



Township of East Garafraxa
Council Meeting Agenda
Meeting to be Held Electronically/Virtually
Tuesday, April 9, 2024 at 2:00 P.M.
[Zoom Meeting Registration Link](#)

1. Opening of Meeting

2. Approval of Agenda

Recommended Motion:

BE IT RESOLVED THAT: The agenda be approved as circulated.

3. Disclosure of Pecuniary Interest and General Nature Thereof

4. Approval of Minutes

4.1 Council Meeting Minutes

Please note that the Regular Council Meeting Minutes for March 26, 2024 will be included on the April 23, 2024 Council Meeting agenda.

4.2 Business arising from Minutes

5. Public Question Period 2:00 p.m.

*Questions to be sent by email to the Clerk at clerks@eastgarafraxa.ca no later than Monday, April 8, 2024, at noon.

6. Delegation(s) / Presentation(s) / Petition(s)

6.1 **Proclamation**

6.1.1 Headwaters Communities in Action National Volunteer Week April 14-20, 2024

6.2 **Orton Community Association**

6.2.1 Fence Installation at Orton Community Park Letter Dated March 28, 2024

6.3 **Wounded Warriors Canada**

6.3.1 Sponsorship Request – Ontario Edition of Canadian Military History

7. Statutory Public Meeting(s) – 4:00 p.m.

Recommended Motion:

BE IT RESOLVED THAT: Council do now hold a Statutory Public Meeting pursuant to the Planning Act, R.S.O. 1990, c. P.13, to consider the following application(s):

Consent Application B1-24 by applicant/owner Ken DeGrace for property location 072574 10th Line, Concession 10, Part Lots 19 and 20;

- 7.1 **Consent Application B1-24; 072574 10th Line**
- 7.1.1 Notice of Complete Application and Public Meeting
- 7.1.2 Fotenn Consulting Inc. Presentation

Recommended Motion:

BE IT RESOLVED THAT: Council do hereby adjourn the Public Meeting and resume regular business.

8. Unfinished Business

Nothing at this time.

9. Notice of Motion(s)

Nothing at this time.

10. Staff / Consultant Report(s)

- 10.1 **2023 Suppliers Payment List**
- 10.1.1 Staff Report dated April 9, 2024

Recommended Motion:

BE IT RESOLVED THAT: Council receives the 2023 Suppliers Payment List for information.

- 10.2 **Ministry of the Environment, Conservation and Parks**
- 10.2.1 Marsville Drinking Water System Inspection Report dated April 4, 2024

Recommended Motion:

BE IT RESOLVED THAT: Council receives the Marsville Drinking Water System Inspection Report dated April 4, 2024 for information and to be posted on the Township's website

11. County of Dufferin Business

- 11.1 **County Council Meeting(s)**
- 11.1.1 [April 11, 2024 County Council Meeting](#)
- 11.1.2 [March 14, 2024 Council Meeting Video \(YouTube\)](#)

- 11.2 **Official Plan Amendment No. 4**
- 11.2.1 Notice of Passing of By-Law 2024-14 dated March 26, 2024

12. Local Boards and Committees

- 12.1 **Grand Valley Public Library Board**
- 12.1.1 February 14, 2024 Meeting Minutes
- 12.2 **Grand River Conservation Authority (GRCA)**
- 12.2.1 Summary of General Meeting – March 22, 2024

- 12.3 **Public Health Wellington Dufferin Guelph**
- 12.3.1 Approval and Assistance with West Nile Larvicide Program

13. General Business and Correspondence
(Includes Municipalities within Dufferin County)

- 13.1 **Town of Orangeville**
- 13.1.1 Canada Carbon Rebate (CCR)
- 13.2 **Town of Shelburne**
- 13.2.1 Eradicating Islamophobia and Antisemitism
- 13.3 **Township of Melancthon**
- 13.3.1 Amendment to the Occupational Health and Safety Act to Clarify the Definition of Employer

14. New Business

Nothing at this time.

15. Closed Meeting

Nothing at this time.

16. By-Law(s)

Nothing at this time.

17. Confirming By-Law

Recommended Motion:

BE IT RESOLVED THAT: Leave be given to introduce a By-Law, being a By-Law to Confirm the Proceedings of the Council of the Corporation of the Township of East Garafraxa at its meeting held on April 9, 2024, and that it be given the necessary readings and be passed and numbered 17-2024.

18. Adjournment

Recommended Motion:

BE IT RESOLVED THAT: Council do now adjourn to meet again for the Regular Electronic Council Meeting on Tuesday, April 23, 2024, at 4:00 p.m., or at the call of the Chair.



TOWNSHIP OF EAST GARAFRAXA
065371 DUFFERIN COUNTY ROAD 3 • UNIT 2
EAST GARAFRAXA • ON • L9W 7J8
T: 226-259-9400 • TOLL FREE: 877-868-5967 • F: 1-226-212-9812
www.eastgarafraxa.ca

Proclamation

National Volunteer Week

April 14-20, 2024

April 9, 2024

WHEREAS, 24 million Canadians give their time through formal or informal types of volunteering, and locally 2723 individuals, and 179 member organizations are registered with VolunteerDufferin.ca; and

WHEREAS, volunteers in East Garafraxa mentor our children, support those feeling isolated, beautify our green spaces, and fundraise for our charitable organizations; and

WHEREAS, the theme for the celebration of National Volunteer Week 2024 is “Every Moment Matters,” volunteers in East Garafraxa share their time, skills, empathy and creativity with each and every contribution they make, at a moment when we need support more than ever before; and

WHEREAS, volunteers are vital to making a collective impact on the strength, inclusivity, quality of life and well-being of our communities; and

WHEREAS, East Garafraxa’s volunteers are individuals, families, workers, retirees, community members of all ages and backgrounds; and

WHEREAS, the collective result of the work done by our town’s volunteers is that East Garafraxa is a more desirable place to live; and

WHEREAS, volunteers serve on Boards, help host community festivals, stock shelves at food banks, deliver meals to seniors, help in schools, plant community gardens; and

WHEREAS, organizations in East Garafraxa that rely on volunteers are the fundamental backbone of what helps to make our community thrive;

NOW, THEREFORE, I, Guy Gardhouse, Mayor of East Garafraxa, do hereby proclaim April 14 - 20, 2024, as National Volunteer Week, and urge my fellow citizens to recognize the crucial role played by volunteers in our community.

Mayor Guy Gardhouse
Corporation of the Township of East Garafraxa



MAYORAL PROCLAMATION

WHEREAS, 24 million Canadians give their time through formal or informal types of volunteering, and locally 2723 individuals, and 179 member organizations are registered with VolunteerDufferin.ca; and

WHEREAS, volunteers in East Garafraxa mentor our children, support those feeling isolated, beautify our green spaces, and fundraise for our charitable organizations; and

WHEREAS, the theme for the celebration of National Volunteer Week 2024 is “Every Moment Matters,” volunteers in East Garafraxa share their time, skills, empathy and creativity with each and every contribution they make, at a moment when we need support more than ever before; and

WHEREAS, volunteers are vital to making a collective impact on the strength, inclusivity, quality of life and well-being of our communities; and

WHEREAS, East Garafraxa’s volunteers are individuals, families, workers, retirees, community members of all ages and backgrounds; and

WHEREAS, the collective result of the work done by our town’s volunteers is that East Garafraxa is a more desirable place to live; and

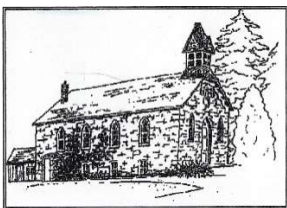
WHEREAS, volunteers serve on Boards, help host community festivals, stock shelves at food banks, deliver meals to seniors, help in schools, plant community gardens; and

WHEREAS, organizations in East Garafraxa that rely on volunteers are the fundamental backbone of what helps to make our community thrive;

NOW, THEREFORE, I, Guy Gardhouse, Mayor of East Garafraxa, do hereby proclaim April 14 - 20, 2024, as National Volunteer Week, and urge my fellow citizens to recognize the crucial role played by volunteers in our community.

Every Moment Matters | National Volunteer Week | April 14 - 20, 2024

Ca Compte Toujours | La Semaine de l’action bénévole | Du 14 au 20 Avril 2024



Orton Community Association
4 John Street,
East Garafraxa, ON L9W 7G4

March 28, 2024

East Garafraxa Council
Township of East Garafraxa
065371 Dufferin County Road 3
East Garafraxa, Ontario
L9W 7J8

RE: Fence Installation at Orton Community Park

Dear Mayor and Members of Council,

The Orton Community Association (OCA) requests that a fence be installed at the Orton Community Park, along the third baseline of the baseball field.

The baseball field is frequently used by the community from May to September. The OCA organizes a kids' baseball program, a weekly baseball game for adults, and other events using the baseball field. The baseball field and Orton Community Park are a tremendous asset to our community and are much appreciated by residents of Orton and surrounding areas.

Currently there is a fence along the first baseline of the baseball field, but no fence along the third baseline. The absence of the third baseline fence results in balls often needing to be retrieved from a swampy area of brush and trees between the Orton Community Park and the Grand River Conservation Authority property of the Elora-Cataract Trailway.

We believe that this poses a health and safety risk, especially for children, where having to hunt for balls in an area thick with brush and often dense with mosquitos and possibly ticks could result in injury or contraction of disease.

The OCA requests that a fence, similar in dimensions to the existing fence along the first baseline, be installed along the third baseline of the Orton Community Park, prior to the commencement of our baseball season in May.

With the permission of Council, the OCA will procure and oversee the installation of the fence, and pay all costs, if we are permitted to use the professional fence installer who installed the first baseline fence in 2022, using the same or similar materials to the existing fence.

We respectfully request that Council approve the OCA's request for permission to procure and install this fence in the Orton Community Park subject to the conditions described above or, alternatively, for the Township to procure and install the fence at the Township's expense.

Regards,

A handwritten signature in dark ink, appearing to read 'Michael Pearson', with a stylized, cursive script.

Michael Pearson
President
Orton Community Association

Jessica Kennedy

From: Clerks
Subject: FW: Wounded Warriors "Canadian Military History Guide Project" by Military Support Publications - TOWNSHIP OF EAST GARAFRAXA
Attachments: rates.pdf

From: Cathy Lebreton - Military Support <cathyl@militarysupport.ca>
Sent: Tuesday, March 19, 2024 1:01 PM
To: Clerks <clerks@eastgarafraxa.ca>
Subject: Wounded Warriors "Canadian Military History Guide Project" by Military Support Publications - TOWNSHIP OF EAST GARAFRAXA

Dear Mayor & Council,

Thank you for your interest in information regarding **Military Support Publications' Canadian Military History Guide Project**, in support of **Wounded Warriors Canada**.

Wounded Warriors provides mental health services for our injured veterans, first responders, and their families each year. Through a range of clinically facilitated programs that has been developed to support their unique needs. These programs support individuals, couples, spouses, surviving family members, and children of those who serve, or have served our country and communities. **Results are life-changing and at times, lifesaving.**

We would like your support by sponsoring the **Ontario Edition** of our series of Canadian Military History Guides by purchasing an **advertisement**.

Please find enclosed a letter outlining the project's details with pricing for our display ads.

Please don't hesitate to contact me if you require any additional information.

I look forward to hearing from you.

Cathy LeBreton

Military Support Publications

1-855-559-5056



This e-mail and any attachment(s) is for authorized use by the intended recipient(s) only. If you are not the intended recipient, you are hereby notified that any review, retransmission, conversion to hard copy, copying, circulation or any other use of this message and any attachments is strictly prohibited. If you are not the intended recipient, please notify the sender immediately and delete this e-mail and any attachment(s). Thank you. Ref [ED071422139]



Canadian Military History Guide

Dear Sir/Madam

Thank you for interest in our **Canadian Military History Guide Project** in support of **Wounded Warriors Canada**.

Military Support Publications is an organization dedicated to supporting Canada's Veterans and is coordinating a special project to benefit Wounded Warriors.

We are proud to be producing a series of Digital **Canadian Military History Guides** with original articles from Canada's storied Military History. The **Ontario Edition** will be sponsored by support from **Ontario's business community**. All editions will be available to view online at www.militarysupport.ca and www.woundedwarriors.ca by January 2025.

