing Report

**Resolution**

**MOVED BY HALLS, SECONDED BY STIRK**

**BE IT RESOLVED THAT**

The Director of Public Works report dated February 9, 2023 be received and accepted as presented and the 2023 Gravel Crushing tender to be awarded to Dalton R. Lowe and Sons Construction Ltd. in the Total Bid Price of \$84,524.00 including tax.

**CARRIED**

11.2.3 Calcium Chloride Report

**Resolution**

**MOVED BY ZUKOWSKI, SECONDED BY STIRK**

**BE IT RESOLVED THAT**

The Director of Public Works report dated February 9, 2023 be received and accepted as presented and the 2023 Calcium Chloride tender to be awarded to Da-Lee Dust Control Ltd. in the total bid amount of \$147,828.00 including taxes.

**CARRIED**

**12. Treasury and Accounts**

The following were received and/or dealt with:

12.1 **Treasurer Report(s)**

Nothing at this time.

12.2 **2:15 p.m. – Draft Budget 2023 Presentation**

12.2.1 Draft Operating Budget Schedules 2023 & 2024

12.2.2 5-Year Capital Budget Schedules

12.2.3 Special Budget Meeting Date Discussion

Treasurer Alan Selby presented the Draft Budget 2023 PowerPoint presentation. Special Budget Meeting to be scheduled to go through the schedules in detail, questions be held until the Special Budget Meeting.

Mr. Selby presented an overview of the Draft Budget 2023 including draft budget figures; tax rate comparative data with surrounding comparable Townships; impacts on typical property and next steps.

Special Budget Meeting scheduled for February 28<sup>th</sup> at 10:00 a.m.

**Resolution**  
**MOVED BY HALLS, SECONDED BY STIRK**  
**BE IT RESOLVED THAT**

Council do hereby receive the 2023 Draft Budget presentation and corresponding Draft Budget documents;

And further that Council schedule a Special Electronic Budget Meeting for February 28, 2023, at 10:00 a.m.

**CARRIED**

- 12.3 **Grand Valley & District Fire Board**
- 12.3.1 2023 Approved Budget

**Resolution**  
**MOVED BY HALLS, SECONDED BY STIRK**  
**BE IT RESOLVED THAT**

Council do hereby support the Grand Valley and District Fire Board 2023 Approved Budget, as presented, in the amount of \$966,080.00 (\$579,731.00 Operating; \$386,349.00 Capital); East Garafraxa's share being \$95,604.76 Operating and \$56,456.31 Capital for a total of \$152,061.07.

**CARRIED**

- 12.4 **Grand Valley & District Community Centre Board**
- 12.4.1 2023 Proposed Budget

Councillor Zukowski reported that the Board has approved the 2023 Budget. Approved Budget to be provided.

- 12.5 **Municipal Property Assessment Corporation**
- 12.5.1 [MPAC's 2022 Municipal Partnership Report](#)

**13. Planning Department**

The following were received and/or dealt with:

**13.1 Development Update(s)**

CAO Peter Avgoustis provided an update on the upcoming Ontario Land Tribunal (OLT) conference call with respect to the Marsville Estates Inc. (MEI) appeals. Township Solicitor to attend, staff will not be in attendance.

**13.2 Municipal Comprehensive Review (MCR)**

13.2.1 [Schedule B - Community Settlement Areas](#)

13.2.2 [Schedule C - Prime Agriculture and Rural Areas](#)

13.2.3 [Schedule E - Natural Heritage Features](#)

13.2.4 [Schedule E1 - Natural Heritage System](#)

13.2.5 Maps & Schedules dated January 18, 2023 (pdf format)

CAO Susan Stone reported that the mapping provided in this agenda is satisfactory from the staff and consultant level. Mapping does match the Townships Official Plan and what Township Consultants had sent the County. Mapping will be sent to County Council in March.

Council to review mapping and advise if satisfactory.

- 13.3 **Town of Orangeville**
  - 13.3.1 Committee of Adjustment Notice of Hearing
    - 13.3.1.1 File No. A-01/23
  - 13.3.2 Committee of Adjustment Decision
    - 13.3.2.1 File No. A-01/23
- 13.4 **Township of Amaranth**
  - 13.4.1 Notice of Decision for Consent Application (B02-2023)
- 13.5 **County of Dufferin**
  - 13.5.1 Building Permit Listing to MPAC from December 2022 to January 2023

**14. County Council Business**

The following were received and/or dealt with:

- 14.1 **County Council Meeting(s)**
  - 14.1.1 [February 9, 2023 County Council Meeting Agenda](#)
    - 14.1.1.1 [Addendum](#)
  - Special Budget Meeting has been scheduled.
  - 14.1.2 [January 31, 2023 Joint Council Orientation Meeting Minutes](#)
- 14.2 **Accessibility**
  - 14.2.1 Joint Multi-Year Accessibility Plan 2022-2025

**Resolution**

**MOVED BY HALLS, SECONDED BY STIRK  
BE IT RESOLVED THAT**

Council do hereby adopt the Joint Multi-Year Accessibility Plan 2022-2025;  
And further that the plan be posted on the Township website accordingly.

**CARRIED**

**15. Committees**

The following were received and/or dealt with:

- 15.1 **Orangeville Fire Advisory Committee**
  - 15.1.1 February 7, 2023, Meeting Agenda
    - 15.1.1.1 2023 Presentation for Orangeville Fire Advisory Committee
  - 15.1.2 February 11, 2020, Meeting Minutes

CAO Peter Avgoustis reported that the Town of Orangeville have adopted their 2023 Budget.

