



Township of East Garafraxa
Electronic Council Meeting Agenda
Tuesday, December 13, 2022 at 10:00 A.M.

- 1. Opening of Meeting**
- 2. Added Items (Late Submissions – If Any)**
- 3. Approval of Agenda**
- 4. Disclosure of Pecuniary Interest and General Nature Thereof**
- 5. Approval of Minutes**

- 5.1 Electronic Council Meeting Minutes for November 29, 2022
- 5.2 Special Electronic Council Meeting Minutes December 7, 2022
- 5.3 Business arising from Minutes

6. Public Question Period 10:10 a.m.

*Questions to be sent by email to Jessica Kennedy, Clerk at jkennedy@eastgarafraxa.ca no later than Monday, December 12, 2022 at noon.

7. Delegation(s) / Presentation(s)

- 7.1 **Employee Service Award Recognition**
 - 7.1.1 Susan Stone, CAO (40 Years)
 - 7.1.2 Richard Duiker, Public Works Equipment Operator (20 Years)

8. Public Meeting(s)

Nothing at this time.

9. Unfinished Business

- 9.1 **COVID-19 (Coronavirus) Update**
 - 9.1.1 Update
- 9.2 **Rural Ontario Municipal Association (ROMA)**
 - 9.2.1 [ROMA 2023: Breaking New Ground](#)

10. Planning Department

- 10.1 **Development Update(s)**
- 10.2 **Municipal Comprehensive Review (MCR)**
 - 10.2.1 Update

- 10.3 **Nature's Landing West Subdivision Final Assumption**
- 10.3.1 R.J. Burnside and Associates Limited Final Assumption/Final Acceptance Letter dated October 3, 2022
 - 10.3.1.1 Proposed Assumption By-Law (see [Item 19.5](#))
- 10.4 **County of Dufferin**
- 10.4.1 [Notice of Public Information Centre #1: Dufferin County Road 109 / 2nd Line Realignment, Dufferin County](#)
- 10.4.2 Notice of Public Information Centre #1: Dufferin County Road 109 / 2nd Line Realignment, Dufferin County, Dated December 1, 2022
- 10.5 **County of Wellington**
- 10.5.1 Notice of Public Open House for OPA No. 120
- 10.6 **Bill 23, More Homes Built Faster Act, 2022**
- 10.6.1 Watson & Associates Economists Ltd. - Bill 23 received Royal Assent on November 28, 2022 (More Homes Built Faster Act) – November 29, 2022
- 10.6.2 Grand River Conservation Authority – Update on GRCA Programs & Services - Royal Assent of Bill 23 – December 7, 2022
- 10.7 **Town of Orangeville**
- 10.7.1 19 Glengarry Road, Committee of Adjustment Decision

11. Public Works Department

- 11.1 **Director of Public Works Report(s)**
- 11.2 **Rayburn Meadows Park**
- 11.2.1 Update

12. Treasury and Accounts

- 12.1 **Treasurer Report(s)**
- 12.2 **Bills & Accounts**
- 12.3 **Ontario Municipal Partnership Fund (OMPF) Grant**
- 12.3.1 Staff Report to Council
- 12.4 **Financial Results up to November 30th, 2022**
- 12.4.1 Staff Report to Council
- 12.5 **Orton Community Association**
- 12.5.1 Update

13. County Council Business

- 13.1 **County Council Meeting(s)**
- 13.1.1 [December 8, 2022 Inaugural Council Meeting Agenda](#)

14. Committees

14.1 Orangeville Public Library Board

- 14.1.1 Letter Dated November 23, 2022 and 2023 Collection Agreement

14.2 Grand River Conservation Authority (GRCA) Joint Appointment

- 14.2.1 Township of Melancthon Resolution for GRCA Appointment
- 14.2.2 Township of Amaranth Resolution for GRCA Appointment

14.3 Credit Valley Conservation Authority (CVC) Joint Appointment

- 14.3.1 Township of Amaranth Resolution for CVC Appointment

14.4 Dufferin Municipal Provincial Offences Act Board (POA)

- 14.4.1 Appointment Letter Dated December 2, 2022

14.5 Dufferin Municipal Officers Association (DMOA)

- 14.5.1 Meeting Minutes from October 28, 2022

15. General Business and Correspondence

15.1 Ministry of the Environment, Conservation and Parks (MECP)

- 15.1.1 Environmental Assessments (EA) Requirements for Advanced Recycling Facilities

15.2 Ministry of Natural Resources and Forestry (MNRF)

- 15.2.1 Changes under the Oil, Gas and Salt Resources Act

15.3 Ontario Tourism Education Corporation (OTEC)

- 15.3.1 [Final Report for the Tourism and Hospitality Emergency Recovery \(THER\) Project](#)

15.4 Dufferin Federation of Agriculture (DFA)

- 15.4.1 Letters of Congratulations to Elected Council Members

15.5 Bill 23, More Homes Built Faster Act, 2022

- 15.5.1 Town of Orangeville Resolution and Letter
- 15.5.2 Town of Georgina Letter
- 15.5.3 Town of Aurora Letter
- 15.5.4 Norfolk County Letter
- 15.5.5 Town of Plympton-Wyoming Resolution
- 15.5.6 Municipality of Magnetawan Resolution

15.6 Town of Petrolia

- 15.6.1 Supporting Resolution from the Township of McGarry for Removal of Municipal Councillors under Prescribed Circumstances

15.7 Township of Malahide

- 15.7.1 Resolution and Letter to Health Canada Regarding Federal Cannabis Act Review

16. Added Items (Late Submission – If Any)

17. New Business

Nothing at this time.

18. Closed Meeting

Pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason(s):

18.1 Personal matters about an identifiable individual, including municipal or local board employees:

18.1.1 Citizen Board and Committee Appointments

18.2 Closed Meeting Minutes for November 29, 2022

18.3 Closed Meeting Minutes for December 7, 2022

19. By-Law(s)

Notice of the intention to pass the following:

19.1 A By-Law to adopt an Emergency Management Program and Emergency Response Plan and to meet other Requirements under the Emergency Management and Civil Protection Act

19.2 Being a By-Law to amend By-Law 5-2019, as amended, to govern the proceedings of the Council of The Corporation of The Township of East Garafraxa

19.3 Being a By-Law to establish a Committee of Adjustment

19.4 Being a By-Law to amend By-Law 17-2015, as amended, being a By-Law to prescribe a tariff of fees for planning matters, in the Township of East Garafraxa

19.5 Being a Being a By-Law to provide for the assumption of the highways and to provide for the final acceptance of the public Works on various Blocks within Plan of Subdivision registered as Plan 7M-63 and also known as Subdivision File No. 22-T-07001 (Nature's Landing West Subdivision)

20. Confirming By-Law

Notice of the intention to pass the following:

20.1 A By-Law to Confirm the Proceedings of the Council of The Corporation of the Township of East Garafraxa at its meeting held on December 13, 2022

21. Adjournment

To meet again for the Regular Electronic Council Meeting on Tuesday, January 10, 2023, at 2:00 p.m. or at the call of the Chair.



Township of East Garafraxa
Electronic Council Meeting Minutes
Tuesday, November 29, 2022

The Council of the Township of East Garafraxa held an Electronic Meeting of Council by video conference at 2:00 p.m. on November 29, 2022.

Members Present: Mayor Guy Gardhouse
Deputy Mayor John Stirk
Councillor Dave Halls
Councillor Jeremy Zukowski

Members Absent: Councillor Lenora Banfield (With Notice)

Staff/Consultants Present: Susan Stone, CAO
Jessica Kennedy, Clerk
Alan Selby, Treasurer
Dave Knight, Director of Public Works
Marianne Love, HR Consultant, ML Consulting
(For Item 18, Closed Session)
Jeff Wilker, Thomson Rogers Lawyers
(For Item 18, Closed Session)
Liz Howson and Paul Kitchen, Planning Consultant Macaulay
Shiomi Howson Ltd. (For Item 18, Closed Session)
Carley Dixon and Gord Feniak, Township Engineers, R.J.
Burnside & Associates Ltd. (For Item 18, Closed Session)

1. Opening of Meeting

Meeting called to order.

2. Added Items (Late Submissions – If Any)

Resolution

MOVED BY HALLS, SECONDED BY STIRK
BE IT RESOLVED THAT

The agenda be amended pursuant to the Addendum as follows:

Added Under Section 18. Closed Meeting:

5:00 p.m. - Township HR Consultant Marianne Love, ML Consulting.

CARRIED

3. Approval of Agenda

Resolution

MOVED BY ZUKOWSKI, SECONDED BY STIRK
BE IT RESOLVED THAT

The agenda be approved as amended.

CARRIED

4. Disclosure of Pecuniary Interest and General Nature Thereof

Councillor Jeremy Zukowski declared a Pecuniary Interest for Item [18.1.2](#) as he is an active employee of Greenwood group of companies.

Declaration form has been provided to the Clerk.

5. Approval of Minutes

5.1 Electronic Council Meeting Minutes for November 15, 2022 – Motion passed to adopt minutes as circulated.

Resolution
MOVED BY HALLS, SECONDED BY STIRK
BE IT RESOLVED THAT

The minutes of the Regular Electronic Council Meeting held November 15, 2022, be adopted as circulated.

CARRIED

5.2 Business arising from Minutes – None.

6. Public Question Period

Nothing at this time.

7. Delegation(s) / Presentation(s)

Nothing at this time.

8. Public Meeting(s)

Nothing at this time.

9. Unfinished Business

The following were received and/or dealt with:

9.1 **COVID-19 (Coronavirus) Update**

9.1.1 Updates

CAO Susan Stone provided an update regarding the implementation of hybrid Council Meetings. Additional equipment will be required to facilitate a hybrid meeting, additional information including costs to be provided.

Mayor Gardhouse reported on the County of Dufferin preparations regarding hybrid council meetings, which may be remote, hybrid, in person, or combination.

9.2 **Rural Ontario Municipal Association (ROMA)**

9.2.1 [2023 Conference – Sunday, January 22 to Tuesday, January 24, 2023](#)

1.1.1. Program Announcements

9.2.2 ROMA Important Deadlines

Staff to book accommodations for Council Members that will be attending.

Second regular Council meeting in January 2023 will be held on Wednesday January 25th due to the ROMA conference.

9.3 **2022 Municipal and School Board Elections**

9.3.1 Accessibility Staff Report dated November 17, 2022

Resolution
MOVED BY ZUKOWSKI, SECONDED BY HALLS
BE IT RESOLVED THAT

That Council do hereby receive the staff Accessibility Report with respect to the 2022 Municipal and

School Board Elections, including Schedule “A” Accessible Elections Actions Initiative Report, dated November 17, 2022.

CARRIED

10. Planning Department

The following were received and/or dealt with:

10.1 **Development Update(s)**

CAO Susan Stone advised Committee of Adjustment By-Law and other applicable By-Laws will be brought forward for consideration at the December 13th Council meeting.

10.2 Municipal Comprehensive Review (MCR)

10.2.1 Update

CAO Susan Stone provided an update regarding MCR mapping and timing. Report to go to County Council in January.

10.3 Dufferin County

10.3.1 Notice of No Appeal - Official Plan Amendment OPA 9, Township of East Garafraxa dated November 21, 2022

10.4 Town of Grand Valley

10.4.1 Site Plan Application - File SPA02-2022

10.5 Town of Orangeville

10.5.1 Notice of Hearing – File No. A-15/22

10.6 Bill 23, More Homes Built Faster Act, 2022

10.6.1 Watson & Associates Economists Ltd. - Assessment of Bill 23 (More Homes Built Faster Act) - Community Benefits Charges and Parkland Dedication – November 16, 2022

10.6.2 Associations of Municipalities Ontario - AMO Submission on Bill 23, Better Municipal Governance Act, 2022 Introduced – Expanding “Strong Mayor” Tools – November 17, 2022

10.6.3 Watson & Associates Economists Ltd. - Assessment of Bill 23 (More Homes Built Faster Act) -Planning Act and Conservation Authorities – November 18, 2022

10.6.4 AMCTO - Response to Bill 23, More Homes Built Faster Act, 2022 – November 22, 2022

11. Public Works Department

The following were received and/or dealt with:

11.1 Director of Public Works Report(s)

Director of Public Works, Dave Knight, reported on public works matters. Discussed food donations to the Grand Valley Santa Clause Parade from Council, Public Works Department and Administration Staff, also fuel theft issues in area and OPP called to patrol areas.

11.2 Rayburn Meadows Park

11.2.1 Update

Director of Public Works, Dave Knight reported that the curbs have been installed, waiting on fibre chips. Earthworks to commence in Spring of 2023. Temporary fencing to be installed around play equipment as park will not be open until 2023.

11.3 Aggregate (Gravel) Pits

11.3.1 Ministry of Natural Resources and Forestry (MNR) Updates

MNR has provided information regarding Universal Sand and Gravel requiring Site Plan amendments, which will be a major amendment, and will involve consultation with the Township. Matter forwarded to Township Aggregate consultant for further review.

Also, MNRF anticipates that the Williamson Pit site rehabilitation on 12th Line to be completed 2023.

- 11.4

Road Safety Concerns
- 11.4.1

Letter from Resident

Possible areas with sightline issues discussed, and staff directed to proceed accordingly.
- 11.5

17th Line Road Closure
- 11.5.1

Update

Road closure to continue until November 2023, and residents advised accordingly. Road closure signs had been moved and laid down on the roadway and were not visible (north side of closure). Matter reported to Greenwood Construction and to the OPP.
- 11.6

Fibre Projects in the Township
- 11.6.1

Update

Numerous fibre projects within the Township proposed. Staff working on the preliminary details and agreements/fees/deposits with various providers.
12.

Treasury and Accounts
- The following were received and/or dealt with:
- 12.1

Treasurer Report(s)
- Treasurer Alan Selby to provide financial implications for the Township regarding Bill 23 at a future Council meeting.
- 12.2

Bills & Accounts
- Resolution**
MOVED BY HALLS, SECONDED BY ZUKOWSKI
BE IT RESOLVED THAT
Bills and Accounts be paid in the amount of:
General \$ 316,727.33
Roads \$ 47,619.93
- CARRIED**
- 12.3

Year End Reserve Adjustments
- 12.3.1

Staff Report

Treasurer, Alan Selby provided Year End Reserve Adjustment Report. These items are unusual items not accounted for in the budget year to year.

Wages and Benefits has an additional amount in 2022 for the transition phase for CAO position and to be moved to 2023. HR consultant fees will also be underspent this year.

The Digitization Project ended up being a smaller project than anticipated. Only \$5,000.00 was needed to be transferred instead of \$10,000.00.

The Special Project, Roads Study to be originally completed by November 2022 has now been moved to March 2023.

Rayburn Meadows Park Project is 100% funded. If there is any carryover into 2023 it will not have any budget implications for 2023.

Treasurer to provide a Budget Summary Report to end of November 2022 at the next Council meeting.

Resolution
MOVED BY STIRK , SECONDED BY HALLS
BE IT RESOLVED THAT

The Treasurer’s report Year-End Reserve Adjustments be received;

AND THAT \$45,000 be transferred to a Staffing Transition Reserve;

AND THAT a revised amount of \$5,000 be applied to the Records Digitizing project from the Working Funds Reserve;

AND THAT the budgeted withdrawal from the Asset Management Reserve in 2022 not be made, and \$4,000 be added to the Asset Management Reserve, to be used to complete the Road System Study in 2023.

