



Township of East Garafraxa
Council Meeting Minutes
Tuesday, March 28, 2023

The Council of the Township of East Garafraxa held an Electronic/Virtual Meeting of Council by video conference at 2:00 p.m. on Tuesday, March 28, 2023.

Members Present: Mayor Guy Gardhouse
Deputy Mayor John Stirk
Councillor Lenora Banfield
Councillor Dave Halls
Councillor Jeremy Zukowski

Staff/Consultants Present: Jessica Kennedy, Clerk
Dave Knight, Director of Public Works
Shannon Peart, Administration/Clerk's Dept.
Paul Kitchen, Planning Consultant, Macaulay Shiomi Howson Ltd.

1. Opening of Meeting

Meeting called to order.

2. Added Items (Late Submissions – If Any)

Nothing at this time.

3. Approval of Agenda

Resolution

MOVED BY HALLS, SECONDED BY BANFIELD

BE IT RESOLVED THAT:

Item 18. Closed Meeting be removed from the agenda and deferred to a future Council Meeting;

And further that the agenda be approved as amended.

CARRIED

4. Disclosure of Pecuniary Interest and General Nature Thereof

Councillor Zukowski disclosed a pecuniary interest for Item 11.2 MTAG Paralegal Professional Corporation as he is employed by an aggregate producer that is the target of this process and Item 12.1 Consent Applications B1-23 & B2-23 (Decision) as he is related to the applicant. Written Declaration to be submitted.

Deputy Mayor Stirk disclosed a pecuniary interest for Item 12.1 Consent Applications B1-23 & B2-23 (Decision) as the family farm corporation is an agricultural tenant on the subject property. Written Declaration to be submitted.

5. Approval of Minutes

5.1 Council Meeting Minutes for March 14, 2023.

Resolution

MOVED BY HALLS, SECONDED BY ZUKOWSKI

BE IT RESOLVED THAT:

The minutes of the Regular Electronic Council Meeting held March 14, 2023, be adopted as circulated.

CARRIED

5.2 Business arising from Minutes – None.

6. Public Question Period

Nothing at this time.

7. **Delegation(s) / Presentation(s)**

Nothing at this time.

8. **Public Meeting(s)**

Nothing at this time.

9. **Unfinished Business**

The following were received and/or dealt with:

9.1 **Grand Opening/Open House Discussion**

Councilor Banfield to contact Community Living Dufferin, Theatre Orangeville with respect to holding a grand opening/open house and present ideas to Council for further discussion/consideration. Staff directed to keep the matter listed on future Council meeting agendas.

9.2 **Grant Requests**

9.2.1 Grand Valley Fall Fair Sponsorship Request

Resolution
MOVED BY BANFIELD, SECONDED BY HALLS
BE IT RESOLVED THAT:
Council do hereby support the Grand Valley Agricultural Society’s sponsorship/donation request for the 2023 Grand Valley Fall Fair in the amount of \$250.00.

CARRIED

9.2.2 Dufferin County Multicultural Foundation

Resolution
MOVED BY STIRK , SECONDED BY HALLS
BE IT RESOLVED THAT:
Council do hereby support the Dufferin County Multicultural Foundation’s sponsorship/donation request in the amount of \$300.00 for 2023;

And further that a Proclamation for June 27th as Multicultural Day be brought forward at a future Council Meeting.

CARRIED

10. **Public Works Department**

Dave Knight Director of Public Works reported on metal sign thefts in the Township. Members of the public are encouraged to contact the OPP Non-Emergency number to report suspicious behaviour.

11. **Treasury and Accounts**

The following were received and/or dealt with:

11.1 **Bills & Accounts**

Resolution
MOVED BY HALLS, SECONDED BY ZUKOWSKI
BE IT RESOLVED THAT:
Bills and Accounts be paid in the amount of:

General	\$	190,764.91
Roads	\$	37,888.18

CARRIED

Councillor Zukowski left the meeting at 2:10 p.m. due to his pecuniary interests declared under Item 4 Declaration of Pecuniary Interest with respect to Item 11.2 MTAG Paralegal Professional Corporation and Item 12.1 Consent

Applications B1-23 & B2-23 (Decision). Councillor Zukowski returned to the meeting after item 12.1.

- 11.2 **MTAG Paralegal Professional Corporation**
- 11.2.1 Staff Report dated March 17, 2023
- 11.2.1.1 Proposed By-Law (Schedule “A” Agreement) (see Item 20.1)

Resolution
MOVED BY HALLS, SECONDED BY STIRK
BE IT RESOLVED THAT:
The Treasurer’s report on MTAG Services be received;

AND THAT the agreement with MTAG be included in a Bylaw, for confirmation;

AND THAT all fees paid to MTAG for their services be charged to the Gravel Pit Reserve.