Wounded Warriors provides life changing mental health services for thousands of Canada's injured Veterans, Police Officers, Fire Fighters, other First Responders, and their families every year.

The results are life changing and, at times, life saving.

Supporting Wounded Warriors leads to better access to care and a shared understanding that help is available.

Whether you supported this project by purchasing an advertisement, or acted as a project sponsor, your support helps make a difference.

For further information please contact our **Project Office** at **1-855-559-5056(Toll Free)**.
Thank you for your consideration and/or support.

Respectfully,

Mark T. Fenety
Executive Director
Military Support Publications

Stephen Topham
Project Coordinator
Wounded Warriors Canada



“Canadian Military History Guide Advertisement price list”

Prices are the same for b&w or colour!!

Advertisement Size	Price		HST		Total
2 Page spread	\$ 2,590.00	+	\$ 336.70	=	\$ 2,926.70
Outside Back Cover	\$ 1,995.00	+	\$ 259.35	=	\$ 2,254.35
Inside Front Cover	\$ 1,695.00	+	\$ 220.35	=	\$ 1,915.35
Inside Back Cover	\$ 1,695.00	+	\$ 220.35	=	\$ 1,915.35
Full Page (7"x 9.735")	\$ 1,295.00	+	\$ 168.35	=	\$ 1,463.35
1/2 Page (7"x 4.735")	\$ 795.00	+	\$ 103.35	=	\$ 898.35
1/4 Page (3.375"x 4.735")	\$ 495.00	+	\$ 64.35	=	\$ 559.35
1/10 Page (3.375"x 1.735")	\$ 295.00	+	\$ 38.35	=	\$ 333.35

G.S.T. Registration # 796619427 RT0001



► **Please Make Cheques Payable to** ◄
Military Support WW Guide (MSPWW GUIDE)
 PO Box 8001 Stn T CSC
 Ottawa, ON
 K1g 3h6



Note: Digital Guide size will be a full 8 ½ " X 11".

Any advertiser purchasing a ¹/₁₀th Page size advertisement and up will receive a complimentary certificate of appreciation. Our digital guide will be available for viewing or downloading on our website, <http://woundedwarriors.ca> and www.militarysupport.ca



CORPORATION OF THE TOWNSHIP OF EAST GARAFRAXA
065371 Dufferin County Road 3, Unit 2 • East Garafraxa ON • L9W 7J8
T: 226-259-9400 • Toll Free: 877-868-5967 • F: 1-226-212-9812
clerks@eastgarafraxa.ca • www.eastgarafraxa.ca

**NOTICE OF RECEIPT OF A COMPLETE APPLICATION & NOTICE OF A PUBLIC MEETING
TO CONSIDER AN APPLICATION FOR CONSENT UNDER THE PLANNING ACT**

March 20, 2024

An electronic/virtual Public Meeting will be held to consider the following application for a proposed Consent:

Application Number:	B3-24	Related Application(s):	NA
Statutory Public Meeting/Council Meeting:	April 9, 2024 at 4:00 p.m. Please note the Public Meeting will be held electronically/virtually through Zoom (video conference). If you wish to view and/or participate at the meeting, please visit the Township website to register (link is in the Calendar under the applicable date).		
Owner/Applicant:	Ken DeGrace		
Location:	072574 10 th Line, Concession 10, Part Lots 19 and 20	Existing Area:	60.1 ha / 148.5 ac (provided by the applicant)
Area to be Severed:	0.5 ha / 1.3 ac (provided by the applicant)	Area to be Retained:	59.6 ha / 147.2 ac (provided by the applicant)
Current Zoning:	Agricultural (A)	Current Official Plan:	Agricultural
Purpose:	Consent application to sever a surplus farm dwelling an area of 0.5 ha/1.3 ac from an existing 60.1 ha/ 148.5 ac site zoned Agricultural (A). Retained parcel will be 59.6 ha/147.2 ac.		

For additional information with respect to the application please contact Township Planning Consultant:

Jennifer Maestre, MCIP RPP, Associate, Fotenn Consultants Inc.
416-789-4530 ext. 16
jmaestre@eastgarafraxa.ca

Background material/documents are available for review at the Township Office during office hours.

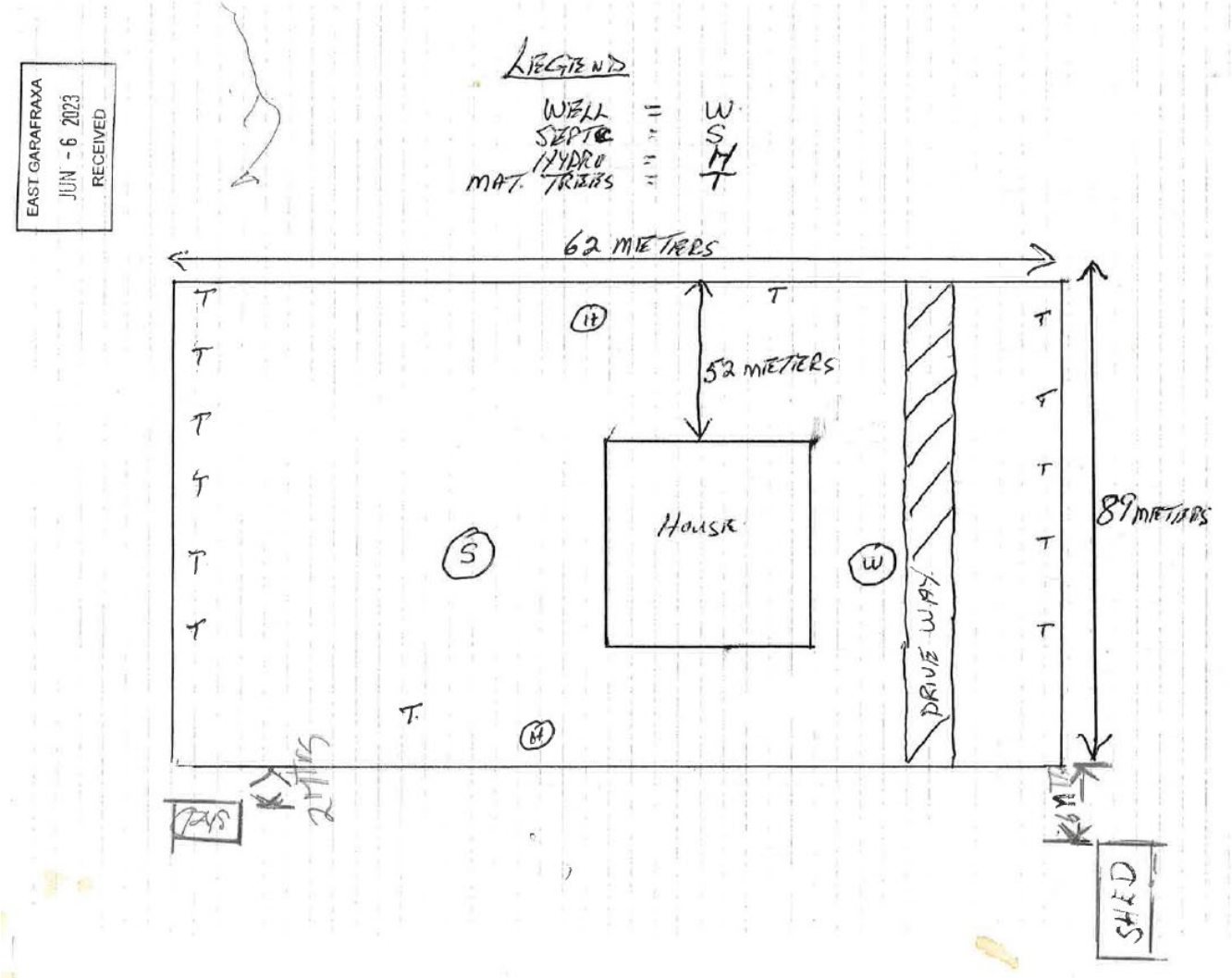
PUBLIC MEETING: You are entitled to view and/or participate orally at the electronic public meeting regarding the proposed consent application, please contact the Clerk of the Township of East Garafraxa at 226-259-9400 ext. 204 or clerks@eastgarafraxa.ca for more information on how to participate. Written comments will be accepted for consideration by Council prior to Council making a decision on the application. You may forward your written comments to the Clerk at the address shown above.

FAILURE TO MAKE WRITTEN SUBMISSIONS: If a person or public body has the ability to appeal the decision of the Council of the Township of East Garafraxa in respect of the proposed consent to the Ontario Land Tribunal but does not make written submissions to Council of the Township of East Garafraxa before it gives or refuses to give a provisional consent, the Tribunal may dismiss the appeal.

DECISION: If you wish to be notified of the Decision of the Council of the Township of East Garafraxa on the proposed consent you must submit a written request to the Township of East Garafraxa at the address above noted. This will also entitle you to be advised of a possible Ontario Land Tribunal Hearing



Consent Sketch (provided by the applicant):



For illustration purposes only. This is not a plan of survey.

Location Map:



For illustration purposes only. This is not a plan of survey.



STATUTORY PUBLIC MEETING

Consent Applications B3-24

072574 10th Line, CON 10, Part Lots 19 & 20

April 9, 2024

4:00 pm

Agenda

- Aerial Photo
- Application Overview
- Severance Sketch
- Official Plan Designation
- Zoning By-law
- Submission Circulation
- Next Steps

Aerial Photo

072574 10th Line

Township of East Garafraxa



3/15/2024, 1:43:42 PM

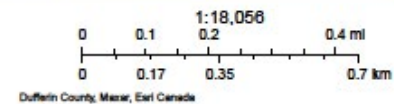
— Road Labels

— Road Centerlines

— MUNICIPAL ROAD

□ Assessment Lot Parcels (Planning)

■ Dufferin County Municipal Boundaries



Township of East Garafraxa
Township of East Garafraxa

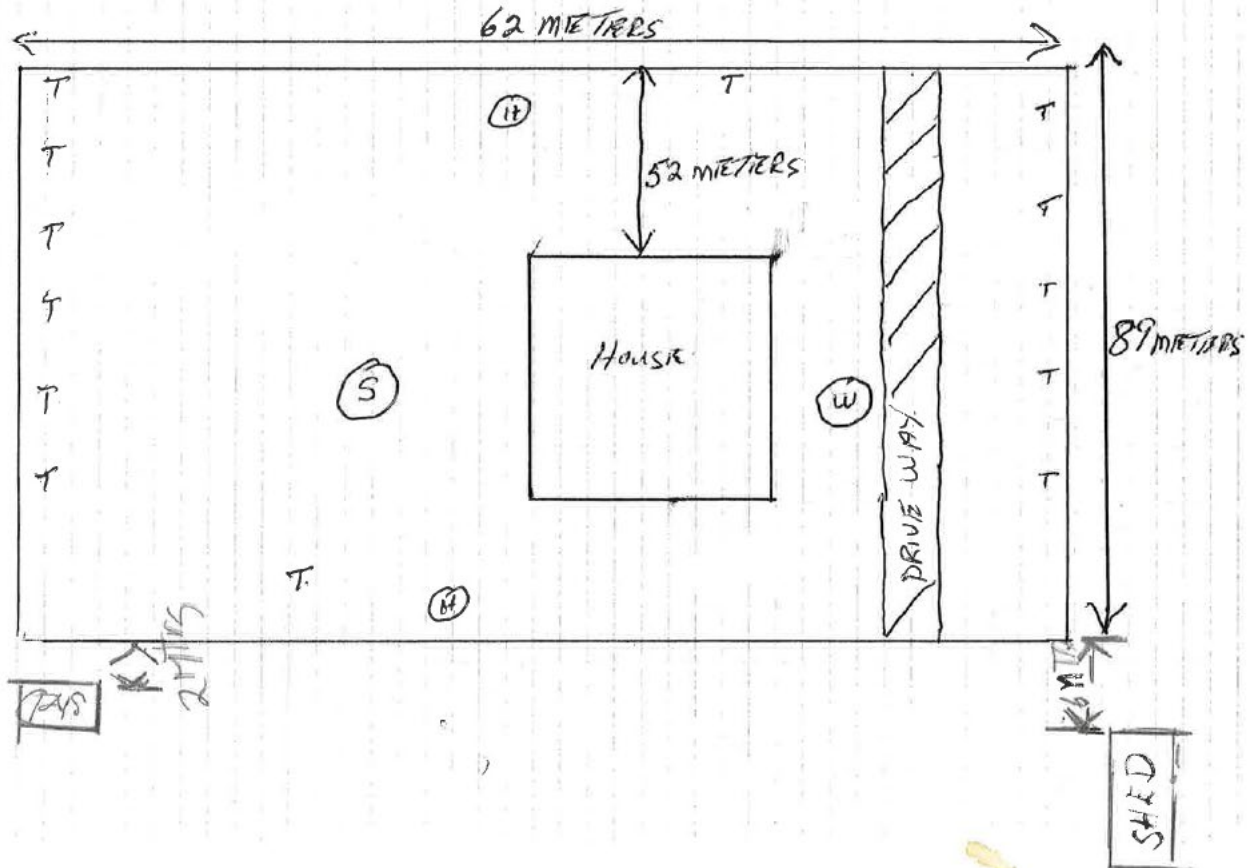
Consent Application B3-24

Owner/ Applicant	Ken Degrace
Location	072574 10 th Line, Concession 10, Part Lots 19 & 20
Property Area	60.1 ha/ 148.5 ac (as provided by the applicant)
Purpose of the Application	Consent application to sever a surplus farm dwelling an area of 0.5 ha/1.3 ac from an existing 60.1 ha/ 148.5 ac site zoned Agricultural (A). Retained parcel will be 59.6 ha/ 147.2 ac.