CARRIED

- 12.4 **RLB Chartered Professional Accountants**
12.4.1 Pre-Audit Communication Letter
- 12.5 **Orton Community Association**
12.5.1 Update
- Staff to send Draft Agreement to Town of Erin for review.
13. **County Council Business**
The following were received and/or dealt with:

13.1 **County Council Meeting(s)**
13.1.1 Inaugural Meeting of Council & Election of the Warden Agenda - December 8, 2022

13.2 **Climate Action in Dufferin**
13.2.1 Home Energy Savings Workshop – November 28, 2022
14. **Committees**
The following were received and/or dealt with:

14.1 **Council Appointments to Boards and Committees**
14.1.1 Boards and Committees Listing

Resolution
MOVED BY ZUKOWSKI, SECONDED BY HALLS
BE IT RESOLVED THAT
The following Council members be appointed to the following Boards/Committees for the term of Council being 2022-2026, or as otherwise determined:

Planning Advisory Committee: Annual Appointment for 2023	Jeremy Zukowski and Lenora Banfield
Grand Valley & District Community Centre Board:	Jeremy Zukowski
Grand Valley & District Medical Dental Board:	Lenora Banfield
Grand Valley Public Library Board:	Dave Halls
Grand Valley & District Fire Board:	John Stirk and Guy Gardhouse

Groves Memorial Hospital Committee:	Guy Gardhouse
Orangeville Fire Advisory Committee:	Dave Halls
Upper Grand Watershed Committee:	Lenora Banfield

CARRIED

Resolution
MOVED BY STIRK , SECONDED BY HALLS
BE IT RESOLVED THAT

Council do hereby put forward Mayor Guy Gardhouse’s name as the Grand River Conservation Authority joint representative for the Townships of East Garafraxa, Amaranth, Southgate and Melancthon and the Town of Grand Valley, for consideration by the participating municipalities, for the term of Council being 2022-2026.

CARRIED

Resolution
MOVED BY ZUKOWSKI, SECONDED BY HALLS
BE IT RESOLVED THAT

Council do hereby put forward Deputy Mayor John Stirk’s name as the Credit Valley Conservation Authority joint representative for the for the Township of East Garafraxa, Township of Amaranth and the Town of Mono, for consideration by the participating municipalities, for the term of Council being 2022-2026.

CARRIED

- 14.2

Orangeville Fire Advisory Committee
- 14.2.1

Fire Services Agreement

Fire Advisory Committee meeting to be scheduled in 2023 to discuss new fire services annual rate.
15.

General Business and Correspondence

The following were received and/or dealt with:

15.1

Ministry of Municipal Affairs and Housing (MMAH)

15.1.1

Letter from Minister Steve Clark regarding the Municipal Election

15.2

Alcohol and Gaming Commission of Ontario (AGCO)

15.2.1

Extension of Hours for Ontario Liquor Sales Licensees During FIFA World Cup Qatar 2022

15.3

Treasury Board Secretariat

15.3.1

Summer Employment Opportunities (SEO) and Ontario Internship Program (OIP) Launching

15.4

Township of Perry

15.4.1

Resolution for Healthcare Connect System for Canadian Armed Forces

15.5

Strong Mayors, Building Act, (Bill 3)

15.5.1

Northumberland County

15.5.2

County of Prince Edward

15.5.3

Joly Township Supporting the Town of Mattawa Letter

15.5.4

Township of Lanark Supporting Town of Gravenhurst Resolution

15.6

More Homes Built Faster Act (Bill 23)

15.6.1

County of Prince Edward Resolution

15.6.2

Township of Puslinch, Letter to Premier

15.6.3 Municipality of Lambton Shores Letter

15.7 **Northumberland County**

15.7.1 Resolution Regarding Childcare Workforce Challenges

15.7.2 Resolution for Streamlining Governing Legislation for Physicians in Ontario

15.8 **Township of Warwick**

15.8.1 CN Railway Contribution Requirements under the Drainage Act and Impacts on Municipal Drain Infrastructure in Ontario Letter

15.9 **Township of Lanark**

15.9.1 OMAFRA Ontario Wildlife Damage Compensation Program Administrative Fee Resolution, Supporting Tay Valley Township

16. **Added Items (Late Submission – If Any)**

Nothing at this time.

17. **New Business**

17.1 **Christmas Donation**

Resolution

**MOVED BY HALLS, SECONDED BY STIRK
BE IT RESOLVED THAT**

Council do hereby direct staff to donate \$800.00 to the following charities for 2022 in lieu of the Township Christmas Celebration;

Grand Valley Food Bank in the amount of \$300.00 and;

Orangeville Food Bank in the amount of \$500.00.

CARRIED

17.2 **2023 Fire Permits**

Residents will be required to apply for new fire permits for 2023, previous year extensions will no longer be valid. Staff to distribute and post the information accordingly.

18. **Closed Meeting – 4:00 p.m. to 8:06 p.m.**

4:00 p.m. – Township Solicitor, Jeff Wilker, Thomson Rogers Lawyers, Township Planning Consultants, Liz Howson and Paul Kitchen, Macaulay Shiomi Howson Ltd. and Township Engineers Carley Dixon and Gord Feniak, R.J. Burnside & Associates Limited in attendance.

Added Item: 5:00 p.m.(approximately) – Township HR Consultant Marianne Love, ML Consulting

Pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason(s):

18.1 **Advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board:**

18.1.1 Development Review Team Updates

18.1.2 18th Line Draft Agreement Greenwood Construction

18.1.3 Ontario Land Tribunal (OLT) – Marsville Estates Inc.

18.2 **Personal matters about an identifiable individual, including municipal or local board employees; and Labour relations or employee negotiations:**

18.2.1 CAO Recruitment

18.2.2 HR Program Update

18.3 **Closed Meeting Minutes for October 12, 2022**

Resolution
MOVED BY STIRK , SECONDED BY HALLS
BE IT RESOLVED THAT

Pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason(s):

- 18.1 Advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board:
- 18.1.1 Development Review Team Updates
- 18.1.2 18th Line Draft Agreement Greenwood Construction
- 18.1.3 Ontario Land Tribunal (OLT) – Marsville Estates Inc.
- 18.2 Personal matters about an identifiable individual, including municipal or local board employees; and Labour relations or employee negotiations:
- 18.2.1 CAO Recruitment
- 18.2.2 HR Program Update
- 18.3 Closed Meeting Minutes for October 12, 2022

CARRIED

Resolution
MOVED BY ZUKOWSKI, SECONDED BY STIRK
BE IT RESOLVED THAT

Council do now rise and report from Closed Meeting and resume regular business.
CARRIED

19. **By-Law(s)**

Nothing at this time.

20. **Confirming By-Law**

Notice of the Intention to pass the following:

- 20.1 A By-Law to Confirm the Proceedings of the Council of The Corporation of the Township of East Garafraxa at its meeting held on November 29, 2022

Resolution
MOVED BY HALLS, SECONDED BY STIRK
BE IT RESOLVED THAT

Leave be given to introduce a By-Law to confirm the regular Electronic Meeting of Council of the Township of East Garafraxa for November 29, 2022, and that it be given the necessary readings and be passed and numbered 62-2022.

CARRIED

21. **Adjournment**

To meet again for the Regular Electronic Council Meeting on Tuesday, December 13, 2022, at 10:00 a.m. or at the call of the Chair.

Resolution
MOVED BY HALLS, SECONDED BY ZUKOWSKI
BE IT RESOLVED THAT

Council do now adjourn to meet again for the regular Electronic Council Meeting on Tuesday, December 13, 2022, at 10:00 a.m. or at the call of the Chair.

CARRIED

Clerk

Head of Council

DRAFT



Township of East Garafraxa
Special Hybrid Council Meeting Minutes
Wednesday, December 7, 2022

The Council of the Township of East Garafraxa held a hybrid Special Meeting of Council, electronically through Zoom and in person at the Township Administration office, 065371 Dufferin County Road 3, East Garafraxa, at 12:00 p.m. on December 7, 2022, for the purposes of Human Resource matters.

Members Present: Mayor Guy Gardhouse (attended in-person)
Deputy Mayor John Stirk (attended in-person)
Councillor Lenora Banfield (attended electronically/virtually)
Councillor Dave Halls (attended in-person)
Councillor Jeremy Zukowski (attended in-person)

Staff/Consultants Present: Jessica Kennedy, Clerk (attended in-person - Open Session)
Marianne Love, Township HR Consultant, ML Consulting
(attended electronically/virtually)

1. Opening of Meeting

Meeting called to order.

2. Approval of Agenda

Resolution

MOVED BY ZUKOWSKI, SECONDED BY HALLS

BE IT RESOLVED THAT

The agenda be approved as circulated.

CARRIED

3. Disclosure of Pecuniary Interest and General Nature Thereof

Nothing at this time.

4. Township Resolution – Acting Clerk Appointment

Resolution

MOVED BY STIRK, SECONDED BY ZUKOWSKI

BE IT RESOLVED THAT

Council do hereby appoint Marianne Love, Township HR Consultant, as Acting Clerk for the purposes of the Closed Meeting held on December 7, 2022.

CARRIED

5. Closed Meeting – 12:10 p.m. to 2:00 p.m.

Marianne Love, ML Consulting, Township Human Resources Consultant

Pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reason(s):

- 5.1 Personal matters about an identifiable individual, including municipal or local board employees
- 5.2 Labour relations or employee negotiations
- 5.2.1 CAO Recruitment Interview

Resolution

MOVED BY STIRK, SECONDED BY HALLS

BE IT RESOLVED THAT

Council do hereby move to a Closed Meeting pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

Personal matters about an identifiable individual, including municipal or local board employees; and Labour relations or employee negotiations:

- CAO Recruitment Interview

CARRIED

Closed Meeting adjourned at 2 p.m. Township HR Consultant instructed in Closed Meeting by Council in accordance with Closed Meeting discussions.

Resolution

MOVED BY BANFIELD, SECONDED BY HALLS

BE IT RESOLVED THAT

Council do hereby resume regular business in open session.

CARRIED

Marianne Love left the meeting at 2:03 p.m.

6. Confirming By-Law

- 6.1 A By-Law to Confirm the Proceedings of the Council of the Corporation of the Township of East Garafraxa at its Special meeting held on December 7, 2022.

Resolution

MOVED BY STIRK , SECONDED BY ZUKOWSKI

BE IT RESOLVED THAT

Leave be given to introduce a By-Law to confirm the proceedings of the Council of the Corporation of the Township of East Garafraxa at its Special meeting held December 7, 2022, and that it be given the necessary readings and be passed and numbered 63-2022.

CARRIED

7. Adjournment

To meet again for the regular Electronic Council Meeting on Tuesday, December 13, 2022, at 10:00 a.m., or at the call of the Chair.

Resolution

MOVED BY BANFIELD, SECONDED BY ZUKOWSKI

BE IT RESOLVED THAT

Council do now adjourn to meet again for the regular Electronic Council Meeting on Tuesday, December 13, 2022, at 10:00 a.m. or at the call of the Chair.

CARRIED

Clerk

Head of Council



October 3, 2022

Via: Email

Ms. Susan M. Stone, A.M.C.T., CAO
Township of East Garafraxa
065371 Dufferin County Road 3, Unit 2
East Garafraxa, ON L9W 7J8

Dear Susan:

**Re: Nature's Landing West Subdivision
Township of East Garafraxa
Final Assumption / Final Acceptance
Project No.: MSO126040**

The above noted Subdivision Agreement was executed in 2014 by the Township of East Garafraxa and jointly by two developers (2370537 Ontario Ltd. – operating as “Sedona Homes” and 2227763 Ontario Ltd. – operating as “Batavia Homes”). Throughout the Works being completed, both developers were found to be in default of their obligations under the Subdivision Agreement and through our role as Township Engineer, we coordinated on behalf of the Township with third party contractors and consultants to complete the required subdivision Works.

This letter shall provide confirmation that there are no other obligations under the Subdivision Agreement that remain outstanding with respect to the Works, and all deficiencies have been addressed to our satisfaction.

We have confirmed that all requirements for assumption / final acceptance of the Works by the Township, as applicable in Paragraph 147 of the Subdivision Agreement, have been fulfilled.

We are supportive of the Township assuming the Nature's Landing West Subdivision.

If you have any questions, please contact the undersigned.

Yours truly,

R.J. Burnside & Associates Limited

Chris Knechtel, P.Eng.

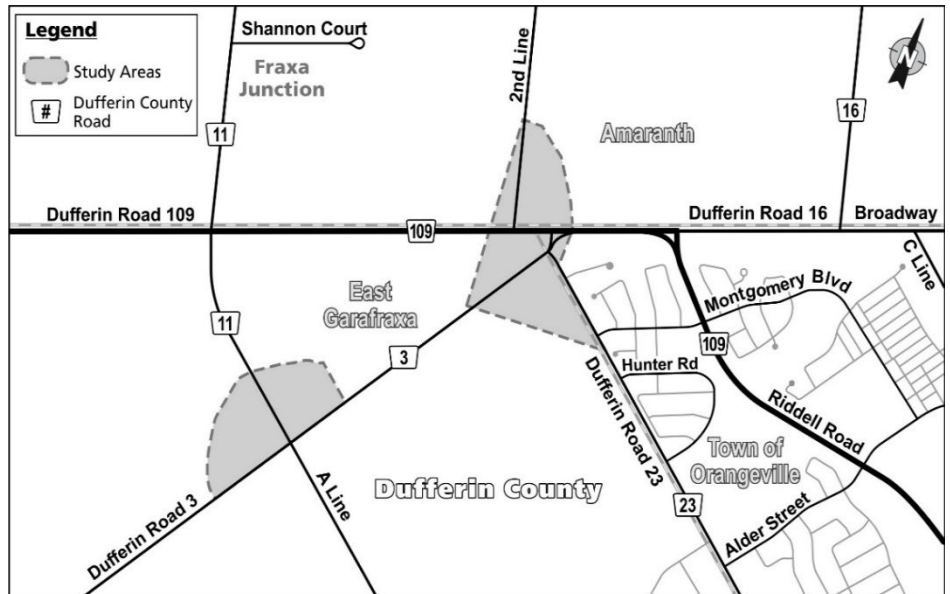
CK:ao

MSO126040_Assumption-Final Acceptance_NLW
05/10/2022 3:37 PM

Notice of Public Information Centre #1:
Schedule 'C' Municipal Class Environmental Assessment Study
Dufferin County Road 109/ 2nd Line Realignment, Dufferin County

THE STUDY

Dufferin County retained WSP Canada Inc. to undertake the Schedule 'C' Municipal Class Environmental Assessment (MCEA) Study to consider potential solutions to realign Dufferin County Road 109 and 2nd Line (Amaranth). 2nd Line is proposed to be realigned as the fourth leg of the Dufferin County Road 109 and Dufferin County Road 3 intersection. This realignment could precipitate a domino effect of impacting other intersections, namely Dufferin County Road 3 and Dufferin County Road 23, which is less than 100m south of the Dufferin County Road 109 and Dufferin County Road 3 intersection. The project will look to better understand the broader traffic impacts of the realignment and to confirm the best solution(s) for the study area.