CARRIED

12. Planning Department
The following were received and/or dealt with:

Deputy Mayor Stirk left the meeting at 2:14 p.m. due to his pecuniary interest declared under Item 4 Declaration of Pecuniary Interest with respect to item 12.1.

Councillor Zukowski had already left the meeting due to his pecuniary interests declared under Item 4 Declaration of Pecuniary Interest with respect to items 11.2 and 12.1.

- 12.1 **Consent Applications B1-23 & B2-23 Decision; Applicant Ron Davidson, Land Use Planning Consultants Inc., on behalf of owners Sam and Cheryl Greenwood - 391405 18th Line, Concession 19, West Part Lots 7 & 8**
- 12.1.1 Consultant Planning Report dated March 22, 2023

Township Planning Consultant Paul Kitchen was in attendance and presented the Planning Report. The proposed consents are consistent with the PPS and conform with Provincial, County and Township planning policy.

Recommendation to approve the applications with conditions including the second phase of the EIA reviewing potential impact on the bird breeding with positive results and Zoning By-Law Amendment to accommodate the proposed consents and to bring the zoning into conformity with the Township Official Plan.

- 12.1.2 Staff Memo Regarding Conditions (refer to memo for recommended motions)

Resolution
MOVED BY BANFIELD, SECONDED BY HALLS
BE IT RESOLVED THAT:
The Consultant Planning Report dated March 22, 2023 be received;

And further that Consent Application B1-23 by applicant Ron Davidson, Land Use Planning Consultants Inc., on behalf of owners Sam and Cheryl Greenwood for consent to sever approximately 10.03 hectares (24.8 ac.) from 391405 18th Line, Concession 19, West Part Lots 7 & 8 be approved, with the following conditions:

REASONS: In conformity with Official Plan policies.

<u>CONDITIONS:</u>	
1.	Payment of Park dedication in the amount of \$1,500.00 for the severed parcel.
2.	Payment of any taxes, as of the date of the issuance of the Certificate of Clerk, with respect to the property that is subject to the application.

3.	Zoning By-Law Amendment (rezoning) required for the severed and retained parcels to rezone the lands from Extractive Industrial (MX) to Rural (RU) to bring the zoning of the parcels into conformity with the Township Official Plan.
4.	Conservation Authority Approval for the severed and retained parcels.
5.	Environmental Impact Study (EIS) second phase reviewing the potential impact on bird breeding with positive results.
6.	Entrance approval from the appropriate road authority required for the severed parcel.
7.	County of Dufferin Building Department Septic Approval/Lot Suitability required for the severed parcel.
8.	Plan of Survey – Digital and Paper format required for the severed and retained parcels. A copy of the draft plan shall be circulated to the Township for review prior to registration.
9.	Consent Agreement to be registered on title on the severed and retained parcels.
10.	Consent Agreement to include requirement for fencing around boundaries of the severed parcel, with exception of road frontage, when required by adjacent landowner.
11.	Road widening required on the severed and retained parcels.
12.	Road widening shall be conveyed to the appropriate road authority, in accordance with applicable road authority policies.
13.	If road widening has been obtained at an earlier date, condition would not apply.
14.	Any unregistered road widenings to be deeded to the Township or appropriate road authority.
15.	That any road widenings, easements, survey cost, legal cost and any other transaction pertaining to this application shall be borne by the applicant.
16.	Certificate of Title to be supplied, showing no encumbrances on the land for road widening purposes.
17.	That all conditions be fulfilled and certificate of clerk issued within two years of the date of notice of decision was given, failing to do so will cause the application to be null and void.

CARRIED

Resolution
MOVED BY HALLS, SECONDED BY BANFIELD
BE IT RESOLVED THAT:

The Consultant Planning Report dated March 22, 2023 be received;

And further that Consent Application B2-23 by applicant Ron Davidson, Land Use Planning Consultants Inc., on behalf of owners Sam and Cheryl Greenwood for consent to sever approximately 11.52 hectares (28.5 ac.) from 391405 18th Line, Concession 19, West Part Lots 7 & 8 be approved, with the following conditions:

REASONS: In conformity with Official Plan policies.

CONDITIONS:	
1.	Payment of Park dedication in the amount of \$1,500.00 for the severed parcel.