Severance Sketch

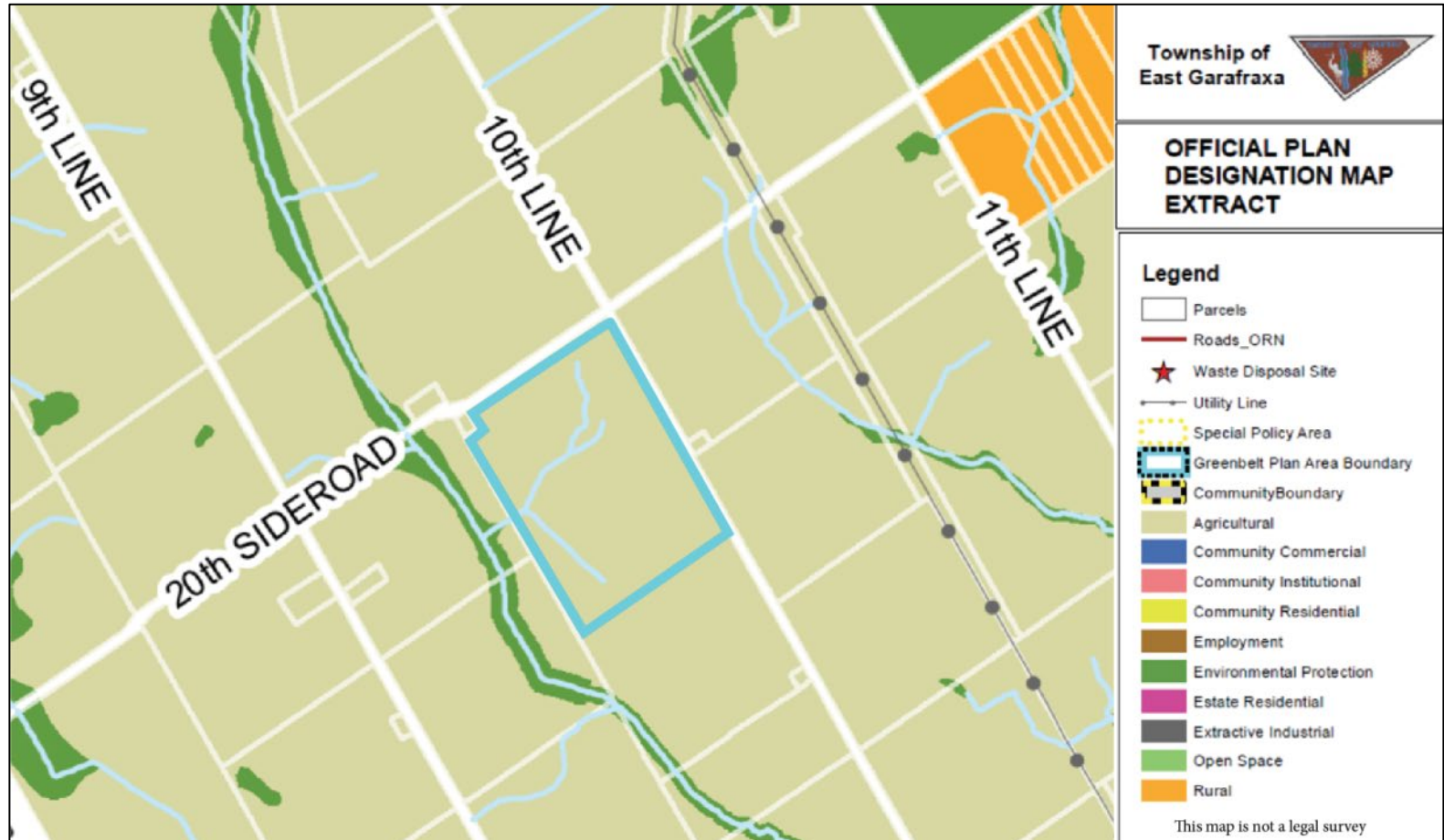
EAST GARAFAXA
JUN - 6 2023
RECEIVED

LEGEND
WELL = W
SEPTIC = S
HYDRO = H
MAT. TREES = T



Official Plan Designation

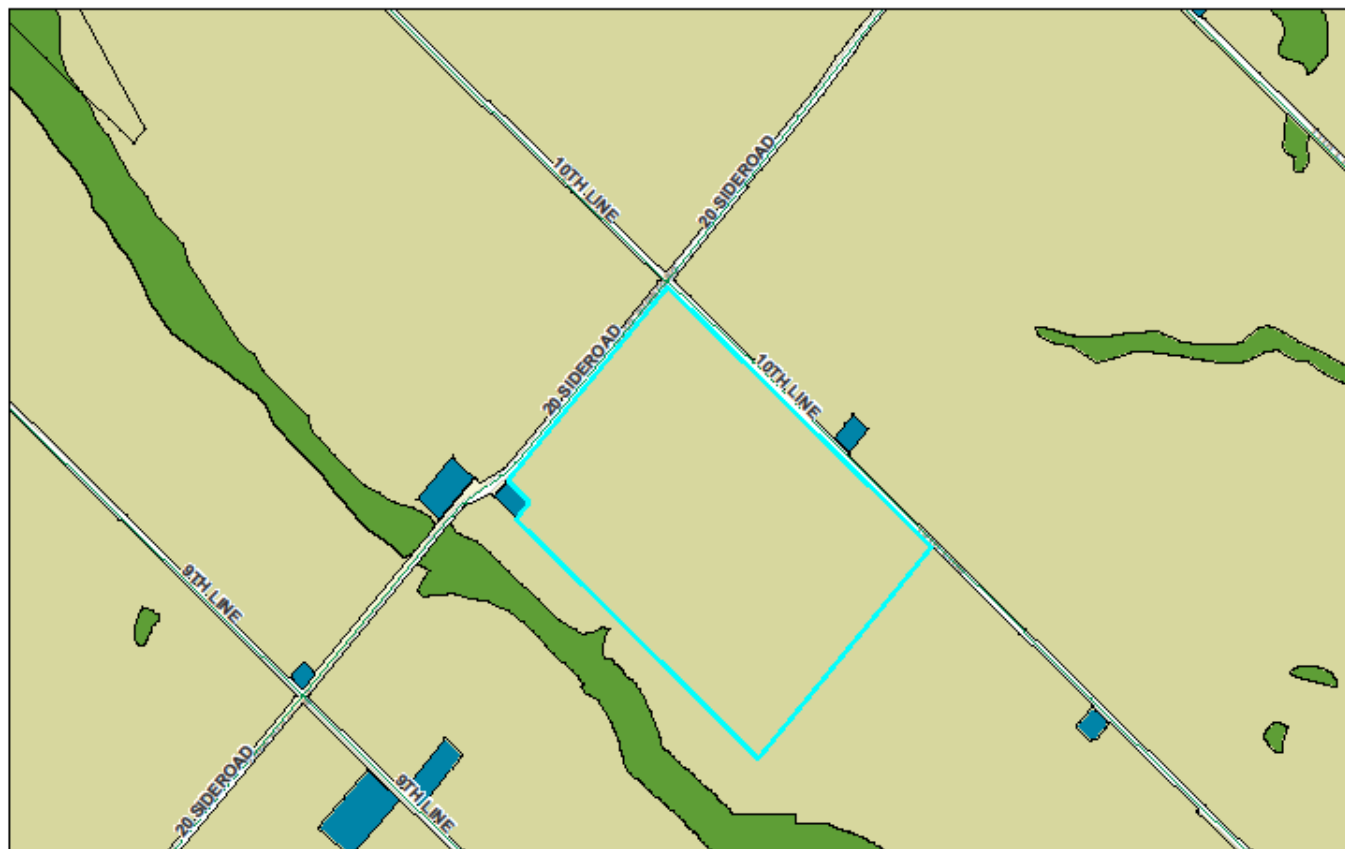
Agricultural



Zoning By-law 60-2004

Agricultural (A)

Township of East Garafraxa: Zoning Map Extract



3/15/2024, 1:52:43 PM

— Road Labels
East Garafraxa Zoning
Agricultural
Environmental Protection
Rural Residential

1:18,056
0 0.1 0.2 0.4 mi
0 0.17 0.35 0.7 km

Eari Community Maps Contributors, Province of Ontario, Eari Canada, Eari, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METANASA, USGS,

Township of East Garafraxa
Township of East Garafraxa

Submission Circulation

B3-24

The application was circulated to prescribed agencies on March 20 2024 and with property owners within 60 metres of the property in accordance with the *Planning Act*.

Since preparing this presentation, no comments have been received.

Next Steps

Fotenn Planning + Design, on behalf of the Township, has circulated the file and are expecting comments back by April 2, 2024.

We anticipate this application coming back to Council for decision tentatively on April 23, 2024.

Appeal Procedure:

The applicant, the Minister, a specified person or any public body may, not later than 20 days after the giving of notice of decision as required under subsection (17) of the *Planning Act*, is completed, appeal the decision or any condition imposed by Council.



**CORPORATION OF THE
TOWNSHIP OF EAST GARAFRAXA**

STAFF REPORT

TO: Council
FROM: Peter Avgoustis, CAO
REPORT DATE: March 27, 2024
MEETING DATE: April 9, 2024
SUBJECT: 2023 Suppliers Payment List

RECOMMENDATION:

BE IT RESOLVED THAT:

Council receives the 2023 Suppliers Payment List for information.

PURPOSE:

This report provides transparency in disclosing payments of \$5,000 or more made to non-government suppliers for goods or services purchased by the Township for fiscal year 2023.

BACKGROUND AND DISCUSSION:

The Township purchases a significant amount of goods and services from external organizations as part of ensuring the delivery of municipal programs and services. The attached list identifies the private and non-profit sectors that had received payments of at least \$5,000 in 2023.

Of special note specific to the Township External Consultants and Professionals, some of the funds paid out are reimbursed by charging back development application fees and not impacting the Township's budget. However, as the Township requires all applicants to use these firms exclusively for their development proposals, they meet the definition of suppliers.

This report is a form of routine disclosure for public transparency purposes.