THE PROCESS

This MCEA process will follow the planning and design process for Schedule 'C' projects as described in the MCEA Document (October 2000 as amended in 2007, 2011 & 2015), which is an approved process under the Ontario Environmental Assessment Act. As part of this process, two public events will be planned in the study. The first of public event is presented in this Notice and the second event will be held in Spring 2023. Once the study is complete, an Environmental Study Report (ESR) will be prepared and filed for a 30-day public review period. A Notice of Completion will be published in local newspapers and sent to the project mailing list to advise the public of the ESR review period.

PUBLIC INFORMATION CENTRE #1

Public Information Centre (PIC) #1 is being held to introduce the Study, present the problem/opportunity statement, project timelines, existing conditions, alternative solutions evaluation, preliminary design concepts, outline environmental studies being undertaken and next steps.

You are invited to attend and provide input at PIC #1.

Date: Thursday December 15, 2022

Location: Atrium of the Dufferin County Courthouse – 55 Zina Street, Orangeville ON L9W 1E5

Parking will be available within the Elizabeth Street lot, located at the back of the facility with accessible parking on Zina Street.

Time: 3:00PM to 7:00PM

The presentation materials will be shared online following the meeting.

GET INVOLVED

As the study progresses, the County will engage residents, stakeholders and businesses as part of any decisions that contribute towards shaping the Dufferin County Road 109/ 2nd Line Realignment and the Project Team's decision-making process.

You are encouraged to visit www.dufferincounty.ca/MCEA, where project information including study notices, background information, study updates, and the ESR will be made available as the study progresses. You can also submit comments and questions to the Project Team on the website.

Your input is welcome at any time during the study. If you wish to have your name added to the project mailing list or have any comments, questions, or concerns about the study, please contact one of the following Project Team members:

Brett Sears, MCIP, RPP
Senior Project Manager
WSP Canada Inc.
100 Commerce Valley Drive West
Thornhill, ON L3T 0A1
Tel: 289-982-4752
Email: dufferin109ea@dufferincounty.ca

Scott Burns, P.Eng., C.E.T.
Director of Public Works and County Engineer
County of Dufferin
30 Centre Street
Orangeville, ON L9W 2X1
Tel: 519-941-2816 Ext. 2601
Email: dufferin109ea@dufferincounty.ca

Information is being collected under the Municipal Freedom of Information and Protection of Privacy Act. With the exception of personal information, all comments will become part of the public record.

This Notice was issued: December 1, 2022





COUNTY OF WELLINGTON
NOTICE
Public Open House



TAKE NOTICE that pursuant to section 26 of the *Planning Act*, R.S.O. 1990, c.P.13 as amended, the County of Wellington will hold an Open House to discuss proposed Official Plan Amendment (OPA) No.120.

THE LAND SUBJECT to the proposed amendment applies to the entire County of Wellington.

THE PURPOSE of the proposed Official Plan Amendment is to revise the Wellington growth forecast by updating the population, household and employment forecasts to extend to 2051 and revise related text as a phase of the County's municipal comprehensive review.

Open House

The Open House will be an informal opportunity to discuss OPA No.120, to ask questions of County Staff and identify additional planning issues that should be considered and is scheduled as follows:

OPEN HOUSE	
Date:	December 15th, 2022
Time	6:30 pm
Location	On-line

How to Participate

If you wish to participate in the Open House online, please register for the meeting through the following link.

Meeting registration link: https://lura-ca.zoom.us/webinar/register/WN_lfPCb9YiRTKmYev1wF52_w

If you wish to participate in the Open house via the phone, you do not need to register and can join by calling the following number:

Dial +1 647 558 0588 followed by the Webinar ID: 698 3478 4327

Written Submissions

Please send any written submissions to the County of Wellington Planning and Development Department by email at planwell@wellington.ca or by mail to the attention of Sarah Wilhelm, Manager of Policy Planning to the address below. Please refer to file No. **OP-2020-01-02** when responding.

IF A PERSON or public body does not make oral submissions at a public meeting or make written submissions to the County of Wellington before the proposed official plan amendment is adopted, the person or public body is not entitled to appeal the decision of the Council of the County of Wellington to the Ontario Land Tribunal.

IF A PERSON or public body does not make oral submissions at a public meeting or make written submissions to the County of Wellington before the proposed official plan amendment is adopted, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to add the person or public body as a party.

IF YOU WISH to be notified of the adoption of the proposed official plan amendment, or of the refusal of a request to amend the official plan, you must make a written request to Mr. Aldo Salis, Director of the Wellington County Planning and Development Department (address below).

ADDITIONAL INFORMATION regarding this application is available for review on the County of Wellington website: www.wellington.ca/planwell

County of Wellington Planning and Development Department
Administration Centre 74 Woolwich Street, Guelph, ON N1H 3T9

Dated at the City of Guelph
This 24th day of November 2022

Aldo L. Salis, MCIP, RPP
Director, Planning and Development Department
County of Wellington



Shannon Peart

Subject: FW: Bill 23 received Royal Assent
Attachments: Bill 23 Letter to Our Clients Nov 29 2022.pdf

From: Watson & Associates Economists Ltd.
Sent: Tuesday, November 29, 2022 7:02 PM
Subject: Bill 23 received Royal Assent

Good afternoon:

In our continued efforts to keep our clients up to date on the legislative amendments resulting from Bill 23 (More Homes Built Faster Act), we are writing to inform you that Bill 23 received Royal Assent on November 28, 2022. The attached letter highlights the changes that were introduced.

If you have any questions regarding Bill 23, we would be pleased to discuss them with you, at your convenience.

Best regards,

Andrew Grunda, MBA, CPA, CMA
Principal



grunda@watsonecon.ca
Office: 905-272-3600 ext. 229
Mobile: 905-301-2523
Fax: 905-272-3602

watsonecon.ca



Disclaimer: This message is for the use of the intended recipient(s) only and may contain information that is privileged, proprietary, confidential, and/or exempt from disclosure under any relevant privacy legislation. If you are not the intended recipient or authorized agent thereof, you are hereby notified that any review, retransmission, dissemination, distribution, copying, conversion to hard copy, taking of action in reliance on or other use of this communication is strictly prohibited. If you are not the intended recipient and have received this message in error, please notify the sender by return e-mail and delete or destroy all copies of this message. Warning: Although Watson & Associates Economists Ltd. has taken reasonable precautions to ensure no viruses are present in this email, the company cannot accept responsibility for any loss or damage arising from the use of this email or attachments.

November 29, 2022

Dear Clients:

Re: *More Homes Built Faster Act*

In our continued efforts to keep our clients up to date on the legislative amendments resulting from Bill 23 (*More Homes Built Faster Act*), we are writing to inform you that Bill 23 received Royal Assent on November 28, 2022. This letter highlights the changes that were introduced with the Second Reading of the Bill and identifies the amendments that are currently in effect for the *Development Charges Act* (D.C.A.), as well as section 37 (community benefits charges (C.B.C.s)) and section 42 (parkland dedication) of the *Planning Act*.

Development Charges Act

- Second Reading of the Bill introduced two substantive modifications to the proposed changes, including:
 - For the phase-in of the charges over the first four years of a development charges (D.C.) by-law, under First Reading the transition provisions only applied to existing D.C. by-laws passed on or after June 1, 2022. These rules now apply to a D.C. by-law passed on or after January 1, 2022.
 - The discount for rental housing developments is applicable to a D.C. payable under a section 27 agreement, for prescribed developments that were entered into before the *More Homes Built Faster Act* received Royal Assent. These discounts do not apply to payments made under the agreement prior to this date.
- All sections of Schedule 3 of the *More Homes Built Faster Act* are in effect as of November 28, 2022 (date of Royal Assent) with the exception of:
 - Subsection 4.1 of the D.C.A., which provides exemptions for affordable and attainable residential units;
 - Rules under front-ending agreements with respect to affordable and attainable residential units; and
 - Regulation powers related to defining attainable housing and criteria for arm's length transactions.

These exceptions will come into effect on the date of proclamation. As of the date of this letter, proclamation has not been given.

Section 37 of the *Planning Act* – Community Benefits Charges

- Second Reading of the Bill introduced an additional change to the proposed C.B.C. amendments under section 37 of the *Planning Act*. The change allows a municipality to enter into an agreement with a landowner for the provision of in-



kind contributions. It also allows for this agreement to be registered on title of the land to which the charge applies.

- Section 10 of Schedule 9 of the *More Homes Built Faster Act* is in effect as of November 28, 2022 (date of Royal Assent) with the exception of:
 - Subsection 37 (32.1) of the *Planning Act*, which provides reductions in the maximum charge for developments containing affordable and attainable residential units.

This subsection of the *Planning Act* will come into effect on the date of proclamation. As of the date of this letter, proclamation has not been given.

Section 42 of the *Planning Act* – Parkland Dedication

- No additional changes or modifications were made since First Reading of the Bill with respect to the parkland dedication amendments under section 42 of the *Planning Act*.
- Section 12 of Schedule 9 of the *More Homes Built Faster Act* is in effect as of November 28, 2022 (date of Royal Assent) with the exception of:
 - Subsections 42 (1.1) and 42 (3.0.3) of the *Planning Act*, which provide reductions in the standard and alternative parkland dedication requirements for affordable and attainable residential unit developments; and
 - Subsections 42 (4.30) through 42 (4.39) of the *Planning Act* which allow a landowner to identify the land for parkland conveyance under the by-law.

These subsections of the *Planning Act* will come into effect on the date of proclamation. As of the date of this letter, proclamation has not been given.

We would be pleased to discuss the changes resulting from the *More Homes Built Faster Act* with you in further detail at your convenience.

Yours very truly,

WATSON & ASSOCIATES ECONOMISTS LTD.

Andrew Grunda, MBA, CPA, CMA, Principal

Gary Scandlan, BA, PLE, Managing Partner

Peter Simcisko, BA (Hons), MBE, Managing Partner

Sean-Michael Stephen, MBA, Managing Partner

Jamie Cook, MCIP, RPP, PLE, Managing Partner

Jack Ammendolia, BES, PLE, Managing Partner

Shannon Peart

Subject: FW: Update on GRCA Programs & Services - Royal Assent of Bill 23
Attachments: GM-11-21-79 - Attachment 2022 Fee Schedule.pdf

From: Eowyn Spencer
Sent: Wednesday, December 7, 2022 12:27 PM
Subject: Update on GRCA Programs & Services - Royal Assent of Bill 23

To CAOs/City Managers of Grand River Watershed Municipalities:

Further to the Royal Assent of Bill 23, the Grand River Conservation Authority (GRCA) would like to share the following information and clarification regarding its programs and services.

Plan Review Services

It is business as usual for our plan review services, accordingly, planning applications should continue to be circulated for review. Plan review and commenting under the Mandatory Programs and Services Regulation (O.R. 686/21) which includes natural hazards and source water protection continues to be unaffected. Changes to our non-mandatory review and commenting services for development applications will not take effect until such time as the Minister of Natural Resources and Forestry (NRF) issues a clarifying regulation. GRCA will notify you when this regulation is published.

In the meantime, we continue to provide all plan review services including natural heritage, stormwater management, etc. in a timely manner to support your ability to meet the legislated deadlines under the *Planning Act*.

Permits

It is business as usual for permitting services except for new provisions concerning Minister's Zoning Orders and Community Infrastructure and Housing Accelerator Orders (*Conservation Authorities Act*, s. 28.0.1). We will continue to collaborate with you on efficient delivery of such permits as they arise.

The provision allowing the Minister to issue regulations to exempt certain development projects with *Planning Act* approval in certain municipalities from conservation authority permits is not currently in effect.

Updated Fee Schedule

The attached fee schedule for 2022 meets the requirements of the Minister's List of classes of programs and services for which conservation authorities may charge a fee. Staff will be taking a report to the GRCA Board of Directors in December to approve the 2023 fee schedule which is proposing a slight increase from 2022 amounts. The fee schedule remains in effect unless the Minister issues a direction to freeze our fees. You will be notified should such a direction be issued.

Other Services Provided through MOUs/Agreements

The recent legislative changes do not affect other services provided to municipalities. The GRCA will continue work on formalizing these arrangements through Memoranda of Understanding and agreements where they are not already present.

We look forward to providing you with exemplary services. If you have any questions or concerns, please don't hesitate to [reach out to me directly](#).

Sent on behalf of:

Samantha Lawson, Chief Administrative Officer

Regards,
Eowyn Spencer
Executive Assistant
Grand River Conservation Authority

400 Clyde Road, PO Box 729
Cambridge, ON N1R 5W6
Office: 519-621-2763 ext. 2200
Toll-free: 1-866-900-4722
www.grandriver.ca | [Connect with us on social](#)

Appendix 1
Proposed GRCA Permit, Plan Review, Title Clearance and Inquiry Fee Schedule
January 1st, 2022

Permit Fee Schedule	
Note: Applicants are encouraged to apply online on the GRCA Permits Application Page.	
1. Minor - Low risk of impact on natural hazards or natural feature. No technical reports required	
• Fee for Development Applications	2021: \$430 2022: \$445
• Fee for Alterations or Interference with Wetlands, Shorelines and Watercourses Applications	2021: \$430 2022: \$445
2. Standard - Moderate risk and/or potential impact on natural hazards or natural features. Detailed report and/or plans, site visit required	
• Fee for Development Applications	2021: \$625 2022: \$650
• Fee for Alterations or Interference with Wetlands, Shorelines and Watercourses Applications	2021: \$1,105 2022: \$1,140
3. Major - Requires one or more reports (Environmental Impact Study, Hydraulic Analysis, Stormwater Management, Geotechnical, etc.)	
• Fee for Development Applications	2021: \$9,550 2022: \$9,835
• Fee for Alterations or Interference with Wetlands, Shorelines and Watercourses Applications	Culvert/Bridge replacement 2021: \$6,260 2022: \$6,450 All other applications 2021: \$9,550 2022: \$9,835
4. Large Fill - over 1,000m ³	2021: \$9,550 plus \$0.50./m ³ 2022: \$9,835 plus \$0.50/m ³
5. Works initiated prior to GRCA approval	2 times the fee for the category
6. Rural Water Quality Programs or GRCA projects	2021: \$85 2022: \$90
7. Expired Permit	2021: \$85 2022: \$90
8. Plans amended to an approved permit	2021: \$85 2022: \$90

Inquiry Schedule	
1. Title Clearance, Real Estate and other Inquiry Fee (per request)	2021: \$240/property 2022: \$245/property

Plan Review Fee Schedule	
1. Subdivision and Vacant Land Condominium	
• Base fee	2021: \$2,340 2022: \$2,410
• Per net hectare	2021: \$1,220 2022: \$1,255/hectare
• Applicant driven modification	2021: \$1,560 2022: \$1,605
• Final clearance for registration of each stage: technical review required	2021: \$6,260 2022: \$6,450
• Final clearance Processing Fee: no reports or review required	2021: \$240 2022: \$245
• Fourth (4 th) and subsequent submission for review (same report)	2021: \$240 2022: \$555
2. Official Plan and/or Zoning Bylaw Amendment	
• Major	2021: \$2,335 2022: \$2,405
• Minor	2021: \$430 2022: \$445
3. Consent	
• Major	2021: \$1,105 2022: \$1,1405
• Minor	2021: \$430 2022: \$445
4. Minor Variances	
• Major	2021: \$625 2022: \$650
• Minor	2021: \$280 2022: \$290
5. Site Plan Approval Applications	
• Major	2021: \$3,280 2022: \$3,380
• Minor	2021: \$430 2022: \$445
6. Complex Applications	2021: \$9,550 2022: \$9,835
7. Below Water Table Aggregate Applications	
• No features of interest within 120 metres of licence limit	2021: \$9,550 2022: \$9,835
• Features of interest within 120 metres of licence limit	2021: \$40,000 2022: \$41,200
8. Above Water Table Aggregate Applications	
• No features of interest within 120 metres of licence limit	2021: \$430 2022: \$445
• Features of interest within 120 metres of licence limit	2021: \$9,550 2022: \$9,835