2.	Payment of any taxes, as of the date of the issuance of the Certificate of Clerk, with respect to the property that is subject to the application.
3.	Zoning By-Law Amendment (rezoning) required for the severed and retained parcels to rezone the lands from Extractive Industrial (MX) to Rural (RU) to bring the zoning of the parcels into conformity with the Township Official Plan.
4.	Conservation Authority Approval for the severed and retained parcels.
5.	Environmental Impact Study (EIS) second phase reviewing the potential impact on bird breeding with positive results.
6.	Entrance approval from the appropriate road authority required for the severed parcel.
7.	County of Dufferin Building Department Septic Approval/Lot Suitability required for the severed parcel.
8.	Plan of Survey – Digital and Paper format required for the severed and retained parcels. A copy of the draft plan shall be circulated to the Township for review prior to registration.
9.	Consent Agreement to be registered on title on the severed and retained parcels.
10.	Consent Agreement to include requirement for fencing around boundaries of the severed parcel, with exception of road frontage, when required by adjacent landowner.
11.	Road widening required on the severed and retained parcels.
12.	Road widening shall be conveyed to the appropriate road authority, in accordance with applicable road authority policies.
13.	If road widening has been obtained at an earlier date, condition would not apply.
14.	Any unregistered road widenings to be deeded to the Township or appropriate road authority.
15.	That any road widenings, easements, survey cost, legal cost and any other transaction pertaining to this application shall be borne by the applicant.
16.	Certificate of Title to be supplied, showing no encumbrances on the land for road widening purposes.
17.	That all conditions be fulfilled and certificate of clerk issued within two years of the date of notice of decision was given, failing to do so will cause the application to be null and void.

CARRIED

Deputy Mayor Stirk and Councillor Zukowski returned to the meeting at 4:17 p.m.

12.2 Ontario Land Tribunal (OLT)

12.2.1 OLT-22-004307 – OLT Decision Issued March 16, 2023 (63076 County Road 3), Marsville Estates Inc. (ME)

13. County of Dufferin Business

The following were received and/or dealt with:

13.1 County Council Meeting(s)

13.1.1 [March 9, 2023 Council Meeting Video \(YouTube\)](#)

13.2 **Committee Meetings Agendas – March 23, 2023**

13.2.1 [Infrastructure and Environmental Services – 9:00 a.m.](#)

13.2.2 [General Government Services – 11:30 a.m.](#)

13.2.3 [Health & Human Services – 1:00 p.m.](#)

13.2.4 Community Development and Tourism – Cancelled

13.3 **Highway 10 Traffic and Road Study**

13.3.1 County Letter and Resolution of Support for Town of Caledon Request to Ministry of Transportation

13.4 **Municipal Comprehensive Review (MCR)**

13.4.1 Notice of Public Meeting - County of Dufferin Official Plan Amendment Municipal Comprehensive Review Phase 1 – Growth Management – April 13, 2023

14. Committees

The following were received and/or dealt with:

14.1 **Grand Valley & District Community Centre Board**

14.1.1 Meeting Minutes February 13, 2023

14.1.2 Agenda Package for March 13, 2023

14.1.3 Annual Allocation of Capital Expenditure Towards a Replacement of the Ice Resurfacer Letter dated February 17, 2023

Councillor Zukowski to clarify when the current loan for the resurfacer will be completed. Item deferred for further discussion pending additional information.

14.2 **Grand Valley & District Fire Board**

14.2.1 Meeting Minutes

14.2.1.1 June 22, 2022

14.2.1.2 January 19, 2023

14.2.1.3 February 3, 2023

14.2.2 Agenda Package for March 14, 2023

14.2.3 Letter dated March 15, 2023 Regarding Master Fire Plan in 2024

Master Fire Plan matter deferred pending additional information. Board representatives to follow-up.

14.3 **Grand Valley Public Library Board**

14.3.1 Meeting Minutes February 7, 2023

Councillor Halls noted that current public members of the Board are to be Grand Valley residents pursuant to the Board agreement. Discussion ensued regarding amending the agreement to include that public members on the Board are to be from the library catchment area which would permit residents from all the participating municipalities, being East Garafraxa, Amaranth and Grand Valley. Staff directed to contact the Town of Grand Valley regarding the matter.

14.4 **Upper Grand Watershed Committee**

14.4.1 Township of Southgate Discontinuation of Participation

Councillor Banfield advised that it appears that the committee will be disbanded. Additional information will be provided at a future Council meeting.