EXTERNAL CONSULTATION:

N/A

FINANCIAL IMPACTS:

N/A

Respectfully Submitted,

Peter C. Avgoustis

Chief Administrative Officer (CAO)

Attachments: List of Supplier Payments over \$5,000

ARTHURS FUEL	\$ 5,644.22
J'S TREE SERVICE	\$ 5,915.40
AMBERLEY GAVEL LTD.	\$ 6,113.58
STINSON EQUIPMENT LIMITED	\$ 6,323.52
AGRECOMM APPRAISAL GROUP I	\$ 6,780.00
COGECO CONNEXION INC.	\$ 7,308.60
AGAPIK9 INC	\$ 7,473.59
ORTON COMMUNITY ASSOCIATIO	\$ 7,700.00
GROUNDED SOLUTIONS SERVIC	\$ 7,765.93
POSTAGE BY PHONE	\$ 8,000.00
CG EQUIPMENT RENTALS	\$ 8,192.50
ALLTREE SERVICES	\$ 8,362.00
MILTON TRUCK EQUIPPERS	\$ 8,407.20
VALLEY BLADES LIMITED	\$ 8,576.35
ECKLER	\$ 8,588.89
VIKING CIVES LTD.	\$ 8,758.23
CONSEIL SCOLAIRE VIAMONDE	\$ 8,938.06
PATRICIA L. SPOULE WARD LAW	\$ 9,338.12
BELL MOBILITY INC.	\$ 10,644.49
MTAG PARALEGAL PROF. CORP.	\$ 11,885.40
HYDRO ONE NETWORKS INC.	\$ 13,111.26
KELLER ENGINEERING	\$ 13,554.35
STOVEL AND ASSOCIATES INC.	\$ 13,642.50
USTI CANADA, INC.	\$ 15,540.43
NEPTUNE SECURITY SERVICES I	\$ 15,626.54
COMMUNITY LIVING DUFFERIN	\$ 17,002.08
JADE EQUIPMENT CO. LTD	\$ 17,988.01
MICHELIN NORTH AMERICA (CAN	\$ 18,474.75
COMPASS MINERALS CANADA	\$ 22,428.76
FINE LINE MARKINGS	\$ 27,743.76
PRYDE TRUCK SERVICE LTD.	\$ 33,361.08
RLB LLP	\$ 35,934.01
DUFFERIN WATER CO. LTD.	\$ 36,483.19
COMMUNITY LIVING DUFFERIN	\$ 36,755.91
THE MURRAY GROUP LIMITED	\$ 37,542.70
MIKE NIND	\$ 41,329.75
PARK N PLAY DESIGN COMPANY	\$ 67,053.20
GREENWOOD AGGREGATES CO	\$ 69,382.65
MACAULAY SHIOMI HOWSON LTD	\$ 89,753.31
OSTIC INSURANCE BROKERS LIM	\$ 122,794.36
BRYAN'S FUEL	\$ 134,934.85
SUN LIFE ASSURANCE COMPANY	\$ 136,638.80
DA-LEE DUST CONTROL LTD.	\$ 144,091.36
DALTON R. LOWE AND SONS CON	\$ 166,543.35
THOMSON ROGERS LAWYERS	\$ 194,613.88
R.J. BURNSIDE & ASSOCIATES LI	\$ 434,145.01
Report Totals	\$ 2,117,185.93

**Ministry of the
Environment, Conservation
and Parks**
*Drinking Water and
Environmental Compliance
Division*

West Central Region

Guelph District Office
1 Stone Road West
4th Floor
Guelph, ON N1G 4Y2
Tel.: 519 826-4256
Fax: 519 826-4286

**Ministère de l'Environnement de
la Protection de la nature et des
Parcs**
*Division de la conformité en matière
potable et d'environnement*

Direction régionale du Centre-
Ouest

Bureau de district de Guelph
1, chemin Stone ouest
4^e étage
Guelph, ON N1G 4Y2
Tél.: 519 826-4256
Téléc: 519 826-4286



April 4, 2024

****Sent via email****

Township of
East Garafraxa
0653371 Dufferin Road 3, Unit #2
East Garafraxa, ON
L9W 7J8

Attention: Mr. Peter Avgoustis, CAO

Re: Marsville Drinking Water System Inspection Report
Waterworks #210002183, Our File: SI DU EG GR 540

On February 22, 2024 the Marsville Drinking Water System was inspected by the Ministry of the Environment, Conservation and Parks. The inspection followed the detailed inspection protocol to assess compliance with the Safe Drinking Water Act legislation. The report is based on conditions encountered at the time of inspection, and subsequent follow-up. Please find attached a copy of the Inspection Report #1-188832059.

Any items under the heading “Non-Compliance with Regulatory Requirements and Actions Required” are linked to incidents of non-compliance with regulatory requirements contained within the Act, a regulation, or site-specific approvals, licenses, permits, orders or instructions.

In order to measure individual inspection results, the Ministry has established an inspection compliance risk framework based on the principles of the Inspection, Investigation & Enforcement (II&E) Secretariat and advice of internal/external risk experts. The Inspection Summary Rating Record (IRR), included as part of the inspection report, provides the Ministry, the system owner and the local Public Health Units with a summarized quantitative measure of the drinking water system’s annual inspection and regulated water quality testing performance. IRR ratings are published (for the previous inspection year) in the Ministry’s Chief Drinking Water Inspectors’ Annual Report. If you have any questions or concerns regarding the rating, please contact Lisa Williamson, Water Compliance Supervisor, at 226-979-8468.

Section 19 of the Safe Drinking Water Act (Standard of Care) creates a number of obligations for individuals who exercise decision-making authority over municipal drinking water systems. Please be aware that the Ministry has encouraged such individuals, particularly municipal councilors, to take steps to be better informed about the drinking water systems over which they have decision-making authority. These steps could include asking for a copy of this inspection report and a review of its findings. Further information about Section 19 can be found in "Taking Care of Your Drinking Water: A guide for members of municipal council" found on the Ministry of the Environment, Conservation and Parks website at www.ontario.ca.

If you wish to discuss the results of the inspection in more detail, please feel free to contact me at (519) 837-7457.

Yours truly,

Signature: (Provincial Officer)


Carola Serwotka
Provincial Officer
Drinking Water and Environmental Compliance Division
Guelph District Office
West Central Region

c.c.

Joe Miedema, Dufferin Water Co. Ltd. (email)
Phil Wong, Manager, Health Protection Division, Wellington, Dufferin, Guelph Health Unit (email)
Lisa Williamson, Water Compliance Supervisor, MECP
Guelph District Office File: SI DU EG GR 540, Marsville DWS
Electronic Binder



MARSVILLE SUBDIVISION DRINKING WATER SYSTEM

Physical Address: LOT:5, CONCESSION:13,
GEOTOWNSHIP:GARAFRAXA, ,
EAST GARAFRAXA, ON

INSPECTION REPORT

System Number: 210002183
Entity: DUFFERIN WATER CO LTD
TOWNSHIP OF EAST
GARAFRAXA
Inspection Start Date: February 22, 2024
Site Inspection Date: February 22, 2024
Inspection End Date: March 25, 2024
Inspected By: Carola Serwotka
Badge #: 808

Signature: (Provincial Officer)



(signature)

INTRODUCTION

Purpose

This announced, focused inspection was conducted to confirm compliance with Ministry of the Environment, Conservation and Parks' (MECP) legislation and conformance with ministry drinking water policies and guidelines.

Scope

The ministry utilizes a comprehensive, multi-barrier approach in the inspection of water systems that focuses on the source, treatment, and distribution components as well as management and the operation of the system.

The inspection of the drinking water system included both the physical inspection of the component parts of the system listed in section 4 "Systems Components" of the report and the review of data and documents associated with the operation of the drinking water system during the review period.

This drinking water system is subject to the legislative requirements of the Safe Drinking Water Act, 2002 (SDWA) and regulations made therein, including Ontario Regulation 170/03, "Drinking Water Systems" (O. Reg. 170/03). This inspection has been conducted pursuant to Section 81 of the SDWA.

This inspection report does not suggest that all applicable legislation and regulations were evaluated. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

Facility Contacts and Dates

The Marsville Drinking Water System (DWS #220002183) is a small drinking water system and is owned by the Township of Amaranth and operated by Dufferin Water Co. Ltd.

The Marsville Drinking Water System is a Class 2 Water Distribution and Supply Subsystem (WDSS) with certificate #25, and was issued on May 13, 1992. Marsville is located 10 km north of Hillsburgh, Ontario.

The announced, focussed inspection began on February 22, 2024 at the Marsville Water Treatment Plant with the attendance of the ORO. The inspection period for this inspection was October 19, 2022 to February 22, 2024.

Systems/Components

All locations associated with primary disinfection were visited as part of this inspection. The following sites were visited as part of the inspection of the drinking water system:

- The Marsville Treatment plant building
- Wells #1 and #2

Permissions/Approvals

This drinking water system was subject to specific conditions contained within the following permissions and/or approvals (please note this list is not exhaustive) at the time of the inspection in addition to the requirements of the SDWA and its regulations:

Municipal Drinking Water Licence Number 243-101 (Issue Number 4) and Drinking Water Works Permit Number 243-201 (Issue Number 5) were both issued on December 1, 2020.

Permit To Take Water (PTTW) 8328-BQNRXE was issued on July 3, 2020 with an expiry of May 31, 2030.

NON-COMPLIANCE

This should not be construed as a confirmation of full compliance with all potential applicable legal requirements. These inspection findings are limited to the components and/or activities that were assessed, and the legislative framework(s) that were applied. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

If you have any questions related to this inspection, please contact the signed Provincial Officer.

RECOMMENDATIONS

This should not be construed as a confirmation of full conformance with all potential applicable BMPs. These inspection findings are limited to the components and/or activities that were assessed, and the legislative framework(s) that were applied. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

If you have any questions related to this inspection, please contact the signed Provincial Officer.

INSPECTION DETAILS

This section includes all questions that were assessed during the inspection.

Ministry Program: DRINKING WATER | **Regulated Activity:** DW Municipal Residential

Question ID	DWMR1000000	Question Type	Information
Legislative Requirement(s): Not Applicable			
Question: Does this drinking water system provide primary disinfection?			
Compliance Response(s)/Corrective Action(s)/Observation(s): This drinking water system provides for both primary and secondary disinfection and distribution of water. The Marsville Drinking Water System uses chlorination for primary and secondary disinfection.			

Question ID	DWMR1007000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 1-2 (1);			
Question: Is the owner maintaining the production well(s) in a manner sufficient to prevent entry into the well of surface water and other foreign materials?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner was maintaining the production well(s) in a manner sufficient to prevent entry into the well of surface water and other foreign materials. The wells are inspected bi-annually where the cap, vents and grading around the well are checked.			

Question ID	DWMR1009000	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Are measures in place to protect the groundwater and/or GUDI source in accordance with any MDWL and DWWP issued under Part V of the SDWA?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Measures were in place to protect the groundwater and/or GUDI source in accordance with the Municipal Drinking Water Licence and Drinking Water Works Permit issued under Part V of the SDWA.			

--

Question ID	DWMR1014000	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Is there sufficient monitoring of flow as required by the MDWL or DWWP issued under Part V of the SDWA?			
Compliance Response(s)/Corrective Action(s)/Observation(s): There was sufficient monitoring of flow as required by the Municipal Drinking Water Licence or Drinking Water Works Permit issued under Part V of the SDWA.			

Question ID	DWMR1016000	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Is the owner in compliance with the conditions associated with maximum flow rate or the rated capacity conditions in the MDWL issued under Part V of the SDWA?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner was in compliance with the conditions associated with maximum flow rate or the rated capacity conditions in the Municipal Drinking Water Licence issued under Part V of the SDWA. According to flow data provided from 2023, the summary of average and maximum daily flow data below shows that compliance conditions were met: Well 1: Average - 20 m3/d or 11% of the capacity limit, Maximum - 60 m3/d or 33% of the capacity limit Well 2: Not used			

Question ID	DWMR1018000	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Has the owner ensured that all equipment is installed in accordance with Schedule A and Schedule C of the Drinking Water Works Permit?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner had ensured that all equipment was installed in accordance with Schedule A and Schedule C of the Drinking Water Works Permit.			

Question ID	DWMR1114000	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Does the owner have evidence that, when required, all legal owners associated with the DWS were notified of the requirements of the Licence & Permit?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner had evidence that required notifications to all legal owners associated with the Drinking Water System had been made during the inspection period.			

Question ID	DWMR1025000	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Were all parts of the drinking water system that came in contact with drinking water (added, modified, replaced or extended) disinfected in accordance with a procedure listed in Schedule B of the Drinking Water Works Permit?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All parts of the drinking water system were disinfected in accordance with a procedure listed in Schedule B of the Drinking Water Works Permit.			