1. All fees are made payable and submitted directly to Grand River Conservation Authority.
2. Applicants are encouraged to consult with staff prior to submission of all applications to determine the extent and nature of the information required to accompany the application, and to determine the appropriate fee.
3. Applicants are encouraged to submit Permit applications through **the GRCA's online Permit Application System**
4. Permit applications that fall into one or more categories will be charged one fee, at the highest rate.
5. Plan review applications that fall into one or more categories will be charged one fee, at the highest rate.
6. The Conservation Authority may provide a refund or require the applicant submit additional funds for a permit or plan review fee if it is found that an incorrect fee has been submitted.
7. Minor Categories – Low risk of impact on natural hazards or natural features. Plans required. No technical reports or site visits required.
8. Standard Permit Category – Moderate hazard risk and/or potential impact on natural hazards or natural features. Detailed plans required. Scoped technical reports and/or site visits required.
9. Major Permit Category– High hazard risk and/or potential impact to natural hazards or natural features. Detailed plans required. One or more technical report required (Environmental Impact Study, Hydraulic Analysis, Storm Water Management, Geotechnical, etc.). Development permit applications for: golf courses, trailer parks, campgrounds, lifestyle communities will be considered as a major permit.
10. Major Plan Review Category– High or Moderate hazard risk and/or potential impact on natural hazards or natural features. Detailed plans required. One or more technical reports (may be scoped) are required, and a site visit may be required.
11. Complex Plan Review Category - Planning Act (e.g. OPA/ZC) and/or Site plan applications for: golf courses, trailer parks, campgrounds, lifestyle communities.
12. Large Fill - The fee is applicable to material placed within the Conservation Authority's regulated areas. Grading associated with Planning Act approvals is not considered a large fill application.
13. Major permit applications that have previously paid application or clearance plan review fees to the GRCA will be charged fees under the Minor or Standard category.
14. Permit fees are non-refundable, except where review indicates that no permit is necessary.
15. Expired permit - After a permit has expired, a new application must be submitted. For applications to replace a prior permit received within one year of expiry a fee of \$85 is required. Permits that have expired within the last year can be renewed through the GRCA online Permit Application System. Any changes to the plans or a lapse of more than one year will require a full review and the Schedule of Fees in effect at the time will apply.
16. The subdivision or vacant land condominium base fee including per net hectare fee will be capped at \$31,520.
17. The net hectare fee will be based on the initial submission and will exclude lands outside of the development limit (e.g. natural hazard, natural heritage areas and buffers). Stormwater management facilities and other open space or park uses are to be included in the net hectare fee calculation.
18. At the submission of a subdivision or vacant land condominium application, 70% of the base fee and per net hectare is required. Prior to issuance of conditions of draft plan approval, the remaining 30% of the fee is required.
19. A Processing Fee will apply for a clearance letter for a subdivision or condominium application where no technical review/reports (e.g. no Erosion and Sediment Control plan, SWM brief, etc.) are required.
20. For Aggregate Applications, features of interest include all Natural Heritage, Natural Hazard and surface water features.
21. Responses to Title Clearances, Real Estate and other Inquiries includes: Correspondence and mapping related to natural hazards and areas regulated under Ontario Regulation 150/06.



Committee of Adjustment
Decision of Committee with Reasons
Re Application for Minor Variance

Planning Act, R.S.O. 1990, c. P.13, ss. 45(8)

Approval Authority: The Corporation of the Town of Orangeville

Applicants: Barbara Cezilio

Location of Property: Lot 28, Registered Plan 7M-2 municipally known as 19 Glengarry Road in the Town of Orangeville

Purpose of Application: The applicant is requesting a minor variance to reduce the interior side yard setback from 1.2 metres to 0 metres in order to legalize an existing non-complying deck.

We, the undersigned, in making the Decision upon this application have considered whether or not the variances requested were minor and desirable for the appropriate development and use of the land and that the general intent and purpose of the zoning by-law and the official plan will be maintained, or in the case of a change in a use of property which is lawfully non-conforming under the by-law as to whether or not this application has met the requirements of Section 45(1) of the Planning Act,

Concur in the following Decision and reasons for the Decision made on the **7th day of December, 2022**.

The Request is hereby: **Refused**

This Decision:

If **approved**: is subject to the conditions and for the reasons set out on page two of the Notice of Decision of the Committee of Adjustment.

If **refused**: is for the reasons set out on page two of the Notice of Decision of the Committee of Adjustment.

Alan Howe, Member
Scott Wilson, Chair
Rita Baldassara, Member
Deputy Mayor Todd Taylor, Member

Approved by all members present who concur in this Decision.

Certification
Planning Act, 1990, R.S.O. c. P.13, ss. 45(10)

I, Tracy MacDonald, Acting Secretary-Treasurer of the Committee of Adjustment certify that this is a true copy of the Decision of the Committee given on **December 7, 2022** with respect to the application recorded therein.

Tracy MacDonald, Acting Secretary-Treasurer
Committee of Adjustment

This Decision or any condition is subject to appeal to the Ontario Land Tribunal. The applicant, the Minister or any other person or public body who has an interest in the matter may within 20 days of the making of the decision appeal to the Tribunal against the decision of the committee by filing with the Secretary-Treasurer of the committee a notice of appeal setting out the objection to the decision and the reasons in support of the objection accompanied by payment to the Secretary-Treasurer of the fee charged by the Tribunal as payable on an appeal from a committee of adjustment to the Tribunal.

For more information on the prescribed fee and to obtain a copy of the appeal form, please visit the Tribunal website at: <https://olt.gov.on.ca/about-olt/>

Due to the COVID-19 declared emergency, the appeal form and payment may be delivered in person to the Town's drop box located outside Town Hall or mailed to:

Tracy MacDonald, Acting Secretary-Treasurer
Committee of Adjustment
Town of Orangeville
87 Broadway
Orangeville, ON
L9W 1K1

Date Decision Mailed: December 8, 2022

Last Day for Appealing this Decision: January 2, 2023

(Appeals must be received no later than 4:30 p.m. on the above date)

File # A-15/22, the minor variance was not granted.

Conditions: Not applicable

Reason for Decision:

The Committee has received written and/or oral submission from the following during the hearing and has taken these submissions into consideration.

- Report from B. Ward, Manager of Planner, Infrastructure Services, dated December 7, 2022
- Report from Orangeville Hydro, dated November 18, 2022

The Committee did not find the request to be minor in nature, desirable for the appropriate development or use of the lands and that the general intent and purpose of the Official Plan and the Zoning by-law are maintained.

Accounts Payable

ALL ACCOUNTS PAYABLE RPT SUMMARY Nov 25 2022 to Dec 8 2022

Vendor 000000 Through 999999

Invoice Entry Date 11/25/2022 to 12/08/2022 Paid Invoices Cheque Date 11/25/2022 to 12/08/2022

Account	Vendor Number Name	Invoice Number Item Description	Invoice Date	Entry Date	Chq Nbr Item Amount
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Department Summary

01-0112	ACCOUNTS RECEIVABLE	14,127.66
01-0119	DEVELOP.DEPOSITS + Other Recoverables	21,972.58
01-0123	ACCTS PAYABLE & MISC DEPOSITS REPAYABLE	15,301.80
01-0161	GENERAL GOVERNMENT	14,252.99
01-0162	PROTECTION TO PERSONS/PROPERTY	55,289.35
01-0163	TRANSPORTATION SERVICES	41,925.91
01-0164	ENVIRON - WATER SYSTEM	530.01
01-0165	HEALTH SERVICE - CEMETERIES	3,263.00
01-0167	RECREATION and PARKS	832.52
01-0168	PLANNING & DEVELOPMENT	8,123.29
Report Total		175,619.11



CORPORATION OF
Township of East Garafraxa

065371 Dufferin County Road 3, Unit 2, E. Garafraxa ON L9W 7J8
TEL: (226) 259-9400 FAX: (226) 212-9812
info@eastgarafraxa.ca

REPORT TO COUNCIL

Date: December 1, 2022
To: Township Council
From: Alan Selby, Treasurer
Meeting Date: Tuesday December 13, 2022
Subject: **OMPF Grant for 2023**

Purpose

The purpose of this report is to advise Council of the announcement by the Province of the 2023 Ontario Municipal Partnership Fund (OMPF) grant for East Garafraxa.

Background & Discussion

The OMPF grant for 2023 will be \$147,300, down from \$159,300 in 2022. OMPF is based on several measurements that the Province uses. These measurements are interesting to look at, as the OMPF supporting data provided to us gives the Township's own measurement, as well as the Median value of other municipalities similar in nature.

In the table below, are some of the measurements of interest.

MEASUREMENT DESCRIPTION	EG measure	Median value	Comments
Weighted Assessment value per household	\$640,807	\$289,000	<i>In every one of these Provincial measures, EG is shown to be doing better than the median of its comparator group, so EG receives no Assessment Equalization component of OMPF</i>
Median household income	\$137,000	\$ 82,000	
Annual change in Assessment	+ 2.0 %	+ 1.1 %	
Employment Rate	68.7 %	56.0 %	
Residents of Working Age (15-64 yrs.) compared to Others (under 15, over 64)	208.2 %	152.0 %	
% of population above the Low-Income threshold, after tax, for 2020	94.4 %	88.0 %	
Municipal Land Area in acres	41,143		<i>Must be over 70% Farm in order to receive Rural Grant component of OMPF, so EG qualifies</i>
Farm Land in acres	29,973		
"Farm Area Measure" = Farmland as %	72.85 %	70.0 % minimum	



CORPORATION OF
Township of East Garafraxa

065371 Dufferin County Road 3, Unit 2, E. Garafraxa ON L9W 7J8

TEL: (226) 259-9400 FAX: (226) 212-9812

info@eastgarafraxa.ca

OMPF is the only UNCONDITIONAL grant that municipalities receive. That means it may be spent on whatever the municipality chooses. All other Provincial grants are conditional.

The Province has in place, for 2023, a rule that no municipality can receive less than 85% of the OMPF it received in 2022, or not more than a 15% cut in funding. This Transitional rule prevents municipalities from overly large cuts to their OMPF grant.

The Township is receiving 8.5% less, or \$12,000 less, than it received in 2022.

Recommendation

THAT the Treasurer's report OMPF Grant for 2023 be received.

Respectfully Submitted,
Alan Selby, CPA CGA
Treasurer
Township of East Garafraxa



CORPORATION OF
Township of East Garafraxa

065371 Dufferin County Road 3, Unit 2, E. Garafraxa ON L9W 7J8

TEL: (226) 259-9400 FAX: (226) 212-9812

info@eastgarafraxa.ca

REPORT TO COUNCIL

Date: December 6, 2022
To: Township Council
From: Alan Selby, Treasurer
Meeting Date: Tuesday December 13, 2022
Subject: **Results up to Nov. 30, 2022**

Purpose

The purpose of this report is to review 2022 actual financial results up to Nov. 30th and take any further actions, if required, before year-end.

Background & Discussion

It is good practice for the Township to review its financial results just prior to year-end, to identify any significant variances from the 2022 Budget, and take actions as required. For the new members of Council, this report will help with their familiarity of the details of the 2022 Budget.

Overall 2022 results are summarized on the attached Page 1, with supporting details provided on Pages 2 to 9 of the schedules. The table below is a shortened version of Page 1.

2021 FINAL RESULT		2022 BUDGET	2022 Actuals at Nov. 30th	diff
\$ 617,604	Non-tax revenues	\$ 775,262	\$ 984,426	\$ 209,164
-3,183,107	Operating expenses	-3,585,539	-3,259,598	325,941
\$-2,565,503	subtotal	\$ -2,810,277	\$ -2,275,172	
-10,176	Net cost of Special Projects	- 9,000	- 8,495	
-160,335	Net Capital+Reserve support	-172,000	-176,632	
2,730,055	TAXES LEVIED	2,991,277	2,741,765	Pro-rated
- 5,959	Overall Surplus or -Deficit	0	281,466	Surplus YTD

Non-tax revenues have now surpassed the budget for the full year, largely due to a one-time receipt of \$265,000 for gravel sale (17th Line) per a special agreement. Earlier in 2022, a motion was passed to set aside \$165,000 of this amount in a new Reserve to offset the higher forecasted costs of gravel used by the township. The other \$100,000 was left to go to the "bottom-line" of 2022, to cover the impacts of inflation on various operating costs.

Also under Non-tax revenue, POA revenue collected from Caledon and interest earned on township bank balances are both much higher than the 2022 Budget expected. (*schedule pg. 3*)



CORPORATION OF
Township of East Garafraxa

065371 Dufferin County Road 3, Unit 2, E. Garafraxa ON L9W 7J8

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Regarding Operating expenses, schedule pg. 4 shows Administrative costs. The staff wages line will be underspent because of the delayed hire of a new CAO (see report to Council in November). Additional expense was added in 2022 to cover the transitional period of the change in personnel. A new reserve was created to offset this variance (*schedule pg. 8*), because it amounts to a timing difference, and not a true savings. The funds in Reserve should be spent in 2023.

Taxes written-off is about four times the budget amount. This is due to errors in the Tax Roll from MPAC, involving multiple properties that MPAC assessed as 100% Residential, when in fact they should have been mostly Farm, with some Residential. The amount shown is the township-only portion of the taxes written-off, as there are County and Education write-offs as well. The Tax Roll for 2023 will be closely examined for those same properties, to see if they are correctly assessed for 2023. If we see the same errors in the 2023 Roll re-occurring, we will budget accordingly for higher Write-off expense in the 2023 draft budget.

Other expense variances in Administration are small. In general, most administrative expenses were kept close to their budgeted amount. The format of the schedules also shows where each expense ended-up in 2021, for reference.

Schedule Pg. 5 covers Fire, Policing and Conservation Authorities. These are mostly externally contracted expenses, so there is seldom much variance from budget.

Schedule Pg. 6 covers Transportation and Public Works, the largest segment of Operating expenses. The largest cost over-run is in fuel, and the amount shown is actually as of October, because of invoicing delays. By October, fuel costs were already more than the full year 2021, due to significantly higher fuel prices, especially in diesel fuel. Volume of fuel used is not much different in 2022 from 2021. The fuel budget was increased for 2022, but not by enough.

The contracted costs of gravel crushing, hauling, and the application of gravel to roads, and the application of calcium chloride for dust control, were also up substantially over 2021. Gravel application in 2021 was purposely kept well below the volume of a normal year. Gravel volume in 2022 was higher than 2021, but still set purposely below normal yearly volume. After two years of below-normal gravel application, the volumes will need to be restored to typical levels in 2023, to prevent long-term issues with gravel roads. That is why the new Reserve, mentioned earlier, has been set up. The 2023 budget will need to be set much higher for gravel, for dust control, for winter sand/salt, and for fuel expenses.

