



Township of East Garafraxa
Electronic Council Meeting Minutes
Wednesday, October 11, 2023

The Council of the Township of East Garafraxa held an Electronic/Virtual Meeting of Council by video conference at 2:00 p.m. on October 11, 2023.

Members Present: Mayor Guy Gardhouse
Deputy Mayor John Stirk
Councillor Lenora Banfield
Councillor Dave Halls (arrived at 2:06 p.m.)
Councillor Jeremy Zukowski

Staff/Consultants Present: Peter Avgoustis, CAO
Jessica Kennedy, Clerk
Alan Selby, Treasurer
Shannon Peart, Administration/Clerk's Dept.

1. Opening of Meeting

Meeting called to order.

2. Approval of Agenda

Resolution

MOVED BY BANFIELD, SECONDED BY STIRK

BE IT RESOLVED THAT:

The agenda be approved as amended pursuant to the addendum as follows:

Adding the following under agenda items:

13. General Business and Correspondence

13.4 Ministry of the Solicitor General

13.4.1 Dufferin Ontario Provincial Police (OPP) Detachment Board Framework Letter dated September 13, 2023

15. Closed Meeting

15.2 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board:

15.2.1 17th Line and 18th Line (Greenwood) Pits.

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof

Councillor Zukowski disclosed a pecuniary interest for Closed Meeting item 15.2 – 17th Line and 18th Line (Greenwood) Pits as he is an employee of the company. Written Declaration to be submitted.

4. Approval of Minutes

4.1 Council Meeting Minutes

Resolution

MOVED BY STIRK , SECONDED BY BANFIELD

BE IT RESOLVED THAT:

Council do hereby adopt the minutes of the Regular Council Meeting held on September 26, 2023, as circulated.

CARRIED

4.2 Business arising from Minutes

Discussion ensued regarding Ministry of Municipal Affairs and Housing Request for Response to the Housing Affordability Task Force's Recommendations which is due by October 16, 2023. Mayor Gardhouse to review other responses and submit a response on behalf of the Township. Response to note benefit of allowing in-filling of lots.

5. Public Question Period

Nothing at this time.

6. Delegation(s) / Presentation(s) / Petition(s)

Nothing at this time.

7. Statutory Public Meeting(s)

Nothing at this time.

8. Unfinished Business

Nothing at this time.

9. Notice of Motion(s)

Nothing at this time.

10. Staff / Consultant Report(s)

10.1 Request for Proposal - Building Conditions Assessment

10.1.1 Staff Report dated October 3, 2023

Resolution

MOVED BY BANFIELD, SECONDED BY HALLS

BE IT RESOLVED THAT:

The Treasurer's report on Building Condition Study be received;

AND THAT Keller Engineering, Orangeville be awarded the contract to complete the Building Condition Assessment Study.

CARRIED

10.2 Planning Services

10.2.1 Verbal Update

Peter Avgoustis, CAO provided a verbal update regarding Township planning services. Macaulay Shiomi Howson Ltd. Township Planning Consultants have provided notice indicating as of October 13, 2023 they no longer have capacity to provide planning services to the Township. Transition of existing files to be determined.

County of Dufferin Director of Planning has resigned which may impact recruitment of Planners at the County.

Discussion ensued regarding different planning services models. Township to issue Request for Proposals for planning services as an interim solution while investigating long term solutions including delegation of authority.