Question ID	DWMR1023000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 1-2 (2);			
Question: Do records indicate that the treatment equipment was operated in a manner that achieved the design capabilities required under Ontario Regulation 170/03 or a DWWP and/or MDWL issued under Part V of the SDWA at all times that water was being supplied to consumers?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Records indicated that the treatment equipment was operated in a manner that achieved the design capabilities required under O. Reg. 170/03 or a Drinking Water Works Permit and/or Municipal Drinking Water Licence issued under Part V of the SDWA at all times that water was being supplied to consumers. At the time of the inspection, free chlorine residual was measured in the treatment building was 1.56 mg/L and in the distribution system it was 1.46 mg/L. The lowest free chlorine residual measured in the water treatment building was 0.92 mg/L			

Question ID	DWMR1024000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 1-2 (2);			
Question: Do records confirm that the water treatment equipment which provides chlorination or chloramination for secondary disinfection purposes was operated as required?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Records confirmed that the water treatment equipment which provides chlorination or chloramination for secondary disinfection purposes was operated so that at all times and all locations in the distribution system the chlorine residual was never less than 0.05 mg/l free or 0.25 mg/l combined. The lowest free chlorine residual measured in the distribution system was 0.70 mg/L			

Question ID	DWMR1034000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 7-2 (5); SDWA O. Reg. 170/03 7-2 (6);			
Question: Is the secondary disinfectant residual measured as required for the small municipal residential distribution system?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The secondary disinfectant residual was measured as required for the small municipal residential distribution system.			

Question ID	DWMR1030000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 7-2 (1); SDWA O. Reg. 170/03 7-2 (2);			
Question: Is primary disinfection chlorine monitoring being conducted at a location approved by MDWL and/or DWWP issued under Part V of the SDWA, or at/near a location where the intended CT has just been achieved?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Primary disinfection chlorine monitoring was conducted at a location approved by Municipal Drinking Water Licence and/or Drinking Water Works Permit issued under Part V of the SDWA, or at/near a location where the intended CT has just been achieved. The minimum free chlorine residual required according to the MDWL for 2-log removal was 0.162 mg/L. At the time of the inspection, free chlorine residual was measured in the treatment building was 1.56 mg/L.			

Question ID	DWMR1035000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 6-5 (1)1-4; SDWA O. Reg. 170/03 6-5 (1)5-10;			
Question: Are operators examining continuous monitoring test results and are they examining the results within 72 hours of the test?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Operators were examining continuous monitoring test results and they were examining the results within 72 hours of the test. Operators review and download continuous data every Monday, Wednesday and Friday.			

Question ID	DWMR1038000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 6-5 (1)1-4;			
Question: Is continuous monitoring equipment that is being utilized to fulfill O. Reg. 170/03 requirements performing tests for the parameters with at least the minimum frequency specified in the Table in Schedule 6 of O. Reg. 170/03 and recording data with the prescribed format?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Continuous monitoring equipment that was being utilized to fulfill O. Reg. 170/03 requirements was performing tests for the parameters with at least the minimum frequency specified in the Table in Schedule 6 of O. Reg. 170/03 and recording data with the prescribed format. Records reviewed showed that continuous data was recorded every 4 minutes.			

Question ID	DWMR1037000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 6-5 (1)1-4; SDWA O. Reg. 170/03 6-5 (1)5-10; SDWA O. Reg. 170/03 6-5 (1.1);			
Question: Are all continuous monitoring equipment utilized for sampling and testing required by O. Reg. 170/03, or MDWL or DWWP or order, equipped with alarms or shut-off mechanisms that satisfy the standards described in Schedule 6?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All continuous monitoring equipment utilized for sampling and testing required by O. Reg. 170/03, or Municipal Drinking Water Licence or Drinking Water Works Permit or order, were equipped with alarms or shut-off mechanisms that satisfy the standards described in Schedule 6. On the day of the inspection, several simulated alarm situations were tested and the			

equipment shut-down as required.

Question ID	DWMR1040000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 6-5 (1)1-4; SDWA O. Reg. 170/03 6-5 (1)5-10;			
Question: Are all continuous analysers calibrated, maintained, and operated, in accordance with the manufacturer's instructions or the regulation?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All continuous analysers were calibrated, maintained, and operated, in accordance with the manufacturer's instructions or the regulation.			

Question ID	DWMR1108000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 6-5 (1)1-4; SDWA O. Reg. 170/03 6-5 (1)5-10; SDWA O. Reg. 170/03 6-5 (1.1);			
Question: Where continuous monitoring equipment used for the monitoring of free chlorine residual, total chlorine residual, combined chlorine residual or turbidity, required by O. Reg. 170/03, an Order, MDWL, or DWWP issued under Part V, SDWA, has triggered an alarm or an automatic shut-off, did a qualified person respond in a timely manner and take appropriate actions?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Where required continuous monitoring equipment used for the monitoring of chlorine residual and/or turbidity triggered an alarm or an automatic shut-off, a qualified person responded in a timely manner and took appropriate actions.			

Question ID	DWMR1109000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 1-6 (1);			
Question: If the system uses equipment for primary disinfection other than chlorination or chloramination and the equipment has malfunctioned, lost power or ceased to provide the appropriate level of disinfection, causing an alarm or an automatic shut-off, did a qualified person respond in a timely manner and take appropriate actions?			
Compliance Response(s)/Corrective Action(s)/Observation(s): When failure(s) of primary disinfection equipment, other than that used for chlorination or chloramination, caused an alarm to sound or an automatic shut-off to occur, a certified			

operator responded in a timely manner and took appropriate actions.

Question ID	DWMR1099000	Question Type	Information
Legislative Requirement(s): Not Applicable			
Question: Do records show that all water sample results taken during the inspection review period did not exceed the values of tables 1, 2 and 3 of the Ontario Drinking Water Quality Standards (O. Reg. 169/03)?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Records showed that all water sample results taken during the inspection review period did not exceed the values of tables 1, 2 and 3 of the Ontario Drinking Water Quality Standards (O. Reg. 169/03).			

Question ID	DWMR1082000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 11-2 (1); SDWA O. Reg. 170/03 11-2 (2); SDWA O. Reg. 170/03 11-2 (6);			
Question: For SMR systems, are all microbiological water quality monitoring requirements for distribution samples prescribed by legislation being met?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All microbiological water quality monitoring requirements prescribed by legislation for distribution samples in a small municipal residential system were being met. Microbiological samples are sampled and tested weekly.			

Question ID	DWMR1096000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 6-3 (1);			
Question: Do records confirm that chlorine residual tests are being conducted at the same time and at the same location that microbiological samples are obtained?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Records confirmed that chlorine residual tests were being conducted at the same time and at the same location that microbiological samples were obtained.			

Question ID	DWMR1084000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-2;			
Question: Are all inorganic water quality monitoring requirements prescribed by legislation conducted within the required frequency?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All inorganic water quality monitoring requirements prescribed by legislation were conducted within the required frequency. The last set of inorganic sampling and testing occurred on October 22, 2022.			

Question ID	DWMR1085000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-4 (1); SDWA O. Reg. 170/03 13-4 (2); SDWA O. Reg. 170/03 13-4 (3);			
Question: Are all organic water quality monitoring requirements prescribed by legislation conducted within the required frequency?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All organic water quality monitoring requirements prescribed by legislation were conducted within the required frequency. The last set of organic sampling and testing occurred on October 22, 2022.			

Question ID	DWMR1086000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-6.1 (1); SDWA O. Reg. 170/03 13-6.1 (2); SDWA O. Reg. 170/03 13-6.1 (3); SDWA O. Reg. 170/03 13-6.1 (4); SDWA O. Reg. 170/03 13-6.1 (5); SDWA O. Reg. 170/03 13-6.1 (6);			
Question: Are all haloacetic acid water quality monitoring requirements prescribed by legislation conducted within the required frequency and at the required location?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All haloacetic acid water quality monitoring requirements prescribed by legislation were conducted within the required frequency and at the required location. HAAs are sampled and tested quarterly and results were below the limit of 80 ug/L.			

Question ID	DWMR1087000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-6 (1); SDWA O. Reg. 170/03 13-6 (2); SDWA O. Reg. 170/03 13-6 (3); SDWA O. Reg. 170/03 13-6 (4); SDWA O. Reg. 170/03 13-6 (5); SDWA O. Reg. 170/03 13-6 (6);			
Question: Have all trihalomethane water quality monitoring requirements prescribed by legislation been conducted within the required frequency and at the required location?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All trihalomethane water quality monitoring requirements prescribed by legislation were conducted within the required frequency and at the required location. THMs are sampled and tested quarterly and results were below the limit of 100 ug/L.			

Question ID	DWMR1088000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-7;			
Question: Are all nitrate/nitrite water quality monitoring requirements prescribed by legislation conducted within the required frequency for the DWS?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All nitrate/nitrite water quality monitoring requirements prescribed by legislation were conducted within the required frequency. Nitrates and nitrites are sampled and tested quarterly and results were below the limit of 10mg/L.			

Question ID	DWMR1089000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-8;			
Question: Are all sodium water quality monitoring requirements prescribed by legislation conducted within the required frequency?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All sodium water quality monitoring requirements prescribed by legislation were conducted within the required frequency. Sodium is sampled and tested every 5 years and the last sample was taken October13, 2022.			

Question ID	DWMR1090000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-9;			

Question:

Where fluoridation is not practiced, are all fluoride water quality monitoring requirements prescribed by legislation conducted within the required frequency?

Compliance Response(s)/Corrective Action(s)/Observation(s):

All fluoride water quality monitoring requirements prescribed by legislation were conducted within the required frequency.

Fluoride is sampled and tested every 5 years and the last sample was taken October 13, 2022.

Question ID	DWMR1102000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 18-10 (1); SDWA O. Reg. 170/03 18-11; SDWA O. Reg. 170/03 18-12; SDWA O. Reg. 170/03 18-13; SDWA O. Reg. 170/03 18-14; SDWA O. Reg. 170/03 18-2; SDWA O. Reg. 170/03 18-3; SDWA O. Reg. 170/03 18-4; SDWA O. Reg. 170/03 18-5; SDWA O. Reg. 170/03 18-6; SDWA O. Reg. 170/03 18-9;			
Question: For SMR Systems, have corrective actions (as per Schedule 18 of O. Reg. 170/03) been taken to address adverse conditions, including any other steps as directed by the Medical Officer of Health?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Corrective actions (as per Schedule 18), including any other steps that were directed by the Medical Officer of Health, had been taken to address adverse conditions.			

Question ID	DWMR1113000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 10.1 (3);			
Question: Have all changes to the system registration information been provided to the Ministry within ten (10) days of the change?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All changes to the system registration information were provided within ten (10) days of the change.			

Question ID	DWMR1059000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 128/04 28;			

Question:

Do the operations and maintenance manuals contain plans, drawings and process descriptions sufficient for the safe and efficient operation of the system?

Compliance Response(s)/Corrective Action(s)/Observation(s):

The operations and maintenance manuals contained plans, drawings and process descriptions sufficient for the safe and efficient operation of the system.

Question ID	DWMR1060000	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Do the operations and maintenance manuals meet the requirements of the DWWP and MDWL issued under Part V of the SDWA?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The operations and maintenance manuals met the requirements of the Drinking Water Works Permit and Municipal Drinking Water Licence issued under Part V of the SDWA.			

Question ID	DWMR1061000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 128/04 27 (1); SDWA O. Reg. 128/04 27 (2); SDWA O. Reg. 128/04 27 (3); SDWA O. Reg. 128/04 27 (4); SDWA O. Reg. 128/04 27 (5); SDWA O. Reg. 128/04 27 (6); SDWA O. Reg. 128/04 27 (7);			
Question: Are logbooks properly maintained and contain the required information?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Logbooks were properly maintained and contained the required information.			

Question ID	DWMR1062000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 7-5;			
Question: Do records or other record keeping mechanisms confirm that operational testing not performed by continuous monitoring equipment is being done by a certified operator, water quality analyst, or person who meets the requirements of O. Reg. 170/03 7-5?			

Compliance Response(s)/Corrective Action(s)/Observation(s):

Records or other record keeping mechanisms confirmed that operational testing not performed by continuous monitoring equipment was being done by a certified operator, water quality analyst, or person who suffices the requirements of O. Reg. 170/03 7-5.

Question ID	DWMR1071000	Question Type	BMP
Legislative Requirement(s): Not Applicable			
Question: Has the owner provided security measures to protect components of the drinking water system?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner had provided security measures to protect components of the drinking water system.			

Question ID	DWMR1073000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 128/04 23 (1);			
Question: Has the overall responsible operator been designated for all subsystems which comprise the drinking water system?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The overall responsible operator had been designated for each subsystem.			