Public Works was aware of the unavoidable variances coming in all these costs, and in 2022 they cut-back in other areas of road maintenance, such as crack-sealing, to balance-off total expenses. This can be seen across multiple line items on pg. 6.

Roads operating cost budgets for 2022 were set about \$110,000 higher than 2021 actual costs, in the expectation of some increased prices. In general, it would appear that the roads department will finish close to its total 2022 operating budget of \$1.387 million at year-end.



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Expenses on pg. 7 are all close to budget. One new expense arose in 2022 that was not in the budget. This expense is related to new Stormwater Management requirements, that will need to be added to the budget in 2023.

Pg. 8 shows the creation of the new Operational Reserves for Staff Transition (2023) and Gravel Price Escalation (2023 and 2024) mentioned earlier. These are authorized by previous Resolutions of Council in 2022.

Pg. 9 shows Special Projects, which typically involve studies or one-time projects. The Records Digitization project was completed. The Road Needs Study will carry-over into early 2023 before it is presented to Council. The OSIM bridges review is mandatory, and must be done every two years, with the next one scheduled in 2023. Data from the OSIM study should be used when preparing capital project budgets.

Capital projects and additions to Reserves are also shown on pg. 9. The township has been under-funding its capital assets in recent years, and much more needs to be done with capital asset projects in future. The 2022 Asset Management Plan demonstrates this problem in more detail. Another version of the Plan is mandated for 2024, and it has to include expanded asset information. More extensive schedules that identify and explain the under-funding of assets such as vehicles, buildings and equipment, and the future-year consequences of under-funding capital, will be provided as part of the 2023 budget materials to come.

Also, there are large capital projects planned on boundary roads, being undertaken by Caledon in 2023, and the township must contribute its 50% share. More details will be provided with the 2023 budget materials. This requirement to contribute to Caledon's border projects will further stress the township finances that are available for the township's own capital assets.

In conclusion, the township appears likely to achieve an overall 2022 result that is close to its budget, and any surplus or deficit amount is expected to be minor. Therefore, no further actions are recommended to be taken.

Recommendation

THAT the Treasurer's report Results up to Nov. 30, 2022, be received.

Respectfully Submitted,
Alan Selby, CPA CGA
Treasurer
Township of East Garafraxa

Township of East Garafraxa

OPERATIONS RESULTS 2022 - to Nov 30



PG 1 HIGH-LEVEL SUMMARY of pages 2-9

PG 1

HIGH-LEVEL SUMMARY of pages 2-9

	2021 ACTUALS	Adopted 2022 Budget		November 30, 2022 Yr to Date ACTUALS	Yr to Date BUDGET
Non-Tax Revenues					
Payment-in-Lieu	10,469	10,469	2	10,469	10,469
Misc Grants	179,312	162,493	2	159,300	159,300
User fees and licenses	324,639	295,800	2	248,431	271,200
Other revenues	84,096	274,000	3	566,226	231,500
Withdrawal from Reserves	19,088	32,500	3	-	-
REVENUES	SUBTOTAL 1	617,604	775,262	984,426	672,469
Department Operating Expenses					
Administration	(855,424)	(1,050,919)	4	(921,351)	(929,500)
Protection	(714,664)	(746,529)	5	(579,192)	(583,000)
Transportation / Roads	(1,275,621)	(1,387,362)	6	(1,239,990)	(1,257,500)
Water, Stormwater, Cemeteries	(56,485)	(56,463)	7	(47,217)	(45,000)
Parks, Recreation, Libraries	(149,651)	(140,266)	7	(140,576)	(138,066)
Planning and Development	(131,262)	(186,500)	8	(121,273)	(149,300)
Additions to Oper. Reserves	-	(17,500)	8	(210,000)	-
EXPENSES	SUBTOTAL 2	(3,183,107)	(3,585,539)	(3,259,598)	(3,102,366)
A. NET COST of Operations = Taxation required					
SUBTOTAL 1 + SUBTOTAL 2		(2,565,503)	(2,810,277)	(2,275,172)	(2,429,897)
B. Tax Support for Special Projects	(10,176)	(9,000)	9	(8,495)	(8,000)
C. Tax Support for CAPITAL BUDGET	(160,335)	(172,000)	9	(176,632)	(172,000)
PROPERTY TAX Levied					
		2,730,055	2,991,277	2,741,765	2,742,000
				PRO-RATED TAX AMOUNT	
				281,466	
				Subtotal	
					132,103
2022 Budget					
NET 2022 BUDGET (a) Cash Basis				281,466	"Surplus"
ACTUAL Annual Surplus or (Deficit)		(5,959)			
(a) BUDGETS MUST be BALANCED, must add to Zero					
				ACTUALS	BUDGET
				November 30, 2022	

Budgets are set on Cash-Basis, not PSAB basis

Township of East Garafraxa



OPERATIONS RESULTS 2022 - to Nov 30

PG 2 Non-Tax REVENUES

	2021 ACTUALS	Adopted 2022 Budget	November 30, 2022 Yr to Date ACTUALS	Yr to Date BUDGET
Payment-in-Lieu, Hydro One	10,469	10,469	10,469	10,469
O M P F grant - unconditional	150,300	159,300	159,300	159,300
Library grant	3,193	3,193	-	-
Drainage Sup't grant	920	-	-	-
Cannabis legalization	5,000	-	-	-
OCIF Grant, for capital proj	50,000	111,761	111,761	111,761
OCIF grant put in reserve	(50,000)	(111,761)	(111,761)	(111,761)
	-	-	-	-
COVID recovery funding	41,599	-	-	-
unspent COVID \$\$ into reserve	(38,700)	-	-	-
Safe Restart funding Phase 2	17,000	-	-	-
Operating Grants	179,312	162,493	159,300	159,300
Fees and Licenses				
Dog licenses	4,080	4,000	3,830	4,000
Planning Applic fees	66,200	60,000	52,000	55,000
User fees - General Gov't	2,175	2,500	1,915	2,500
Candidate Registration fees	-	-	600	-
User fees - Roadways	3,000	3,000	3,000	3,000
Hall revenues	-	1,000	732	750
Cemetery revenues	-	100	-	100
Gravel Pit license fee	112,652	120,000	128,560	120,000
Fire Call recoveries	79,649	50,000	12,328	35,000
Entrance / Culvert fees	3,050	3,000	1,100	3,000
Munic Approval fees (County)	7,600	6,000	3,620	5,500
Marsville water bills	46,233	46,200	40,746	42,350
<i>(also see Expenses on page 7)</i>				
User Fees and licenses	324,639	295,800	248,431	271,200
	2021 ACTUALS	Adopted 2022 Budget	Yr to Date ACTUALS November 30, 2022	Yr to Date BUDGET

Township of East Garafraxa



OPERATIONS RESULTS 2022 - to Nov 30

PG 3 Non-Tax REVENUES

	2021 ACTUALS	Adopted 2022 Budget	November 30, 2022 Yr to Date ACTUALS	Yr to Date BUDGET
Other revenues				
Prov. Offences Act fines	2,686	5,000	18,073	4,000
Interest on pre-2022 Tax Arrears	45,927	46,500	36,596	43,000
Penalty on Current Arrears (6 mo.)	-	17,500	19,216	15,500
Bank interest	4,864	12,500	30,715	10,500
Investment income	-	5,000	2,367	5,000
Supplem tax billing Resid+Farm	17,949	47,000	61,926	47,000
Supplem tax billing Comm./Indus./Pipeline		3,000	143	3,000
Sale of assets/ sale of gravel	10,500	24,000	265,000	-
	-	(see offsetting expense amt. on pg. 8)		
GAS TAX for Retro-active projects	-	110,000	120,650	100,000
Sale of History Books	-	-	40	-
Telecommunications fee	-	-	500	-
other revenues received	2,170	3,500	11,000	3,500
Other revenues	84,096	274,000	566,226	231,500

Withdrawals from Reserves & Oblig. RF for OPERATIONS PURPOSES

Develop. Charges for oper. costs	19,088	10,500	-	-
from Roads Reserve for oper.exp.	-	-	-	-
from Bridge Reserve for oper.exp.	-	-	-	-
from Gas Tax	<i>this is not permitted for Oper. Costs</i>			-
from Working Funds Reserve	-	-	-	-
from Rate Stabiliz. Reserve (new)	-	-	-	-
from Gravel-Price Reserve (new)	-	-	-	-
from COVID /Safe Restart Reserve	-	22,000	-	-
	(related expenses are on pg. 4)			
	-	-	-	-
from other Reserves	-	-	-	-

from Reserve Withdrawals	19,088	32,500	-	-
	2021 ACTUALS	Adopted 2022 Budget	Yr to Date ACTUALS	Yr to Date BUDGET
			November 30, 2022	

Township of East Garafraxa

OPERATIONS RESULTS 2022 - to Nov 30



PG 4

Administration Expenses

			November 30, 2022	
	2021 ACTUALS	Adopted 2022 Budget	Yr to Date ACTUALS	Yr to Date BUDGET
Wages - Council inclu. Per Diems	67,753	72,589	61,835	62,000
Benefit costs - Council	3,826	4,000	3,509	3,500
Salaries and Wages - Staff	402,775	519,155	433,650	462,500
	(see also the Additions to Reserve on pg. 8)			
Benefit costs - Staff	110,997	133,500	121,150	120,500
Technical Support (County), Equip.	17,207	33,000	33,020	32,500
Office space lease - CLD	24,143	24,625	22,574	22,575
Shared facility costs - CLD	11,195	10,000	3,961	5,000
Shared utilities costs - CLD	7,082	7,000	3,716	3,500
Office supplies	11,786	12,500	8,632	11,500
Cleaning service and supplies	9,949	11,500	8,495	9,000
Communic.: phone, website, Internet	22,711	31,500	20,081	26,875
Council Internet + mobile phones	3,231	4,000	3,101	3,600
Prof. fees - legal+consulting	14,187	10,000	3,973	7,150
Prof. fees - Auditors	26,865	23,500	24,931	23,500
Recruitment, H.R. review consult.	6,856	17,500	8,242	14,000
	(see also the Additions to Reserve on pg. 8)			
Election 2022	560	15,000	13,212	14,050
Insurance: CGL, Cyber, property	29,097	33,000	34,542	33,000
Tile drainage / Drain Sup't service	8,356	7,500	3,118	3,500
County H&S Co-ord. - 40%	2,423	2,300	-	-
Memberships+conventions	3,648	8,250	7,184	8,250
Staff training+education costs	1,706	5,500	3,151	4,000
Council training+education costs	-	-	-	-
Advertising	3,362	6,500	6,686	6,000
Bad Debts - uncollectible A/R	4,364	-	1,400	-
Taxes written-off - CLD	12,302	12,000	12,716	12,000
Taxes written-off - others	14,498	13,000	52,437	13,000
Bank charges + fees	3,491	3,500	3,356	3,200
Asset database --> paid to RJB	3,698	-	-	-
Council expenses+mileage	53	500	53	-
Misc grants + donations	753	1,000	995	1,000
Paid to staff (mileage, etc.)	204	1,000	463	800
COVID-related Oper. Expenses	20,623	22,000	19,687	20,000
Other expenses	5,723	5,500	1,481	3,000
	855,424	1,050,919	921,351	929,500
	2021 ACTUALS	Adopted 2022 Budget	Yr to Date ACTUALS	Yr to Date BUDGET
	September 30, 2022			

PG 4

Township of East Garafraxa



OPERATIONS RESULTS 2022 - to Nov 30

PG 5 Protection Expenses

	2021 ACTUALS	Adopted 2022 Budget	November 30, 2022 Yr to Date ACTUALS	Yr to Date BUDGET
<u>FIRE PROTECTION</u>				
Orangeville FD levy	160,156	165,128	165,128	165,128
Grand Valley FD levy - operations	69,654	76,330	57,248	57,250
Grand Valley FD levy - capital	33,322	37,169	28,089	28,100
Town of Erin FD levy	80,680	82,000	39,840	42,000
Bad debts written-off (fire calls)	-	4,000	4,168	-
Fire - other	2,000	-	-	-
<u>POLICING PROTECTION</u>				
O P P per contract	322,136	327,500	240,051	239,500
O P P cost adjustments	-	4,000	-	3,000
Dog control service	2,057	4,000	2,999	3,520
By-Law Enforcement	5,424	6,000	895	4,400
Livestock valuer	-	300	-	-
ARIS fees paid	-	-	350	-
Emergency Shelter Generator	1,800	1,800	1,800	1,800
<u>CONSERVATION AUTHORITIES</u>				
GRCA - Operations	30,223	31,052	31,052	31,052
CVCA - Operations	5,834	7,250	7,572	7,250
other	1,378	-	-	-
PROTECTION SERVICES	714,664	746,529	579,192	583,000
	2021 ACTUALS	Adopted 2022 Budget	Yr to Date ACTUALS November 30, 2022	Yr to Date BUDGET

Township of East Garafraxa

OPERATIONS RESULTS 2022 - to Nov 30



PG 6 Transportation Expenses

	2021 ACTUALS	Adopted 2022 Budget	November 30, 2022 Yr to Date ACTUALS	Yr to Date BUDGET
Staff salaries+wages incl. Overtime	485,326	483,255	429,738	435,000
Benefit costs - Staff	136,221	140,407	134,841	133,000
<u>GRAVEL ROADS</u>				
Gravel crushing + hauling	66,426	105,000	128,272	105,000
Gravel purchase, taken from pit	62,532	36,000	-	-
Dust control - Calcium Chloride	91,601	100,000	111,233	100,000
Culverts and drains, minor repairs	28,611	16,000	3,334	11,000
<u>PAVED ROADS</u>				
Crack-sealing, Cold Patching	37,944	37,000	2,399	37,000
Line markings	2,960	6,000	3,351	6,000
Flushing, sweeping, shoulders	-	2,500	1,354	2,500
<u>ALL ROADS</u>				
Brushing, Tree trimming, removal	8,100	20,000	8,538	20,000
Roadside grass mowing, weed spray	5,856	6,500	7,571	6,500
Ditching, catch-basins, litter pickup	1,189	5,000	132	5,000
Signs & safety devices, guiderails	8,555	6,000	9,507	6,000
Winter sand & salt	63,009	85,000	82,400	85,000
others	1,976	700	570	300
<u>STREET LIGHTING</u>				
Hydro	3,943	5,000	3,924	4,500
Maintenance	947	3,000	2,740	2,750
<u>VEHICLE FLEET</u>				
Fuel - gasoline+diesel	78,162	100,000	115,729	90,000
Materials + Blades + Tires	30,112	45,000	32,328	38,000
Licenses - MTO	10,718	11,500	11,270	11,500
Repairs+mtce. - All vehicles + GPS	55,372	61,000	47,640	54,750
<u>OVERHEAD COSTS</u>				
Insurance: CGL, Property	52,377	61,000	62,150	61,000
Office supplies, training, OGRA, TAPMO	5,955	7,500	6,016	6,500
Communic.: cellphone, land line	6,023	5,000	5,856	4,700
Health&Safety: County 60%	2,689	4,000	-	-
Clothing Allowance	1,500	2,000	2,444	2,000
<u>FACILITY COSTS</u>				
Building utilities, repairs, etc.	7,118	10,000	9,025	9,250
Sand+Salt Dome : utilities etc	-	1,000	-	500
Shop upgrades (septic, etc.)	4,225	6,000	-	4,000
Workshop Tools and materials	6,631	5,000	6,869	5,750
Propane - shop	9,543	11,000	10,759	10,000
TRANSPORTATION SERVICES	1,275,621	1,387,362	1,239,990	1,257,500
	2021 ACTUALS	Adopted 2022 Budget	Yr to Date ACTUALS	Yr to Date BUDGET
			November 30, 2022	