15. General Business and Correspondence

The following were received and/or dealt with:

15.1 **Ministry of the Environment, Conservation and Parks**

15.1.1 Streamline and Modernize Environmental Assessment (EA) Process Letter

- 15.2 **Ministry of Natural Resources and Forestry**
- 15.2.1 Update to the Proposal to make Amendments to Ontario Regulation 161/17

- 15.3 **Municipal Energy Symposium**
- 15.3.1 Call for Proposals

- 15.4 **Headwaters Health Care Centre**
- 15.4.1 An Opportunity to Reflect on the Past Three Years, A Message from Kim Delahunt, President & CEO

- 15.5 **Town of Orangeville**
- 15.5.1 Committee of Adjustment Notice of Hearing
 - 15.5.1.1 File No. A-02/23
 - 15.5.1.2 File No. A-03/23

- 15.6 **Township of Amaranth**
- 15.6.1 Resolution regarding County Planning Services

- 15.7 **Town of Caledon**
- 15.7.1 Proposed Zoning By-Law Amendment – Zoning Conformity Exercise, Bill 23

- 15.8 **Town of Essex**
- 15.8.1 Declarations of Emergency of Homelessness, Mental Health and Opioid Addiction
- 15.8.2 Tax Classification of Short-Term Rental Units Letter
- 15.8.3 The Reinstatement of Legislation Permitting a Municipality to Retain Surplus Proceeds from Tax Sales

- 15.9 **Town of Petrolia**
- 15.9.1 A Call to the Provincial Government to End Homelessness in Ontario

- 15.10 **Municipality of Calvin**
- 15.10.1 Moratorium on Most Pupil Accommodation - English Public School Boards Association

- 15.11 **Township of Lake of Bays**
- 15.11.1 Municipal Oath of Office

- 15.12 **Ontario School Board Elections**
- 15.12.1 Town of Lincoln
- 15.12.2 Township of Howick

- 15.13 **Call for Cannabis Act Review**
- 15.13.1 Western Ontario Wardens' Caucus
- 15.13.2 Municipality of South Huron

- 15.14 **Barriers for Women in Politics**
- 15.14.1 City of Welland
- 15.14.2 City of Cambridge
- 15.14.3 Township of Lucan Biddulph
- 15.14.4 Town of Plympton-Wyoming

- 15.15 **Future Accuracy of the Permanent Register of Electors**
- 15.15.1 Town of Petrolia
- 15.15.2 Township of Lucan Biddulph
- 15.15.3 Town of Plympton-Wyoming

- 15.16 **Municipal Engineers Association**
- 15.16.1 Municipal Engineers Association 2023 Bursary Awards Program Letter

16. Added Items (Late Submission – If Any)

Nothing at this time.

17. New Business

Nothing at this time.

18. Closed Meeting

Closed Meeting removed from the agenda and deferred to a future Council Meeting.

19. By-Law(s)

19.1 By-Law to Authorize the Execution of an Agreement Between MTAG Paralegal Professional Corporation and the Corporation of the Township of East Garafraxa

Resolution

MOVED BY BANFIELD, SECONDED BY STIRK

BE IT RESOLVED THAT:

Leave be given to introduce a By-Law, being a By-Law to authorize the execution of an agreement between MTAG Paralegal Professional Corporation and the Corporation of the Township of East Garafraxa, and that it be given the necessary readings and be passed and numbered 13-2023.

CARRIED

19.2 By-Law to Provide for the Levy and Collection of Taxes Required for the Township of East Garafraxa for the Year 2023

Resolution

MOVED BY HALLS, SECONDED BY BANFIELD

BE IT RESOLVED THAT:

Leave be given to introduce a By-Law, being a By-Law to provide for the levy and collection of taxes required for the Township of East Garafraxa for the year 2023, and that it be given the necessary readings and be passed and numbered 14-2023.

CARRIED

20. Confirming By-Law

Resolution

MOVED BY STIRK , SECONDED BY ZUKOWSKI

BE IT RESOLVED THAT:

Leave be given to introduce a By-Law, being a By-Law to Confirm the Proceedings of the Council of the Corporation of the Township of East Garafraxa at its Meeting held on March 28, 2023, and that it be given the necessary readings and be passed and numbered 15-2023.

CARRIED

21. Adjournment

Resolution

MOVED BY BANFIELD, SECONDED BY HALLS

BE IT RESOLVED THAT:

Council do now adjourn to meet again for the Special Council Meeting (in-person) on Monday, April 3, 2023, at 1:00 p.m. and the Regular Electronic Council Meeting on Wednesday, April 12, 2023, at 2:00 p.m., or at the call of the Chair.

CARRIED

Jessica Kennedy (Original Signed)

Clerk

Guy Gardhouse (Original Signed)

Head of Council