Question ID	DWMR1074000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 128/04 25 (1);			
Question: Have operators-in-charge been designated for all subsystems which comprise the drinking water system?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Operators-in-charge had been designated for all subsystems which comprise the drinking water system.			

Question ID	DWMR1075000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 128/04 22;			
Question: Do all operators possess the required certification?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All operators possessed the required certification.			

Question ID	DWMR1076000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 1-2 (2);			
Question: Do only certified operators make adjustments to the treatment equipment?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Only certified operators made adjustments to the treatment equipment.			

Appendix A

Stakeholder Appendix

Key Reference and Guidance Material for Municipal Residential Drinking Water Systems

Many useful materials are available to help you operate your drinking water system. Below is a list of key materials owners and operators of municipal residential drinking water systems frequently use.

To access these materials online click on their titles in the table below or use your web browser to search for their titles. Contact the Public Information Centre if you need assistance or have questions at 1-800-565-4923/416-325-4000 or picemail.moe@ontario.ca.

For more information on Ontario's drinking water visit www.ontario.ca/drinkingwater and email drinking.water@ontario.ca to subscribe to drinking water news.



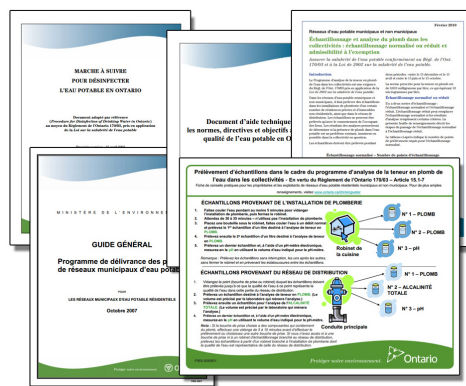
PUBLICATION TITLE	PUBLICATION NUMBER
Taking Care of Your Drinking Water: A Guide for Members of Municipal Councils	7889e01
FORMS: Drinking Water System Profile Information, Laboratory Services Notification, Adverse Test Result Notification Form	7419e, 5387e, 4444e
Procedure for Disinfection of Drinking Water in Ontario	4448e01
Strategies for Minimizing the Disinfection Products Trihalomethanes and Haloacetic Acids	7152e
Total Trihalomethane (TTHM) Reporting Requirements Technical Bulletin (February 2011)	8215e
Filtration Processes Technical Bulletin	7467
Ultraviolet Disinfection Technical Bulletin	7685
Guide for Applying for Drinking Water Works Permit Amendments, Licence Amendments, Licence Renewals and New System Applications	7014e01
Certification Guide for Operators and Water Quality Analysts	
Guide to Drinking Water Operator Training Requirements	9802e
Taking Samples for the Community Lead Testing Program	6560e01
Community Sampling and Testing for Lead: Standard and Reduced Sampling and Eligibility for Exemption	7423e
Guide: Requesting Regulatory Relief from Lead Sampling Requirements	6610
Drinking Water System Contact List	7128e
Technical Support Document for Ontario Drinking Water Quality Standards	4449e01

ontario.ca/drinkingwater

Principaux guides et documents de référence sur les réseaux résidentiels municipaux d'eau potable

De nombreux documents utiles peuvent vous aider à exploiter votre réseau d'eau potable. Vous trouverez ci-après une liste de documents que les propriétaires et exploitants de réseaux résidentiels municipaux d'eau potable utilisent fréquemment.

Pour accéder à ces documents en ligne, cliquez sur leur titre dans le tableau ci-dessous ou faites une recherche à l'aide de votre navigateur Web. Communiquez avec le Centre d'information au public au 1 800 565-4923 ou au 416 325-4000, ou encore à picemail.moe@ontario.ca si vous avez des questions ou besoin d'aide.



Pour plus de renseignements sur l'eau potable en Ontario, consultez le site www.ontario.ca/eaupotable ou envoyez un courriel à drinking.water@ontario.ca pour suivre l'information sur l'eau potable.

TITRE DE LA PUBLICATION	NUMÉRO DE PUBLICATION
Prendre soin de votre eau potable – Un guide destiné aux membres des conseils municipaux	7889f01
Renseignements sur le profil du réseau d'eau potable, Avis de demande de services de laboratoire, Formulaire de communication de résultats d'analyse insatisfaisants et du règlement des problèmes	7419f, 5387f, 4444f
Marche à suivre pour désinfecter l'eau potable en Ontario	4448f01
Strategies for Minimizing the Disinfection Products Trihalomethanes and Haloacetic Acids (en anglais seulement)	7152e
Total Trihalomethane (TTHM) Reporting Requirements: Technical Bulletin (février 2011) (en anglais seulement)	8215e
Filtration Processes Technical Bulletin (en anglais seulement)	7467
Ultraviolet Disinfection Technical Bulletin (en anglais seulement)	7685
Guide de présentation d'une demande de modification du permis d'aménagement de station de production d'eau potable, de modification du permis de réseau municipal d'eau potable, de renouvellement du permis de réseau municipal d'eau potable et de permis pour un nouveau réseau	7014f01
Guide sur l'accréditation des exploitants de réseaux d'eau potable et des analystes de la qualité de l'eau de réseaux d'eau potable	
Guide sur les exigences relatives à la formation des exploitants de réseaux d'eau potable	9802f
Prélèvement d'échantillons dans le cadre du programme d'analyse de la teneur en plomb de l'eau dans les collectivités	6560f01
Échantillonnage et analyse du plomb dans les collectivités : échantillonnage normalisé ou réduit et admissibilité à l'exemption	7423f
Guide: Requesting Regulatory Relief from Lead Sampling Requirements (en anglais seulement)	6610
Liste des personnes-ressources du réseau d'eau potable	7128f
Document d'aide technique pour les normes, directives et objectifs associés à la qualité de l'eau potable en Ontario	4449f01

ontario.ca/eaupotable

Appendix B

Inspection Rating Record (IRR)

APPLICATION OF THE RISK METHODOLOGY USED FOR MEASURING MUNICIPAL RESIDENTIAL DRINKING WATER SYSTEM INSPECTION RESULTS



The Ministry of the Environment (MOE) has a rigorous and comprehensive inspection program for municipal residential drinking water systems (MRDWS). Its objective is to determine the compliance of MRDWS with requirements under the Safe Drinking Water Act and associated regulations. It is the responsibility of the municipal residential drinking water system owner to ensure their drinking water systems are in compliance with all applicable legal requirements.

This document describes the risk rating methodology, which has been applied to the findings of the Ministry's MRDWS inspection

results since fiscal year 2008-09. The primary goals of this assessment are to encourage ongoing improvement of these systems and to establish a way to measure this progress.

MOE reviews the risk rating methodology every three years.

The Ministry's Municipal Residential Drinking Water Inspection Protocol contains 15 inspection modules consisting of approximately 100 regulatory questions. Those protocol questions are also linked to definitive guidance that ministry inspectors use when conducting MRDWS inspections.

ontario.ca/drinkingwater

The questions address a wide range of regulatory issues, from administrative procedures to drinking water quality monitoring. The inspection protocol also contains a number of non-regulatory questions.

A team of drinking water specialists in the ministry assessed each of the inspection protocol regulatory questions to determine the risk (not complying with the regulation) to the delivery of safe drinking water. This assessment was based on established provincial risk assessment principles, with each question receiving a risk rating referred to as the Question Risk Rating. Based on the number of areas where a system is deemed to be non-compliant during the inspection, and the significance of these areas to administrative, environmental, and health consequences, a risk-based inspection rating is calculated by the ministry for each drinking water system.

It is important to be aware that an inspection rating less than 100 per cent does not mean the drinking water from the system is unsafe. It shows areas where a system’s operation can improve. The ministry works with owners and operators of systems to make sure they know what they need to do to achieve full compliance.

The inspection rating reflects the inspection results of the specific drinking water system for the reporting year. Since the methodology is applied consistently over a period of years, it serves as a comparative measure both provincially and in relation to the individual system. Both the drinking water system and the public are able to track the performance over time, which encourages continuous improvement and allows systems to identify specific areas requiring attention.

The ministry’s annual inspection program is an important aspect of our drinking water safety net. The ministry and its partners share a common commitment to excellence and we continue to work toward the goal of 100 per cent regulatory compliance.

Determining Potential to Compromise the Delivery of Safe Water

The risk management approach used for MRDWS is aligned with the Government of Ontario’s Risk Management Framework. Risk management is a systematic approach to identifying potential hazards, understanding the likelihood and consequences of the hazards, and taking steps to reduce their risk if necessary and as appropriate.

The Risk Management Framework provides a formula to be used in the determination of risk:

RISK = LIKELIHOOD × CONSEQUENCE
(of the consequence)

Every regulatory question in the inspection protocol possesses a likelihood value (L) for an assigned consequence value (C) as described in **Table 1** and **Table 2**.

TABLE 1:	
Likelihood of Consequence Occurring	Likelihood Value
0% - 0.99% (Possible but Highly Unlikely)	L = 0
1 – 10% (Unlikely)	L = 1
11 – 49% (Possible)	L = 2
50 – 89% (Likely)	L = 3
90 – 100% (Almost Certain)	L = 4

TABLE 2:	
Consequence	Consequence Value
Medium Administrative Consequence	C = 1
Major Administrative Consequence	C = 2
Minor Environmental Consequence	C = 3
Minor Health Consequence	C = 4
Medium Environmental Consequence	C = 5
Major Environmental Consequence	C = 6
Medium Health Consequence	C = 7
Major Health Consequence	C = 8

The consequence values (0 through 8) are selected to align with other risk-based programs and projects currently under development or in use within the ministry as outlined in **Table 2**.

The Question Risk Rating for each regulatory inspection question is derived from an evaluation of every identified consequence and its corresponding likelihood of occurrence:

- All levels of consequence are evaluated for their potential to occur
- Greatest of all the combinations is selected.

The Question Risk Rating quantifies the risk of non-compliance of each question relative to the others. Questions with higher values are those with a potentially more significant impact on drinking water safety and a higher likelihood of occurrence. The highest possible value would be 32 (4×8) and the lowest would be 0 (0×1).

Table 3 presents a sample question showing the risk rating determination process.

TABLE 3:							
Does the Operator in Charge ensure that the equipment and processes are monitored, inspected and evaluated?							
Risk = Likelihood × Consequence							
C=1	C=2	C=3	C=4	C=5	C=6	C=7	C=8
Medium Administrative Consequence	Major Administrative Consequence	Minor Environmental Consequence	Minor Health Consequence	Medium Environmental Consequence	Major Environmental Consequence	Medium Health Consequence	Major Health Consequence
L=4 (Almost Certain)	L=1 (Unlikely)	L=2 (Possible)	L=3 (Likely)	L=3 (Likely)	L=1 (Unlikely)	L=3 (Likely)	L=2 (Possible)
R=4	R=2	R=6	R=12	R=15	R=6	R=21	R=16

Application of the Methodology to Inspection Results

Based on the results of a MRDWS inspection, an overall inspection risk rating is calculated. During an inspection, inspectors answer the questions related to regulatory compliance and input their “yes”, “no” or “not applicable” responses into the Ministry’s Laboratory and Waterworks Inspection System (LWIS) database. A “no” response indicates non-compliance. The maximum number of regulatory questions asked by an inspector varies by: system (i.e., distribution, stand-alone); type of inspection (i.e., focused, detailed); and source type (i.e., groundwater, surface water).