Township of East Garafraxa

OPERATIONS RESULTS 2022 - to Nov 30



PG 7 Water, Cemeteries , Parks, Libraries and Recreation

November 30, 2022

	2021 ACTUALS	Adopted 2022 Budget	Yr to Date ACTUALS	Yr to Date BUDGET
<u>MARSVILLE WATERWORKS</u>				
System Maint., Hydro, etc	42,411	42,000	32,442	36,000
Engineering costs	-	-	-	-
Insurance premium	1,850	2,000	2,200	2,000
net transfer to reserves	1,972	2,200	-	-
subtotal	46,233	46,200	34,642	38,000
<u>STORMWATER MANAGEMENT (new)</u>				
MECP Stormwater Licensing	-	-	-	-
Engineering firm assistance	-	-	5,859	-
	-	-	5,859	-
<u>CEMETERIES + HEALTH CARE</u>				
Providence Cem. Maintenance	1,984	2,250	2,035	2,250
Prices Corner Cem. Maintenance	5,088	4,750	4,681	4,750
McKees Cemetery - donation	2,000	2,000	-	-
Groves Cemetery - donation (insc)	430	513	-	-
Groves Memorial Hospital grant	750	750	-	-
subtotal	10,252	10,263	6,716	7,000
<u>PARKS</u>				
Grant to Erin	2,200	2,200	2,200	2,200
Grant to Orton C.A.	7,500	7,500	7,500	7,500
Grant to Centre Wellington	1,500	1,500	1,500	1,500
Grant to St Johns Ambulance	50	50	50	50
Township Parks mtce. All sites (multiple sites)	24,704	24,000	25,338	24,000
Parks+Recr insurance premium	7,435	8,000	9,225	8,000
Inspection + mtce of equipment	852	800	-	800
Trees & other improvements	2,004	2,000	1,156	2,000
NLW Park develop., signs, etc.	10,353	-	-	-
<u>LIBRARIES</u>				
Orangeville library card re-imburs.	10,655	9,350	10,285	9,350
GV Library Board levy	34,296	34,174	34,174	34,174
<u>RECREATION</u>				
Marsville Hall utilities, etc	10,691	11,000	10,479	10,000
GVCC - Operating levy	34,028	38,142	38,142	38,142
GVCC - Public Members per-diems	800	1,200	-	-
GVCC - Security chrg [COVID-2022]	2,527	-	-	-
Non-resident fees	56	350	527	350
subtotal	149,651	140,266	140,576	138,066
	2021 ACTUALS	Adopted 2022 Budget	Yr to Date ACTUALS	Yr to Date BUDGET
			November 30, 2022	

Township of East Garafraxa

OPERATIONS RESULTS 2022 - to Nov 30



PG 8 Planning & Development Services

	2021 ACTUALS	Adopted 2022 Budget	November 30, 2022 Yr to Date ACTUALS	Yr to Date BUDGET
a) PLANNING				
GIS technician support services	5,799	6,000	1,160	5,000
Materials, ESRI	3,053	4,150	3,927	3,900
PAC attendance per diems	1,420	1,500	80	100
Legal fees	16,278	12,000	1,994	10,000
OP/Zoning Bylaw consulting	42,754	42,000	66,123	37,000
<i>some DC apply to this</i>		-	-	-
Planning consultant services	40,061	100,000	35,273	80,000
b) AGRICULTURE				
GV Agricultural Society grant	250	250	-	-
Peel & EG Plowman Assoc grant	300	300	-	-
		-	-	-
Source Water Protection	6,596	6,500	4,087	4,500
		-	-	-
c) GRAVEL PIT				
Annual license fee to AORC	3,484	4,000	-	-
Engineering costs	633	-	-	-
Property tax	481	500	500	500
Operating expenses	10,153	9,300	8,129	8,300
<i>(grass cutting, site plan)</i>				-
PLANNING & DEVELOPMENT	131,262	186,500	121,273	149,300

	2021 ACTUALS	Adopted 2022 Budget	Yr to Date ACTUALS	Yr to Date BUDGET
Transfers into Operating Reserves				
to Tax Rate Stabiliz. Reserve	-	17,500	-	-
<i>(from Tax Arrears Penalties July-Dec)</i>	-	-	-	-
to Staffing Transition Reserve (new)	-	-	45,000	-
to Election Reserve (new)	-	-	-	-
to Gravel Price Escal. Reserve (new)	-	-	165,000	-
	-			-
to other reserves	-	-	-	-
ADD to OPERATING RESERVES	-	17,500	210,000	-

Additions to Capital Reserves are on pg. 9

2021 ACTUALS	Adopted 2022 Budget	Yr to Date ACTUALS	Yr to Date BUDGET
			November 30, 2022

Township of East Garafraxa

OPERATIONS RESULTS 2022 - to Nov 30



PG 9

SPECIAL PROJECTS BUDGET and CAPITAL BUDGET

	2021 ACTUALS	Adopted 2022 Budget	November 30, 2022	
			Yr to Date ACTUALS	Yr to Date BUDGET
<u>SPECIAL PROJECTS</u>				
1 <u>Records Digitization</u>				
Project costs	-	60,000	25,241	60,000
Modernization Grant 75%	-	(45,000)	(18,890)	(45,000)
remainder from Working Cap. Res	-	(10,000)	(5,000)	(10,000)
net Tax impact	-	5,000	1,351	5,000
2 <u>Road Needs Study</u>				
Project costs	-	60,000	3,144	30,000
FCM grant under MAMP 80%	-	(48,000)	-	(24,000)
(withdraw) Add A M Reserve	-	(3,000)	4,000	(3,000)
from Development Charges	-	(5,000)	-	-
net Tax impact	-	4,000	7,144	3,000
3 <u>OSIM Bridges Study 2021 - NET</u>	10,176	-	-	-
NET TAX COST of Special Projects	10,176	9,000	8,495	8,000

CAPITAL BUDGET

Upgrade of Bridges (no. 7)	18,783	-	D	-
Upgrade of large culverts #1 + #5		35,000	A	31,695
Replacement of vehicles	314,552	40,000	B	41,722
Repaving of roads - 17th Line	106,628	-		-
Marsville Works facility upgrade		-		-
Admin. Technology + furniture		7,000	B	9,163
Water system major equip./pumps		-		21,943
<i>withdrawn from Waterworks Reserve</i>		-		(21,943)
Upgrade R. Park amenities (ICIP)	-	100,000	C	34,077
Upgrades to R. Park property		-	C	13,800
ADD TO GVCC Reserve	42,000	42,000		42,000
Paid to Grand Valley	-	-		15,891
taken from GVCC Reserve	-	-		(15,891)
ADDITION TO Works Facility Reserve	-	-		-
ADDITION TO Roads Reserve	-	15,000		15,000
ADDITION TO Bridges Reserve	-	55,000		55,000
ADDITION TO Fleet Reserve	100,000	60,000		60,000
ADDITION TO Marsville Hall Reserve	-	-		-
GAS TAX for 2022 culvert projects	-	(35,000)	A	(31,695)
GAS TAX for 17th Line project	(106,628)	-	E	-
GAS TAX for other 2022 projects		-	D	-
One-time grants (Rayburn Park ICIP)		(100,000)	C	(34,077)
from Parkland Dedic. (restricted ORF)		-	C	(13,800)
Withdrawn from own reserves	(315,000)	(47,000)	B	(46,253)
CAPITAL SUPPORT from TAX LEVY	160,335	172,000		176,632

NOTE: DC typically apply to Bridge and Road projects

November 30, 2022

2021
ACTUALS

Adopted
2022 Budget

PG 9

November 23, 2022

Mayor Guy Gardhouse
Township of East Garafraxa
065371 Dufferin County Road 3, Unit 2
East Garafraxa, ON L9W 7J8

EAST GARAFRAXA

DEC 01 2022

RECEIVED

Dear Mayor Gardhouse,

Hope this letter finds you well. We were thrilled to hear you will be serving another term as head of council for East Garafraxa.

This letter will serve as notification that the library board will hold, again, the current rate for non-resident membership fees at \$185 for the year 2023. Attached is a revised agreement for your consideration.

We trust that this meets with your approval and request that you review/sign the attached agreement at your earliest convenience.

The library board launched a new strategic plan on October 1st this year and would appreciate the opportunity to present/share it with all members of the East Garafraxa council. Library staff will be happy to work with your council schedule and East Garafraxa staff to arrange a mutually agreeable time.

We are happy to announce that work has begun on replacing the elevator at Mill Street. However, this significant project will require the building to be closed to the public for an extended period.

Please do not hesitate to contact us if you or your staff have any questions or concerns.

Sincerely,



Mr. William Rea,
Orangeville Public Library Board Chair

Cc: Darla Fraser, Chief Executive Officer
Susan M. Stone, Chief Administrative Officer

COLLECTION AGREEMENT
BETWEEN
THE CORPORATION OF THE TOWNSHIP OF EAST GARAFRAXA
AND
THE ORANGEVILLE PUBLIC LIBRARY BOARD
2023

Whereas the Orangeville Public Library Board wishes to enter into an agreement with the Corporation of the Township of East Garafraxa to invoice for the non-resident fees levied on households interested in membership with the Orangeville Public Library.

Therefore, be it resolved that the Corporation of the Township of East Garafraxa and the Orangeville Public Library Board agree to the following:

1. The Orangeville Public Library Board shall provide all services in accordance with the Public Libraries Act, R.S.O., 1990, c.P.44;
2. The Corporation of the Township of East Garafraxa agrees to pay the Orangeville Public Library Board directly for residents seeking membership with the Orangeville Public Library. The rate per household has been set at \$ 185.00 for 2023;
3. The Orangeville Public Library Board agrees to invoice the Corporation of the Township of East Garafraxa three time per year on April 30, August 31, and December 31;
4. Each invoice will provide details per household including name and civic address and a copy of a signed MFIPPA release form;
5. The Corporation of the Township of East Garafraxa will not be represented on the Library Board;
6. This agreement will expire December 31, 2023 and can be terminated with 60 days written notice by either party prior to the end date.

Dated the _____ day of _____, 2022.

Chair, Orangeville Public Library Board

Mayor, Township of East Garafraxa

CEO, Orangeville Public Library Board

CAO, Township of East Garafraxa

Shannon Peart

Subject: FW: Grand River CA Reminder - Appointment of Members

From: Denise Holmes

Sent: Thursday, December 1, 2022 3:33 PM

Subject: RE: Grand River CA Reminder - Appointment of Members

Hi all,

At our Council meeting today, Council passed the following motion:

Moved by Neilson, Seconded by Plowright

BE IT RESOLVED THAT Council do hereby put forward Township of East Garafraxa Mayor Guy Gardhouse's name as the Grand River Conservation Authority joint representative for the Townships of East Garafraxa, Amaranth, Southgate and Melancthon, and the Town of Grand Valley, for consideration by the participating municipalities, for the term of Council being 2022–2026. **Carried.**

Thank you.

***Denise B. Holmes, AMCT
CAO/Clerk, Township of Melancthon
519-925-5525 Ext. 101***

Shannon Peart

Subject: RE: GRCA Board of Directors Appointment

From: Holly Boardman

Sent: Thursday, December 8, 2022 11:57:13 AM

Subject: GRCA Board of Directors Appointment

Good Morning

At the regular meeting of Council held on December 7, 2022 the following resolution was carried.

Moved by: B. Metzger

Seconded by: A. Stirk

BE IT RESOLVED THAT:

Council approves the extension of Mayor Guy Gardhouse's appointment to the Grand River Conservation Authority board of Directors to the end of January 2023 or until a new appointment is made, whichever comes first; and

FURTHER RESOLVED THAT Council do hereby put forward Township of East Garafraxa Mayor Guy Gardhouse's name as the Grand River Conservation Authority joint representative for the Townships of East Garafraxa, Amaranth, Southgate and Melancthon, and the Town of Grand Valley, for consideration by the participating municipalities, for the term of Council being 2022–2026.

CARRIED

Regards,

Holly Boardman

Administrative Assistant

Township of Amaranth

374028 6th Line | Amaranth | ON | L9W 0M6

Tel: 519-941-1007 | Fax: 519 - 941-1802



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Shannon Peart

Subject: RE: Credit Valley Conservation - 2023 Board of Directors Meeting Dates

From: Holly Boardman

Sent: Thursday, December 8, 2022 11:55:07 AM

Subject: FW: Credit Valley Conservation - 2023 Board of Directors Meeting Dates

Good Morning

At the regular meeting of Council held on December 7, 2022 the following resolution was carried.

Moved by: B. Metzger

Seconded by: A. Stirk

BE IT RESOLVED THAT:

Council do hereby put forward Fred Nix's name as the Credit Valley Conservation Authority joint representative for the Township of East Garafraxa, Township of Amaranth and the Town of Mono, for consideration by the participating municipalities, for the term of Council.

CARRIED

Regards,

Holly Boardman

Administrative Assistant

Township of Amaranth

374028 6th Line | Amaranth | ON | L9W 0M6

Tel: 519-941-1007 | Fax: 519 - 941-1802



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Sent by email to:

Jessica Kennedy, Clerk
jkennedy@eastgarafraxa.ca

December 2, 2022

Dear Mayor Gardhouse and Members of Council,

Re: Dufferin Municipal Provincial Offences Act Board Appointment Request

Congratulations on the beginning of your Term of Council. On behalf of the Town of Caledon, we wish you success and look forward to our continued partnership.

As the new of Term of Council begins, the Town of Caledon is seeking appointed members to serve on the Dufferin Municipal Provincial Offences Act Board. The Dufferin Municipal Provincial Offences Act Board (POA Board) was created to conduct the business of the Dufferin Court Services area. The constitution of the POA Board includes the Board Member composition represented by each of the Municipal Partners. In accordance with the constitution, we are seeking a staff representative from your municipality to join our POA staff on the Board.

Although in previous terms, some Dufferin area municipalities have appointed a member of Council, it remains the Town's position that this appointment be a staff representative of your municipality and not a political appointment. This will ensure that the Town of Caledon does not contravene the operational standards as outlined in the MOU. A survey of the composition of all the POA Boards in the Central West Region was conducted. The results indicated that there was no political representation on any of the other Boards.

To better understand the time commitment of the POA Board, the Board meets approximately 2-4 times a year. Meetings are typically held during the week and in the morning hours. Quarterly updates are also provided to the members.

Once selected and at your earliest convenience, please provide me with the name and contact information of your appointed representative.

Please contact me if you have any questions at all. I can be reached by phone at 416-570-4703 or by email to laura.hall@caledon.ca.

Sincerely,

Laura Hall
Director of Corporate Services / Town Clerk



DMOA MINUTES October 28, 2022 9:30 A.M.