- 15.2 **Dufferin Municipal Officers Association (DMOA)**
  - 15.2.1 December 2, 2022 Minutes
- 15.3 **Grand Valley Public Library**
  - 15.3.1 2023 Budget
  - 15.3.2 2022 Annual Report
  - 15.3.3 January 11, 2023 Minutes

**Resolution**

**MOVED BY ZUKOWSKI, SECONDED BY STIRK  
BE IT RESOLVED THAT**

Council do hereby support the Grand Valley Public Library 2023 Approved Budget, as presented, in the amount of \$388,627.00; East Garafraxa's share being \$42,175.00.

**CARRIED**

- 15.4 **Grand River Conservation Authority (GRCA)**
- 15.4.1 Summary of the General Membership Meeting – January 27, 2023
- 15.4.2 2023 Budget and Municipal Levy
  - 15.4.2.1 Budget Notification Letter dated January 25, 2023
  - 15.4.2.2 2023 Budget (Draft to January 27, 2023, General Board Meeting)
  - 15.4.2.3 Budget 2023 Staff Report – Draft #2 dated January 27, 2023
  - 15.4.2.4 Summary of Municipal Levy – 2023 Budget
- 15.4.3 Joint Board Representative
  - 15.4.3.1 Township of Southgate Resolution
- 15.5 **Credit Valley Conservation Authority (CVC)**
- 15.5.1 Notice of Meeting to Approve the 2023 Non-Matching Levy (2023 Budget)
- 15.5.2 Bill 23 Changes to the Conservation Authorities Act and O. Reg 596/22 (Prescribed Acts Regulation) Letter
- 15.6 **Lake Erie Source Protection Committee**
- 15.6.1 Membership Nomination for the 2022-2026 Term
  - 15.6.1.1 Township of Puslinch Resolution
  - 15.6.1.2 Township of Melancthon Resolution
  - 15.6.1.3 Township of Amaranth Resolution

Matter deferred to the February 28, 2023 Council meeting as municipal member nomination request letter has been received by the Lake Erie Source Protection Committee and will be included in the agenda package.

## 16. **General Business and Correspondence**

The following were received and/or dealt with:

- 16.1 **Ontario Farmland Trust**
- 16.1.1 2023 Farmland Forum Planning to Save the Soil,” Registration Open – March 23, 2023
- 16.2 **Headwaters Health Care Centre**
- 16.2.1 Board of Directors Recruitment

Mayor Gardhouse participating as a community member on the recruitment and retention task force Committee. Committee in preliminary stages at this time.
- 16.3 **Bill 23, More Homes Built Faster Act, 2022**
- 16.3.1 City of Hamilton Resolution
- 16.3.2 Town of Halton Hills Resolution
- 16.3.3 Town of Shelburne Letter dated January 24, 2023
  - 16.3.3.1 Township of Mulmur Resolution
- 16.4 **County of Huron**
- 16.4.1 Call to Action Letter – Review of the Cannabis Act
- 16.5 **City of Thunder Bay**
- 16.5.1 Bill 42 – Gender Affirming Healthcare Act Resolution
- 16.6 **Town of Petrolia**
- 16.6.1 School Board Election Resolution
- 16.7 **City of Brantford**
- 16.7.1 VIA Rail Cancellations Letter
- 16.8 **Township of Montague**
- 16.8.1 World Thinking Day in Support of Girl Guides Resolution
- 16.8.2 Support for Renfrew Inquest Resolution

- 16.9 **Township of Lanark Highlands**
- 16.9.1 Violence Against Women Letter and Resolution

**17. Added Items (Late Submission – If Any)**

Nothing at this time.

**18. New Business**

The following were received and/or dealt with:

- 18.1 **AMO 2023**
- 18.1.1 [Registration Now Open for 2023 Conference](#)

Council to let staff know if they would like to attend the conference.

**19. Closed Meeting**

Nothing at this time.

**20. By-Law(s)**

Nothing at this time.

**21. Confirming By-Law**

- 21.1 A By-Law to Confirm the Proceedings of the Council of The Corporation of the Township of East Garafraxa at its meeting held on February 14, 2023

**Resolution**

**MOVED BY HALLS, SECONDED BY ZUKOWSKI  
BE IT RESOLVED THAT**

Leave be given to introduce a By-Law to confirm the proceedings of the Council of the Corporation of East Garafraxa at its meeting held February 14, 2023, and that it be given the necessary readings and be passed and numbered 7-2023.

**CARRIED**

**22. Adjournment**

To meet again for the Regular Electronic Council Meeting on Tuesday, February 28, 2023, at 2:00 p.m., and the Special Electronic Budget Meeting on February 28, at 10:00 a.m. or at the call of the Chair.

**Resolution**

**MOVED BY HALLS, SECONDED BY ZUKOWSKI  
BE IT RESOLVED THAT**

Council do now adjourn to meet again for the Regular Electronic Council Meeting on Tuesday, February 28, 2023, at 2:00 p.m., and the Special Electronic Budget Meeting on February 28, 2023, at 10:00 a.m., or at the call of the Chair.

**CARRIED**

Jessica Kennedy (Original Signed)

Clerk

Guy Gardhouse (Original Signed)

Head of Council