11. County of Dufferin Business

The following were received and/or dealt with:

11.1 County Council Meeting(s)

11.1.1 [October 12, 2023 County Council Meeting](#)

11.2 **Building Department**

11.2.1 Building Permit Listing to MPAC – June 2023

11.3 **Township of Amaranth**

11.3.1 Community Safety and Well-Being Updated Letter dated October 4, 2023

12. Local Boards and Committees

The following were received and/or dealt with:

12.1 **Grand Valley and District Fire Board**

12.1.1 Minutes from September 18, 2023

12.1.2 Board Letter dated September 25, 2023

12.1.2.1 Proposed Fire Department Agreement (See Item 16.1)

12.2 **Grand Valley & District Community Centre Board**

12.2.1 Township of Amaranth Project Financing Letter dated October 4, 2023

12.3 **Grand Valley Medical Dental Board**

12.3.1 Township of Amaranth Letter dated October 4, 2023

Councillor Banfield advised that the Board will meet next and will have a further update following the meeting. As previously noted, the Board reviewed the last 15 years and there were no financial contributions from the participating Municipalities.

13. General Business and Correspondence

13.1 **Dufferin County Climate Action Plan**

13.1.1 Resident Letter dated September 27, 2023

13.2 **Town of Shelburne**

13.2.1 Bill -C-310 - An Act to Amend the Income Tax Act

13.2.2 Establishing a Guaranteed Livable Income

13.3 **Catherine Fife, Member of Provincial Parliament (MPP) Waterloo**

13.3.1 Support for Bill 21, Fixing Long Terms Care Amendment Act

13.4 **(ADDENDUM) Ministry of the Solicitor General**

13.4.1 Dufferin Ontario Provincial Police (OPP) Detachment Board Framework Letter dated September 13, 2023

Discussion ensued regarding the proposed Board composition. The Township does not currently have a Police Service Board.

14. New Business

Nothing at this time.

Alan Selby, Treasurer and Shannon Peart, Administrative Assistant/Clerk's Department left the meeting at 2:43 p.m. and did not return to the meeting.

15. Closed Meeting – 2:43 p.m. to 3:34 p.m.

Resolution

MOVED BY STIRK , SECONDED BY BANFIELD

BE IT RESOLVED THAT:

A Closed Meeting of Council be held pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reason(s):

15.1 **Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and advice that is subject to solicitor-client privilege, including communications necessary**

for that purpose;

- 15.1.1 Ontario Land Tribunal (OLT) Appeal – Marsville Estates Inc. (MEI)
- 15.2 **(ADDENDUM) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board:**
- 15.2.1 17th Line and 18th Line (Greenwood) Pits

CARRIED

Councillor Zukowski left the Closed Meeting due to his declared pecuniary interest with respect to item 15.2 and returned to the open session at 3:35 p.m.

Resolution

MOVED BY BANFIELD, SECONDED BY HALLS

BE IT RESOLVED THAT:

Council do hereby resume regular business in open session.

CARRIED

16. By-Law(s)

- 16.1 **Grand Valley and District Fire Department Agreement**

Resolution

MOVED BY BANFIELD, SECONDED BY STIRK

BE IT RESOLVED THAT:

Leave be given to introduce a by-Law, being a by-law to authorize the execution of an agreement between the Corporation of the Town of Grand Valley, the Corporation of the Township of East Garafraxa and the Corporation of the Township of Amaranth the for the joint management and operation of the Grand Valley Fire Department and to repeal by-law 34-2017, and that it be given the necessary readings and be passed and numbered 39-2023.

CARRIED

17. Confirming By-Law

Resolution

MOVED BY ZUKOWSKI, SECONDED BY HALLS

BE IT RESOLVED THAT:

Leave be given to introduce a By-Law, being a By-Law to Confirm the Proceedings of the Council of the Corporation of the Township of East Garafraxa at its meeting held on October 11, 2023, and that it be given the necessary readings and be passed and numbered 40-2023.

CARRIED

18. Adjournment

Resolution

MOVED BY HALLS, SECONDED BY BANFIELD

BE IT RESOLVED THAT:

Council do now adjourn to meet again for the Regular Electronic Council Meeting on Tuesday, October 24, 2023, at 4:00 p.m., or at the call of the Chair.

CARRIED

Jessica Kennedy (Original Signed)

Clerk

Guy Gardhouse (Original Signed)

Head of Council