Members Present:

Meghan Townsend, Chair (Grand Valley)
Laura Aston (Grand Valley)
Nicole Martin (Amaranth)
Sabrina VanGerven (Amaranth)
Sue Stone (East Garafraxa)
Jessica Kennedy (East Garafraxa)
Alan Selby (East Garafraxa)
Denise Holmes (Melancthon)
Sarah Culshaw (Melancthon)
Carolina Khan (Orangeville)

Roseann Knechtel, Secretary (Mulmur)
Tracey Atkinson (Mulmur)
Heather Boston (Mulmur)
Maryon English (Shelburne)
Carey Holmes (Shelburne)
Denyse Morrissey (Shelburne)
Alice Byl (Shelburne)
Les Halucha (Mono)
Fred Simpson (Mono)
Tracey Macdonald (Orangeville)

Others Present:

Jennifer Kirkham
Anne Haines (MPAC)
Kira Gowanlock (County of Dufferin)
Diksha Marwaha (County of Dufferin)
Lexley Deus (County of Dufferin)

Kelly Button (MPAC)
Silva Yousif (County of Dufferin)
Michelle Dunne (County of Dufferin)
Becky MacNaughton (County of Dufferin)
Cody Joudry (County of Dufferin)

1. CALL TO ORDER

Chair Meghan Townsend, called the meeting to order at 9:33 a.m.

2. MINUTES OF THE PREVIOUS MEETING

Moved by Sue Stone and Seconded by Maryon English

THAT the minutes of September 30, 2022 be approved as circulated.

CARRIED.

3. DELEGATIONS

3.1 Community Safety and Well Being Plan (Jennifer Kirkham)

Jennifer Krikham presented on the Community Safety and Well0Being Plan. All municipalities were required to have a plan approved by June 2021. Dufferin undertook a Joint plan comprised of all local municipalities as well as the County. The 4-year plan goes to 2024.

The plan consists of 5 priority areas including mental health and well-being, housing and homelessness, substance use and addiction, discrimination marginalization and racism, community safety and violence prevention.

Performance measures are identified for each of the priority areas and are tracked on a dashboard with an annual report to County Council in June of each year.

Discussion ensued on the implementation of the plan at a local level and what actions lower tier municipalities can take (training, staff programs, work on trails etc) as most priority areas are outside of the scope of the lower tiers.

Actions identified included land use (housing and subdivision design), community safety (sidewalks, lighting, trails, road safety initiatives), and the creation of more inclusive communities (committee, training). The County has budgeted for the creation of a healthy community guideline in 2023.

Discussion ensued on road safety and changing driver behaviour, the lack of sidewalks in rural subdivisions and impact of traffic calming materials. Essa's pilot program for traffic cameras and automated speed enforcement was highlighted.

Members expressed concern with Bill 23, and the discontinuation of the planning process, questioning the impact it will have on development and community well-being.

Jennifer Kirkham offered to make presentations to each local Council. Discussion ensued on including it as part of the All-Council Training on January 30, 2023.

3.2 County of Dufferin (Kira Gowanlock, Lexley Deus, Becky MacNaughtan)

Kira Gowanlock and Lexley Deus, Health and Safety Advisors of the County of Dufferin provided an update on Covid vaccine policies. The County still has a policy in place for all employees.

The County is currently in the process of migrating SharePoint. Access to the information should not change. If municipalities have information older than 7 years on the system that they would like to preserve they are encouraged to save it elsewhere as the County will be destroyed information older than 7 years in accordance with their retention schedule.

Health and Safety Reps are encouraged to review their files. Municipalities can forward a current staff listing to the County to remove past employees from the system.

First Aid Training will be held at the Amaranth Township Office on November 10th. If there are any employees that require training, contact the Kira to have them registered. Snow school is also being hosted on November 17th in Amaranth if there are any public works employees that require training.

Becky MacNaughtan thanked municipalities for their help with uploading plans to MPAC. A new staff member will be starting Monday.

3.3 Jenn Kostyria (MMAH) – DEFFERED

3.4 MPAC (Anne Haines and Kelly Button)

Anne Haines and Kelly Button presented on timelines from new assessment reports. The New Assessment/Supps and Omits Reports will become available in January. The preliminary new assessment forecast will be provided in a few days and can be used for 2023 budgeting. In addition, there will be a revised version issued in January.

MPAC has a rate of 86% assessment within a year of occupancy in Dufferin County. Keying cut off for assessment is today. Municipal Connect will remain static from November 7 to December 2, 2022.

MPAC is requesting municipalities to review their system users in Municipal Connect to ensure access is secured.

MPAC is offering new Council training or delegations to Council on assessment of the role of MPAC if required.

4. GENERAL BUSINESS

4.1 Bonusing

Discussion ensued on whether it is legal to provided bonuses in municipal government. Discussion at the MFOA Conference showed some municipalities provide 2-6% performance-based merit bonuses for those at job rate.

Some have seen it written into collective agreements and contracts at a municipal level. Bonuses can be OMERS applicable, and municipalities should consult with legal and HR, as well as look at pay equity and administrative impacts.

4.2 OPP Delegations to DMOA

Discussion ensued on having the OPP attend another DMOA meeting. Topics requested include:

- Traffic cameras: is ticketing outside POA? What are OPP thoughts on it? Ticketing the vehicle - would it hold someone up from re-registering their licence plate?
- Speed Bumps: What is the impact on EMS?
- Grant Applications and Reports: access to information

OPP to be invited to attend the DMOA meeting in December.

4.3 Police Service Board Composition

Meghan Townsend provided an update that Dufferin's application has been received and must include provincial appointees.

4.4 Tow Truck By-law

A meeting scheduled for December 5th to discuss next steps, licencing and enforcement.

4.5 Vehicle for Hire By-law

Orangeville is moving forward with investigating administrative processes for licencing.

4.6 County/Municipal Service Delivery – NONE

4.7 Municipal Comprehensive Review

Silva Yousif, County of Dufferin, provided an update, informing members that the County has submitted Phase 1 to the Province with growth projection numbers. Phase two will be submitted next year and include settlement, agricultural and natural heritage systems mapping. The draft maps have been communicated to local municipalities for feedback before it goes to County Council for approval. The County is also working on the County wide transportation master plan. Technical reviews are scheduled to commence in Q1 2023.

4.8 POA

Clarification was sought on representation at POA meetings. Grand Valley has staff only, while Mono and Orangeville have Council representation.

4.9 COVID-19

East Garafraxa has not lifted the policy for staff. To avoid staffing shortages they are currently reviewing way to implement individual exemptions.

4.10 Other

Bill 23 – There are 11 schedules with summaries. The Bill is available on the environmental registry. Communications have also been received by AMCTO. One benefit of the Bill is that DC By-laws are proposed to be updated every 10 years instead of 5. However, there are also proposals to provide additional requirements for accounting and allocations of reserve funds, changes in permissions to additional units, upper tiers losing planning authority and changes to provide developers more control over parkland dedication. Mulmur will forward their report to DMOA when it becomes available.

Elections - Congratulations was given to Melancthon for re-securing their second seat at County Council. Orangeville and Shelburne also received an additional seat in the weighted vote.

AMCTO Zone 2 - Elections for Chair and 2nd Vice-Chair will occur at the meeting on November 25, 2022. Deadline to put your name forward is November 16th.

OMERS – Reminder the deadline is October 31st to offer OMERS to your employees.

5. ELECTIONS

5.1 Data Fix

Discussion ensued on the use of Data Fix moving forward with MPAC no longer looking after the voter lists. Mono did not use it this year and Intelivote worked with them. Grand Valley and Melancthon will not be renewing their agreement with Datafix until greater direction is provided by the Province.

Issues with Data Fix included qualifying addresses without emergency numbers not showing in Intelivote.

5.2 Other

Municipalities experienced low voter turnout across the board.

Intelivote's system needs updating to be AODA compliant.

Mulmur experienced complaints in regard to privacy with candidates being able to see who had voted and who hadn't. Orangeville confirmed that for those voting by paper, candidates received updated lists throughout the advanced polls to see who had voted yet or not.

The request to vote in two schoolboards was not permitted.

Three municipalities in Ontario declared emergencies and have to redo the school board elections due to missed names on the ballot and multiple ballots being received.

Council orientation – East Garafraxa is having Fred Dean and Nigel Bellchamber provide training on November 10th and are looking to see if another municipality is interested in partnering. Cost is \$5,000 with mileage and possible accommodation costs as well.

6. ADJOURNMENT

The meeting adjourned at 11:40 am, with the next meeting to be held in person at the Township of Melancthon Offices on Friday December 2, 2022 at 9:00am.

Members are encouraged to wear their ugliest Christmas sweater.

Shannon Peart

Subject: FW: Decision Notification - EA requirements for advanced recycling facilities

From: RRPB, Mail (MECP)

Sent: Friday, November 25, 2022 6:00 PM

Subject: Decision Notification - EA requirements for advanced recycling facilities

Good Afternoon,

Ontario is following through on our commitment to divert more waste from landfills by supporting the use of advanced recycling and energy recovery technologies that can help ensure valuable resources do not go to landfills.

To help encourage innovative waste recovery in Ontario, while maintaining strict environmental oversight, the Ministry of the Environment, Conservation and Parks finalized new environmental assessment (EA) requirements for thermal treatment sites engaging in advanced recycling, under the *Environmental Assessment Act* (EAA). Ontario Regulation 101/07 (Waste Management Projects) sets out the undertakings that would require an individual EA and those undertakings which would be eligible to follow a streamlined EA process.

We received comments on the proposed changes to EA requirements through:

- The Environmental Registry proposal notice (January 14, 2022 – February 28, 2022)
- Webinar with Indigenous communities and organizations on January 31, 2022
- Webinar with stakeholders on February 7, 2022
- Online meetings with some Indigenous communities and organizations, individual stakeholders and associations

After considering all feedback received, the regulation amending the Waste Management Projects regulation came into force on July 1, 2022. For more information about the new EA requirements for thermal treatment sites engaging in advanced recycling that are in the amended Waste Management Projects regulation, please visit the Environmental Registry of Ontario, under registry number 019-4867, at <https://ero.ontario.ca/notice/019-4867>.

If you have any questions regarding the EA requirements for thermal treatment sites engaging in advanced recycling, please contact Ian Drew, Senior Policy Advisor, Resource Recovery Policy Branch, at Ian.Drew@ontario.ca or 647-290-8927.

Sincerely,

Charles O'Hara
Director, Resource Recovery Policy Branch
Environmental Policy Division
Ministry of the Environment, Conservation and Parks

**Ministry of Natural Resources and
Forestry**

Resources Planning and Development
Policy Branch
Policy Division
300 Water Street
Peterborough, ON K9J 3C7

**Ministère des Richesses naturelles et
des Forêts**

Direction des politiques de planification et
d'exploitation des ressources
Division de l'élaboration des politiques
300, rue Water
Peterborough (Ontario) K9J 3C7

**Notice: Changes under the Oil, Gas and Salt Resources Act related to Geologic
Carbon Storage**

Hello,

I am pleased to inform you that Bill 46, Less Red Tape, Stronger Ontario Act, 2022 was introduced on November 23, 2022, which would make changes to the Oil, Gas and Salt Resources Act to remove the prohibition on geologic carbon storage. We also released a short Roadmap to further outline our plan to remove barriers for this activity in Ontario.

Last winter, the Ministry of Natural Resources and Forestry sought feedback on a discussion paper (<https://ero.ontario.ca/notice/019-4770>) exploring possible legislative changes which would remove potential barriers to the storage of carbon dioxide and enable the creation of a regulatory framework to govern this and other new technologies.

Informed by the feedback received on that discussion paper, we have developed a plan to enable geologic carbon storage through a phased approach that would provide clarity for businesses to plan and invest in Ontario, while ensuring safe and responsible development.

To build a framework that works for Ontario, we plan to work together with stakeholders, Indigenous communities and the public.

Bill 46 contains proposed changes to the Oil, Gas and Salt Resources Act and is available for review on the Ontario Legislative Assembly website: <https://www.ola.org/en/legislative-business/bills/parliament-43/session-1/bill-46>. The province is also seeking feedback on the proposed change through the Environmental Registry of Ontario: (<https://ero.ontario.ca/notice/019-6296>). Feedback on the proposed changes can be provided directly to the ministry or through the environmental registry.

A copy of the Roadmap has been attached for your information.

If you would like more information or have any questions about the proposed changes or future phases, please contact Andrew Ogilvie, Manager of Resources Development Section, at 705-761-5815 or through email: Resources.Development@ontario.ca.

Sincerely,

A handwritten signature in black ink, appearing to read "Jennifer Keyes", with a stylized flourish at the end.

Jennifer Keyes

Director, Resources Planning and Development Policy Branch

Ontario's Roadmap towards Regulating Geologic Carbon Storage

One tool to help transition to a low-carbon future

We plan to enable geologic carbon storage through a phased approach that will provide clarity for businesses to plan and invest in Ontario while ensuring safe and responsible development.

Ontario's plan

Ontario's plan starts with proposing immediate action towards removing barriers to carbon storage in the province.

Next, we plan to propose legislative and regulatory changes to allow testing and demonstration projects so businesses can start exploring carbon storage while a proposal for a regulatory framework for commercial-scale projects is developed.

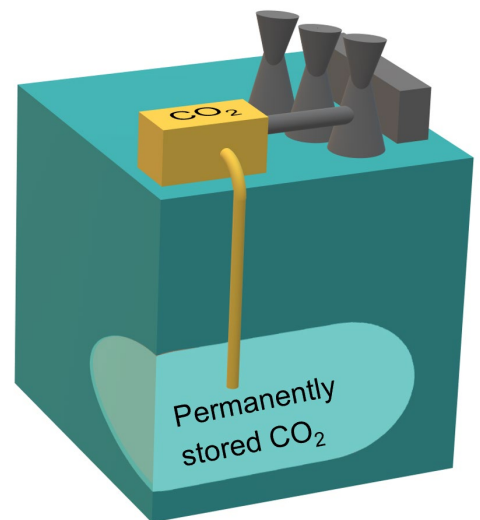
Benefits of enabling carbon storage

- supports emissions reduction and production of low-carbon hydrogen
- supports transition to a low-carbon economy
- allows businesses to take advantage of provincial and federal initiatives for carbon storage
- attracts investment and encourages innovation

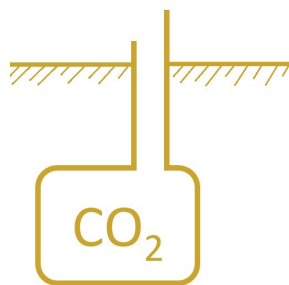
What is geologic carbon storage?

Carbon capture, utilization and storage, or CCUS, involves a broad suite of activities that capture, transport, use and store (sequester) carbon dioxide.

Geologic carbon storage is the permanent storage, or sequestration, of carbon dioxide in deep underground geologic formations.



Ontario's Roadmap towards Regulating Geologic Carbon Storage



This roadmap outlines Ontario's plan for creating a framework for the regulation of geologic carbon storage.

The plan provides a clear path forward and the opportunity to work together with stakeholders, Indigenous communities and the public to build a framework that works for Ontario.

Clarify Intent

Starting in: Fall 2022

Propose changes to the Oil, Gas and Salt Resources Act to remove the prohibition related to geologic carbon storage.

Design Framework

Anticipated start: Summer/Fall 2023

Design a framework to regulate commercial-scale geologic carbon storage projects on Crown and private land.

Discussion Paper

January to March 2022

Received feedback through postings on the regulatory and environmental registries of Ontario.

Enable Demonstration

Anticipated start: Winter/Spring 2023

Propose legislative and regulatory changes to allow projects to test and demonstrate new activities, such as geologic carbon storage, initially on private land only.

Develop changes to enhance public safety and corporate accountability.