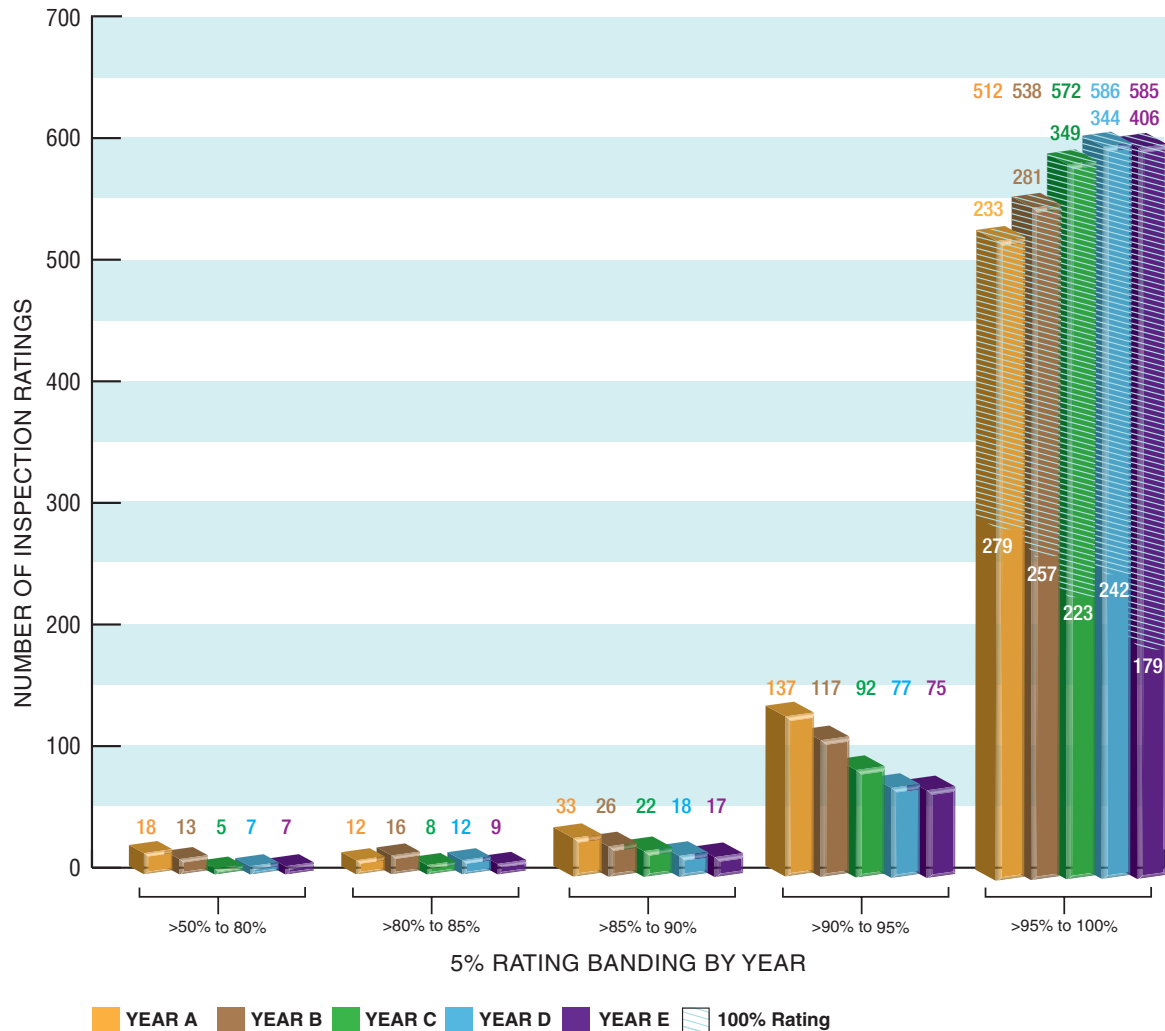
The risk ratings of all non-compliant answers are summed and divided by the sum of the risk ratings of all questions asked (maximum question rating). The resulting inspection risk rating (as a percentage) is subtracted from 100 per cent to arrive at the final inspection rating.

Application of the Methodology for Public Reporting

The individual MRDWS Total Inspection Ratings are published with the ministry’s Chief Drinking Water Inspector’s Annual Report.

Figure 1 presents the distribution of MRDWS ratings for a sample of annual inspections. Individual drinking water systems can compare against all the other inspected facilities over a period of inspection years.

Figure 1: Year Over Year Distribution of MRDWS Ratings



Reporting Results to MRDWS Owners/Operators

A summary of inspection findings for each system is generated in the form of an Inspection Rating Record (IRR). The findings are grouped into the 15 possible modules of the inspection protocol,

which would provide the system owner/operator with information on the areas where they need to improve. The 15 modules are:

1. Source

2. Permit to Take Water

3. Capacity Assessment

4. Treatment Processes
5. Treatment Process Monitoring

6. Process Wastewater

7. Distribution System

8. Operations Manuals
9. Logbooks

10. Contingency and Emergency Planning

11. Consumer Relations

12. Certification and Training
13. Water Quality Monitoring

14. Reporting, Notification and Corrective Actions

15. Other Inspection Findings

For further information, please visit www.ontario.ca/drinkingwater

DWS Name: MARSVILLE SUBDIVISION DRINKING WATER SYSTEM
DWS Number: 210002183
DWS Owner: TOWNSHIP OF EAST GARAFRAXA
Municipal Location: EAST GARAFRAXA

Regulation: O.REG. 170/03
DWS Category: DW Municipal Residential
Type of Inspection: Focused
Inspection Date: Feb-22-2024
Ministry Office: Guelph District Office

Maximum Risk Rating: 486

Inspection Module	Non Compliance Risk (X out of Y)
Capacity Assessment	0/30
Certification and Training	0/42
Logbooks	0/18
Operations Manuals	0/28
Reporting & Corrective Actions	0/74
Source	0/14
Treatment Processes	0/189
Water Quality Monitoring	0/91
Overall - Calculated	0/486

Inspection Risk Rating:	0.00%
-------------------------	-------

Final Inspection Rating:	100.00%
--------------------------	---------

Ministry of the Environment, Conservation and Parks - Detailed Inspection Rating Record (Reporting Year - 2023-24)

DWS Name: MARSVILLE SUBDIVISION DRINKING WATER SYSTEM
DWS Number: 210002183
DWS Owner Name: TOWNSHIP OF EAST GARAFRAXA
Municipal Location: EAST GARAFRAXA

Regulation: O.REG. 170/03
DWS Category: DW Municipal Residential
Type of Inspection: Focused
Inspection Date: Feb-22-2024
Ministry Office: Guelph District Office

All legislative requirements were met. No detailed rating scores.

Maximum Question Rating: 486

Inspection Risk Rating: 0.00%

FINAL INSPECTION RATING: 100.00%



**NOTICE OF PASSING OF BY-LAW NO. 2024-14
BY COUNCIL OF THE COUNTY OF DUFFERIN
TO ADOPT DUFFERIN COUNTY OFFICIAL PLAN AMENDMENT NO. 4**

TAKE NOTICE that the Council of the Corporation of the County of Dufferin passed By-law No. 2024-14 on March 14, 2024 pursuant to Section 26 of the Planning Act, R.S.O., 1990, C.P.13, as amended.

THE PURPOSE AND EFFECT of By-law No. 2024-14 is to adopt Dufferin County Official Plan Amendment No. 4 which is the third and final phase of the County's Municipal Comprehensive Review (MCR) to bring the Dufferin County Official Plan into conformity with the Provincial Growth Plan, A Place to Grow: Growth Plan for the Greater Golden Horseshoe (Growth Plan) (Office Consolidation 2020), to ensure that it has appropriate regard for matters of Provincial interest, and is consistent with the Provincial Policy Statement, 2020. Official Plan Amendment No. 4 relates to the policies of the Official Plan that address general strategy to govern development growth throughout the County. These include general policy updates relating to housing options, climate change, Employment Lands, implementation, and interpretation. This also includes updates to key policy definitions for the purposes of conformity and to simplify policy wording.

A copy of the Official Plan Amendment is available on Dufferin County's website <https://www.dufferincounty.ca/sites/default/files/dccss/2024-14%20OPA%204.pdf>

Additional information is available on Join In Dufferin <https://joinindufferin.com/dufferin-county-municipal-comprehensive-review>

Official Plan Amendment No. 4 applies to the whole of the County of Dufferin and therefore, a key map is not provided with this notice.

PUBLIC INPUT in the form of oral submissions at the public meeting and written submissions in advance of the public meeting was received by the County. Prior to Council adopting the amendments to the Dufferin County Official Plan, an open house was held on February 14, 2024 and a public meeting was held on March 14, 2024 in accordance with the Planning Act. Summaries of the written submissions received regarding the amendment to the Dufferin County Official Plan, the County's responses to the submissions, and the effects of the submissions on the decisions of Council, are

included in the March 14, 2024 Statutory Public Meeting agenda package and as part of Item #7.4 in the Regular Dufferin County Council agenda. The March 14, 2024 agenda packages are available on the County's website

<https://www.dufferincounty.ca/council/council-meetings>

AND TAKE NOTICE THAT any person or public body will be entitled to receive notice of the decision of the approval authority, being the Ministry of Municipal Affairs and Housing, if a written request to be notified of the decision (including the person's or public body's address) is made to the approval authority. Requests to be notified must be made to:

Ministry of Municipal Affairs and Housing
Municipal Services Office – Western
659 Exeter Road, 2nd Floor
London, ON N6E 1L3
Attn: Dellarue Howard
Email: Dellarue.Howard@ontario.ca

Dated this 26th day of March, 2024

Michelle Dunne, Clerk

W. & M. Edelbrock Centre

30 Centre Street, Orangeville, ON L9W 2X1

Phone: 519-941-2816 ext. 2504

Email: clerk@dufferincounty.ca

Grand Valley Public Library Board
Minutes: Wednesday February 14, 2024

Present:

Julie Van Alstine, Vice-chair
Amy Steele
Brennan Solecky
Mary Hatch
James Jonker, Town of Grand Valley Rep.
Lenora Banfield, Township of East Garafraxa Rep.
Joanne Stevenson, CEO, secretary/treasurer

Regrets:

Andrew Stirk, Chair, Township of Amaranth Rep.

1. Call to Order. CEO 7:02pm

2. Acknowledgement Statement

We [I] would like to acknowledge that we are on the the Haldimand Tract, land promised to the Haudenosaunee (**HOE day na shun ay**) people of Six Nations, which includes six miles on each side of the Grand River. This territory is the traditional territory of the Neutral, Anishnaabeg (**On ish KNOB eck**), and Haudenosaunee (**HOE day na shun ay**) Peoples.

3. Approval of the agenda

MOTION #1: Moved by A. Steele, seconded by J. Jonker, that the agenda be approved as amended.

4. Declaration of any conflicts of interest.

None.

5. Minutes of the January 10, 2024 meeting.

MOTION #2: Moved by A. Steele, seconded by B. Solecky, that the agenda be approved as amended.

6. Business arising from the minutes.

6.1 GIC, Renewed GIC with February 2024 maturity date, for one year @5.05%,

The surplus monies from 2023 have not been transferred over to the reserve account to invest the \$20,000 into a new GIC. The GIC with a March 2024 maturity date will be reinvested at the best interest rate.

7. Correspondence

7.1 FOPL update, email, January 24th

MOTION #3: Moved by L. Banfield, seconded by J. Jonker to receive the correspondence.

8. Financial Report

Operating Account

8.1 Operating Expenses for December

MOTION #4: Moved by A. Steele, seconded by B. Solecky to accept the reviewed expenses for January (\$31268.50).

Reserve Account

8.2 Reserve Account

MOTION #5: Moved by M. Hatch, seconded by A. Steele to accept the reviewed financial statement for the reserve account.

9. Committee Reports

Building Committee meeting was held virtually on, Thursday January 18 at 6:00pm. Committee members are to tour new libraries with the CEO, if possible to compile research information for a report to present to the board and councils.

10. Chair Report

11. CEO Report

- March Break Programs have been booked with 2 shows for Birds of Prey, Fireside Munsch, Bumbling Bert and a Friday Public Skate. Arena has been booked and confirmed.
- CEO attended the OLA conference. Topics of sessions, Advocacy, Dyslexia, collection cataloguing & development, new databases available, facilitating meetings, staff onboarding, ARUPLO guidelines, AMPLO meeting, keynote speakers and the OLA Board Bootcamp

- Attended a virtual meeting with MPP Sylvia Jones, D. Fraser(Orangeville Public Library), C. Lipp(Caledon Public Library), R. Dotten(Shelburne Public Library) to advocate the importance of an Ontario Digital Library.
- CEO will be completing the Annual Public Library Survey.

12. New Business

12.1 MOTION #6: Moved by J. Jonker, seconded by M. Hatch, be it resolved that: Grand Valley Public Library Board proceed in closed session in order to address a matter pertaining to:

Personal matters about an identifiable individual, including Board Members of Library Personnel at approximately 7:28pm.

MOTION #7: Moved by L. Banfield, seconded by A. Steele, be it resolved that: Grand Valley Public Library Board rise and report at 7:42pm

The CEO will proceed as directed in the closed session.

12.3 OLA Report – A. Steele & B. Solecky attended the OLA Board Bootcamp
Ideas for future projects:

Advocacy with Municipalities: short videos for updates

Junior Library Board

Friends of the Library(Advocacy Group)

Board meeting efficiency – written reports from CEO and committees; prepared for meetings with all materials read ahead of the board meeting

12.3 Circulation Policy

12.4 Internet Access Use and Guidelines policy

MOTION #8: Moved by B. Solecky, seconded by J. Jonker to accept the reviewed/revised policies.

12.5 2023 Annual Report Review. Board will review and approval is deferred to March

13. Next Meeting

Wednesday March 20, 2024 7:00pm McGinnis Room

14. Motion to adjourn

MOTION #9: Moved by A. Steele to adjourn at 8:24pm CARRIED



Grand River Conservation Authority

Summary of the General Membership Meeting – March 22, 2024

To GRCA/GRCF Boards and Grand River watershed municipalities - Please share as appropriate.

Action Items

The Board approved the resolutions in the following reports as presented in the agenda:

- GM-03-24-29 - Financial Summary
- GM-03-24-18 - Guelph Lake Nature Centre Tender Award
- GM-03-24-16 - 2024 Replacement Vehicle Purchase
- GM-03-24-17 - Road Site Preparation and Surface Treatment Tender
- GM-03-24-19 - Monitoring and Maintenance of Alarm Systems, CCTV, and Control Access Systems
- GM-03-24-20 - Byng Island Concession Stand to Washroom Renovation
- GM-03-24-21 - 2024-2026 Cottage Lot Curbside Garbage and Recycling Materials Collection, Processing, and Disposal Contract
- GM-03-24-27 - Implementation of Legislative and Regulatory Changes under the Conservation Authorities Act - Ontario Regulation 41/24
- GM-03-24-28 - Proposed By-law 1-2024
- GM-03-24-22 - Bridgeport Dike Capacity Improvement Environmental Assessment Study Contract Budget Increase
- GM-03-24-31 - Requests for Proposals - Engineering Consulting Services, Permits and Plan Review

Information Items

The Board received the following reports as information:

- GM-03-24-26 - Cash and Investment Status
- GM-03-24-24 - Conservation Areas Revenue and Expenses
- GM-03-24-25 - Seasonal Camping Program and Byng Island Seasonal Camping Plan Update
- GM-03-24-23 - Landowner Stewardship Grant Funding Agreement Renewals
- GM-03-24-30 - Current Watershed Conditions

Correspondence

The Board received the following correspondence:

- Paul Salvini, Grand River Conservation Foundation Chair - Guelph Lake Nature Centre Support
- Minister of Natural Resources and Forestry – Provincial Offences Act Officer Designations

Source Protection Authority

The General Membership of the GRCA also acts as the Source Protection Authority Board. No meeting was held this month.

For full information, please refer to the [March 22 Agenda Package](#). Complete agenda packages and minutes of past meetings can be viewed on our [online calendar](#). The minutes of this meeting will be posted on our online calendar following approval at the next meeting of the General Membership.

You are receiving this email as a GRCA board member, GRCF board member, or a Grand River watershed member municipality. If you do not wish to receive this monthly summary, please respond to this email with the word 'unsubscribe'.

April 3, 2024

Re: Approval and Assistance with Public Health's West Nile Virus Larvicide Program

Wellington-Dufferin-Guelph Public Health has once again acquired the services of a mosquito management agency to carry out West Nile virus control programs for the 2023 season. The company will focus on catch basins near major urban centres in the County of Wellington, the County of Dufferin and the City of Guelph. The pest management company will:

- Map and monitor larval breeding sites
- Identify larval species
- Apply larvicide according to best practices for integrated pest management
- Comply with all municipal, provincial, and federal laws, by-laws and regulations pertaining to the storage and use of larvicides to control mosquito species.

We hope you will assist us with these two requests:

1. Designate a contact person

This person will:

- Speak with the mosquito management agency as needed during normal business hours. The time demand is minimal.
- Have strong knowledge of sites such as catch basins and retention ponds, sewer systems, and local areas of standing water and wetlands.

2. Provide us with a pre-approved letter

- Provide WDGPH with written notification stating that the City/Town/Municipality approves WDGPH for the application of larvicide to control West Nile virus. (Please see attached template.)
- Please email a scanned copy of the signed approval letter by Friday, April 19th, 2024, to Amanda.Waechter@wdgpublichealth.ca.

If you have questions or concerns, please call 519-831-9106 or email at Michael.Coburn@wdgpublichealth.ca

Thank you for your co-operation.

Sincerely,



Mike Coburn, B.Sc, B.A.Sc., CPHI (C) Public Health Inspector

SAMPLE LETTER

Date

Dr. Nicola Mercer
Medical Officer of Health and CEO
160 Chancellors Way
Guelph, ON N1G 0E1

Re: Approval to apply larvicide

Dear Dr. Mercer,

The (name of Town, City, Municipality) supports actions by Wellington-Dufferin-Guelph Public Health to reduce the risk of West Nile virus in this area.

As a result, (name of Town, City, Municipality) authorizes permit applications, submitted to the Ministry of the Environment, Conservation and Parks by the mosquito management agency on behalf of WDG Public Health, to apply larvicide to catch basins and surface water on:

- Locations owned or managed by (name of Town, City, Municipality).
- Municipal and private lands that drain into storm drain systems or waterways in (name of Town, City, Municipality).

(Signature and title of official representative of the Town, City, Municipality)

March 25, 2024

The Right Honourable Justin Trudeau
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

Dear Prime Minister Trudeau,

I hope this letter finds you well.

I am writing to you today on behalf of the Town of Orangeville to bring forth a matter of significant concern regarding the Canada Carbon Rebate ("CCR") and its supplement. The intent behind the CCR supplement is to provide additional rebate to municipalities facing heightened carbon taxes due to their size or rurality, factors which lead to limited heating fuel options and inadequate commuter transit options thus contributing to our communities' reliance on automobiles.

As outlined in the attached motion, which was carried unanimously at our Council Meeting on March 18th, 2024, the current eligibility criteria for the small/rural supplement of the CCR is not currently configured in a way that accurately identifies the communities that should be in receipt of this supplement, such as the Town of Orangeville. Unfortunately, the current eligibility is linked to whether or not the municipality is located within a Census Metropolitan Area ("CMA"), a classification that was not designed to determine eligibility for government rebates or supplements.

This arbitrary classification not only overlooks the unique challenges faced by residents of Orangeville and other communities of similar size and rurality, but it also contradicts the intended purpose of the CCR supplement which is to provide relief to those most affected by carbon taxation. It is evident across the country that the current eligibility system fails to accurately capture the realities of small and rural communities, leaving many Canadians without the support they urgently require, including the 31,000 residents in the Town of Orangeville. This exclusion amounts to approximately \$224 per year for a family of four (\$56 per quarter).

Therefore, the Town of Orangeville, in alignment with the sentiments expressed in the attached motion, respectfully urges the Government of Canada to reconsider the eligibility criteria for CCR supplements quickly as the supplement is scheduled to increase to 20% in the coming weeks. Specifically, we advocate for the inclusion of all small and rural communities, regardless of classification within a CMA. This revision is crucial to ensure that much-needed financial assistance gets into the hands of the families and individuals that are most impacted.

Prime Minister Trudeau, we implore you to lend your support to this resolution and to work towards implementing a meaningful change in the distribution of CCR supplements. By addressing the shortcomings of the current system, we can uphold the principles of fairness and inclusion that are fundamental to Canada and all of our social programs.

Thank you in advance for your quick attention to this matter. We eagerly anticipate your leadership and commitment to addressing the concerns raised by the Town of Orangeville and other communities across the country.

Sincerely,



Mayor

cc: Kyle Seeback, MP for Dufferin-Caledon
Sylvia Jones, MPP for Dufferin-Caledon
All Members of Parliament
All Municipalities within Dufferin County
The Federation of Canadian Municipalities
The Association of Municipalities of Ontario

Corporate Services

2024-066

Moved: Mayor Post

Seconded: Councillor Prendergast

WHEREAS the Government of Canada offers a quarterly basic Canada Carbon Rebate (CCR) of \$140 plus additional amounts for spouses, common-law partners and children;

AND WHEREAS a 'rural supplement' of 10% of the basic CCR (soon to be 20%) is available to individuals and families provided they qualify;

AND WHEREAS eligibility for the rural supplement for residents of 'small and rural communities' is arbitrarily and based on whether one lives inside or outside a Census Metropolitan Area (CMA);

AND WHEREAS the Town of Orangeville, a small community arbitrarily falls within the Toronto CMA and therefore making its residents ineligible for the small and rural supplement;

AND WHEREAS CMAs were designed for purposes other than determining eligibility for government rebates;

AND WHEREAS residents of Orangeville and other small communities face such things as significant carbon tax charges for commuting long distances for employment due to a lack of viable commuter transit options and competitively priced heating fuel options;

THEREFORE BE IT RESOLVED the Town of Orangeville asks the Government of Canada to change eligibility criteria for CCR supplements to include small and rural communities such as Orangeville, Mono and other municipalities regardless of whether they fall within the Toronto CMA.

Result: Carried



TOWN OF SHELburnE

COUNCIL RESOLUTION

No. 08

Date: 3/25/24

Moved: Councillor Benotto

Seconded by: Councillor Wegener

BE IT RESOLVED THAT Council of the Town of Shelburne encourages all levels of government to eradicate all forms of racism especially Islamophobia and antisemitism, and that this motion be sent to our MP and MPP and all municipalities.

CARRIED, W. Mills

Requested Vote to be Recorded

☐

Yes

☒

No

Yea

Nay

Mayor Mills

☐☐

Deputy Mayor Hall

☐☐

Councillor Benotto

☐☐

Councillor Fegan

☐☐

Councillor Guchardi

☐☐

Councillor Sample

☐☐

Councillor Wegener

☐☐



The Corporation of

THE TOWNSHIP OF MELANCTHON

157101 Highway 10, Melancthon, Ontario, L9V 2E6

Telephone - (519) 925-5525

Fax No. - (519) 925-1110

Website: www.melancthontownship.ca

Email: info@melancthontownship.ca

March 25, 2024

City of Greater Sudbury
PO Box 5000 Stn A
200 Brady Street
Sudbury, Ontario
P3A 5P3

Attention: Brigitte Sobush, Manager of Clerk's Services/Deputy City Clerk

Dear Ms. Sobush:

At the meeting of Council held on March 21, 2024, the following motion was introduced and passed:

Moved by Neilson, Seconded by Plowright

Be it resolved that: "Council support the motion from the City of Greater Sudbury regarding the Amendment to the Occupational Health and Safety Act to Clarify the Definition of Employer, in its entirety." **Carried.**

Yours truly,

Denise B. Holmes, AMCT
CAO/Clerk

- c. Honourable Doug Ford, Premier of Ontario
Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development
Honourable Paul Calandra, Minister of Municipal Affairs and Housing
Sylvia Jones, MPP Dufferin-Caledon
All Municipalities in Dufferin County

CORPORATION OF THE TOWNSHIP OF EAST GARAFRAXA

BY-LAW NUMBER XX-2024

A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE
COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF
EAST GARAFRAXA AT ITS MEETING HELD ON April 9, 2024

WHEREAS Section 5(1) of the Municipal Act, 2001, as amended provides the powers of a Municipal corporation are to be exercised by its Council;

AND WHEREAS Section 5(3) of the Municipal Act, 2001, as amended provides that municipal powers shall be exercised by by-law;

NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF EAST GARAFRAXA
BY THE MUNICIPAL COUNCIL ENACTS AS FOLLOWS:

- 1. All actions of the Council of the Corporation of the Township of East Garafraxa at the Electronic Council Meeting on April 9, 2024, to every report, motion, by-law, or other action passed and taken by the Council, including the exercise of natural person powers, are hereby adopted, ratified and confirmed as if each report, motion, resolution or other action was adopted, ratified and confirmed by its separate by-law.
- 2. The Head of Council and Officers of the Corporation of the Township of East Garafraxa are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required and except where otherwise provided, to execute all documents necessary in that behalf.

BY-LAW READ A FIRST AND SECOND TIME THIS	9 th	DAY OF	APRIL 2024
BY-LAW READ A THIRD TIME AND PASSED THIS	9 th	DAY OF	APRIL 2024

Clerk

Head of Council