Refine and Adapt

Anticipated start: 2025 and beyond

Refine and adapt the framework for new activities and emerging technologies.

November 8, 2022

Mayor Guy Gardhouse
065371 Dufferin County Rd 3
Unit 2
East Garafraxa, ON L9W 7J8



Dear Mayor Gardhouse,

Please accept our congratulations on your victory in the 2022 Municipal election, on being acclaimed to the position of Mayor of East Garafraxa. We wish you the very best in your new term.

As Dufferin counties voice of agriculture, we are proud to represent over 550 farms throughout Dufferin. As a not-for-profit organization, we support a wide variety of agriculture programs and services in Dufferin County.

We look forward to working with you on issues regarding agriculture in the future.

Sincerely,



Bill McCutcheon
President

November 8, 2022

John Stirk
065371 Dufferin County Rd 3
Unit 2
East Garafraxa, ON L9W 7J8



Dear Mr. Stirk,

Please accept our congratulations on your victory in the 2022 Municipal election, on being acclaimed to the position of Deputy Mayor of East Garafraxa. We wish you the very best in your new term.

As Dufferin counties voice of agriculture, we are proud to represent over 550 farms throughout Dufferin. As a not-for-profit organization, we support a wide variety of agriculture programs and services in Dufferin County.

We look forward to working with you on issues regarding agriculture in the future.

Sincerely,



Bill McCutcheon
President

November 8, 2022

Lenora Banfield
065371 Dufferin County Rd 3
Unit 2
East Garafraxa, ON L9W 7J8

Dear Ms. Banfield,

Please accept our congratulations on your victory in the 2022 Municipal election, on being acclaimed to the position of Councillor of East Garafraxa. We wish you the very best in your new term.

As Dufferin counties voice of agriculture, we are proud to represent over 550 farms throughout Dufferin. As a not-for-profit organization, we support a wide variety of agriculture programs and services in Dufferin County.

We look forward to working with you on issues regarding agriculture in the future.

Sincerely,

A handwritten signature in black ink, appearing to read 'Bill McCutcheon', with a stylized, flowing script.

Bill McCutcheon
President

November 8, 2022

Dave Halls
065371 Dufferin County Rd 3
Unit 2
East Garafraxa, ON L9W 7J8

Dear Mr. Halls,

Please accept our congratulations on your victory in the 2022 Municipal election, on being acclaimed to the position of Councillor of East Garafraxa. We wish you the very best in your new term.

As Dufferin counties voice of agriculture, we are proud to represent over 550 farms throughout Dufferin. As a not-for-profit organization, we support a wide variety of agriculture programs and services in Dufferin County.

We look forward to working with you on issues regarding agriculture in the future.

Sincerely,

A handwritten signature in black ink, appearing to read 'Bill McCutcheon', written over a light blue horizontal line.

Bill McCutcheon
President

November 8, 2022

Jeremy Zukowski
065371 Dufferin County Rd 3
Unit 2
East Garafraxa, ON L9W 7J8

Dear Mr. Zukowski,

Please accept our congratulations on your victory in the 2022 Municipal election, on being acclaimed to the position of Councillor of East Garafraxa. We wish you the very best in your new term.

As Dufferin counties voice of agriculture, we are proud to represent over 550 farms throughout Dufferin. As a not-for-profit organization, we support a wide variety of agriculture programs and services in Dufferin County.

We look forward to working with you on issues regarding agriculture in the future.

Sincerely,

A handwritten signature in black ink, appearing to read 'Bill McCutcheon', with a stylized, flowing script.

Bill McCutcheon
President

Shannon Peart

Subject: FW: Town of Orangeville Response to Bill 23, More Homes Built Faster Act
Attachments: Bill 23 - Mayors Letter.pdf

From: Lindsay Raftis
Sent: Friday, December 2, 2022 10:52 AM
Subject: Town of Orangeville Response to Bill 23, More Homes Built Faster Act

Good morning,

Please see attached correspondence with respect to Bill 23, More Homes Built Faster Act. Please be advised that this matter was considered by Council at its meeting held on November 28, 2022 and Council adopted the following resolution:

Whereas there is a housing crisis in Ontario and delivering more housing that is affordable for all income levels is a priority for the Provincial Government shared by the Town of Orangeville;

And whereas Bill 23, the More Homes Built Faster Act, 2022, will make substantial changes to multiple pieces of legislation and supporting regulations aimed at increasing housing supply and improving housing affordability as part of Ontario's Housing Supply Action Plan for 2022-2023;

And whereas it is unclear how Bill 23 will improve housing supply and affordability since, as presented, Bill 23 will reduce environmental protection, heritage conservation, and quality urban design considerations in all development approval matters beyond such that is strictly related to housing;

And whereas there are measures included in Bill 23 that will significantly reduce development charge recoveries for growth-necessitated infrastructure and service improvements and it is unclear how such measures will translate directly to improving housing affordability for residents;

And whereas there are other challenges facing municipalities that affect housing supply beyond simply development costs and timelines, which will require further strategies by the Province to achieve its objectives of significantly increasing housing supply and affordability, including funding and accelerated implementation and approval support for significant municipal infrastructure expansions and upgrades;

And whereas while Council for the Town of Orangeville generally supports many of the revisions to provincial legislation where there is a clear connection to increasing housing supply and affordability, the Town of Orangeville concurs with the Association of Municipalities of Ontario's (AMO) recent submission to the Standing Committee for Bill 23 stating in-part that "the province has offered no evidence that the radical elements of the Bill will improve housing affordability (and) it is more likely that the bill will enhance the profitability of the development industry at the expense of taxpayers and the natural environment";

Therefore be it resolved that Council for the Town of Orangeville hereby requests the Province repeal Bill 23 until such time as further analysis, consideration of consultation feedback and meaningful engagement has occurred with municipalities and stakeholders;

And further that the Mayor be authorized to submit a letter to the Provincial Government which further addresses the comments and concerns of the Town of Orangeville with respect to Bill 23, generally as described in this Resolution;

And further that a copy of the Mayor's letter and a copy of this resolution be submitted through the Provincial commenting window for the More Homes Built Faster Act, 2022;

And further that it be circulated to The Honourable Doug Ford, Premier of Ontario, The Honourable Steve Clark, Minister of Municipal Affairs and Housing, The Honourable Michael Parsa, Associate Minister of Housing, The Honourable Sylvia Jones, Dufferin-Caledon Member of Provincial Parliament, all MPPs in the Province of Ontario, the Association of Municipalities of Ontario (AMO), and all Ontario municipalities.

Thank you,

Lindsay Raftis | Assistant Clerk | Corporate Services

Town of Orangeville | 87 Broadway | Orangeville, ON L9W 1K1

519-941-0440 Ext. 2242 | Toll Free 1-866-941-0440 Ext. 2215

lraftis@orangeville.ca | www.orangeville.ca

November 30, 2022

Hon. Steve Clark
Ontario Ministry of Municipal Affairs and Housing
777 Bay Street, 17th Floor
Toronto, ON M7A 2J3
Via Email: minister.mah@ontario.ca

Re: Bill 23, More Homes Built Faster Act

Dear Minister Clark,

Town of Orangeville acknowledges Bill 23, titled the More Homes Built Faster Act, 2022 is part of a long-term strategy to provide attainable housing options for families across Ontario. We at the Town understand that Bill 23 is focused on the provincial government's stated goal of having 1.5 million homes built over the next 10 years and aims to do so by reducing bureaucratic costs and delays in construction. While the Province's goals to resolve the housing crisis in the next decade is ambitious and necessary, it could potentially have unintended long-term financial and planning related consequences on municipalities, such as the Town of Orangeville.

On behalf of the Town of Orangeville Council, I put forward a list of concerns of potential unintended consequences arising from Bill 23:

1. Bill 23 could have a direct impact on the state of good repair mandate rolled out by the province in their recent legislation, O.Reg. 588/17. If growth is no longer paying for growth, that means **we may have to reallocate some of our lifecycle asset management dollars**, as required by the same legislation, towards growth related infrastructure.
2. Although we support the overarching message and intention of Bill 23 as it relates to housing affordability, we do question whether **overall quality of life and affordability of our citizens would be severely impacted due to higher taxes** and user fees. The Town of Orangeville has limited cost-recovery avenues, meaning Bill 23 may require cost-recovery within the recent Asset Management plan, resulting in a more significant infrastructure funding gap. This situation will be further exasperated if specific provisions of Bill 23 dilute our ability to cover infrastructure improvements through Development Charges.
3. Town of Orangeville is a fast-growing community with a comprehensive economic outlook for Industrial and Commercial developments. This could be compromised if we find ourselves having to **levy higher development charges for industrial, commercial and institutional (ICI) developments to mitigate loss of Residential Development Charges**.

4. Under the current climate of impending global inflation, the Town is already struggling to keep its service levels affordable. Without any direct financial incentive from the province such as interest-free loans from Infrastructure Ontario, **we will lose our ability to build capacity for growth in service areas like Water and Wastewater.**
5. Improving residential development efficiencies and costs by limiting the role and scope of Conservation Authorities (CA) in the planning approval process is unclear. Like many municipalities, Orangeville relies on Conservation Authority support to provide guidance on natural hazard avoidance and ecological protection to ensure that the provincial policy framework around these issues is upheld in our planning decisions. **If CAs are removed from this advisory role, we must find alternative means in assuring such policies remain adhered-to.** It is unclear how this would improve approval timing efficiencies or save costs to residential developments. It could inevitably shoulder more costs to development in subsidizing municipal costs and/or consultant peer review support.
6. Orangeville supports the province's objectives of lowering costs and improving efficiency for residential development to deliver more housing to Ontarians; However, like many municipalities, our challenges for facilitating more housing within our community are not simply costs and process inefficiencies for developments. Instead, we are challenged by our limited municipal land availability and servicing capacity constraints. We ask that the province **explore actionable measures and tangible resource deployment to support our efforts to increase our land supply and infrastructure servicing capacity.**

According to the Association of Municipalities of Ontario's (AMO) recent submission to the Steering Committee of Bill 23, it states "The province has offered no evidence that the radical elements of the bill will improve housing affordability. It is more likely that the bill will enhance the profitability of the development industry at the expense of taxpayers and the natural environment." As the frontline level of government, municipalities are also eager to resolve the housing crisis and are the most informed on what is needed to create complete communities that Ontarians want and expect. We ask that the province view us as one of the strategic partners in further refining the More Homes Built Faster Act, and open more robust channels of communication and consultation.

Sincerely,



Lisa Post
Mayor

CC Doug Ford, Premier of Ontario
The Honourable Michael Parsa, Associate Minister of Housing
The Honourable Sylvia Jones, Dufferin-Caledon Member of Provincial Parliament
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities



GEORGINA

OFFICE OF THE MAYOR

November 24, 2022

Margaret Quirk, BAsC
MAYOR

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON, M7A 1A1
premier@ontario.ca

The Honourable Steve Clark
Minister of Municipal Affairs and Housing
College Park 17th Floor, 777 Bay St,
Toronto, ON M7A 2J3
steve.clark@pc.ola.org

The Honourable Graydon Smith
Minister of Natural Resources and Forestry
Whitney Block, 99 Wellesley St W,
Toronto, ON M7A 1W3
minister.mnrf@ontario.ca

The Honourable David Piccini
Minister of Environment, Conservation and
Parks
College Park 5th Floor, 777 Bay Street
Toronto, ON M7A 2J3
david.piccinico@pc.ola.org

Dear Premier Ford, Minister Clark, Minister Smith and Minister Piccini:

Re: Corporation of the Town of Georgina Response – Proposed Bill 23, the More Homes Faster Act, 2022

On November 22, 2022, Georgina Council held a Special Council meeting to consider Bill 23 and related legislation under the Province of Ontario's Housing Supply Action Plan and passed Resolution No. C-2022-0354, a copy of which is attached hereto.

On behalf of the Council of the Town of Georgina I want to firstly express that we understand and appreciate the severity of the housing crisis and the desire to take bold steps to create more housing that is affordable and attainable for all Ontarians. In this regard, we commend the Province for the comprehensive review and assessment undertaken by the York Region Wastewater Advisory Panel leading to Schedule 10 to Bill 23 *Supporting Growth and Housing in York and Durham Regions Act, 2022* to expedite the expansion and extension of the York Durham Sewage System effectively replacing the Upper York Sewage Solution project. Council views this as a strong and positive commitment to ensuring the health and viability of Lake Simcoe and its watershed, while at the same time advancing much needed housing within our neighboring municipalities in northern York Region.

However, Council at the same time is very concerned about many aspects of Bill 23, and particularly the potentially significant financial impact to local municipalities in terms of lost development charge revenue and parkland which is vital to support new growth. Clearly, growth will not be paying for growth, and it is unacceptable that our existing residents would have to pay more taxes to make up for this lost revenue. As a result, I respectfully submit that the ability



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OFFICE OF THE MAYOR

Margaret Quirk, BAsC
MAYOR

of local and regional municipalities to provide the critical infrastructure and services required for new housing construction in a timely manner will be severely compromised, and thus meeting the housing targets will not be possible.

Council is also very concerned that proposed changes to the Conservation Authorities Act and related legislation removes conservations authorities from an active role in supporting efforts to sustain the health of watersheds and in the case of Lake Simcoe, is counterproductive to efforts in the *Supporting Growth and Housing in York and Durham Regions Act, 2022* replacing the Upper York Sewage Solution Project with a servicing solution directed to the York Durham Sewage System.

In closing, Council concurs with York Region Council and many others that the legislative program under the umbrella of the Ontario Housing Supply Action Plan must be paused in order to have a more in-depth consultation with municipalities and other stakeholders. This will ensure that the proposed changes do not result in unintended consequences that will slow down the delivery of housing, but instead will be effective in giving municipalities the decision making authority, tools and financial resources needed to deliver new housing as quickly as possible.

Sincerely,

Margaret Quirk,
Mayor, Town of Georgina

Attachments - November 22, 2022- Town of Georgina Council Resolution
- Region of York Report

cc.

MPP's – York Region Municipalities
Interim Leader, New Democratic Party of Ontario
Interim Leader, Liberal Party of Ontario
Leader, Green Party of Ontario
Clerk, All Ontario Municipalities
Lake Simcoe Watershed MPPs
Lake Simcoe Region Conservation Authority
Association of Municipalities of Ontario



GEORGINA

Legislative Services Department/Clerk's Division

Please be advised that the Town of Georgina Council, at its meeting held on November 22, 2022, considered proposed Bill 23, the More Homes Built Faster Act, 2022 and subsequent to discussion, the following motion was passed:

Moved By Councillor Neeson
Seconded By Councillor Genge
RESOLUTION NO. C-2022-0354

WHEREAS on November 10, 2022, York Region Council adopted a resolution as follows:

"York Region requests the Province of Ontario to halt Bill 23 and begin consultation with the Housing Supply Action Plan Implementation Team to ensure municipalities can work in partnership with the Province of Ontario over the next few months to address the housing affordability concerns in our communities.

The Minister of Municipal Affairs and Housing be requested to appoint key stakeholders, such as the Association of Municipalities of Ontario (AMO), to the Housing Supply Action Plan Implementation Team.

The Regional Clerk circulate this report, including new Attachment 5, presented as Item G.1.1 on the revised agenda, to the Minister of Municipal Affairs and Housing, local municipalities, AMO, Federation of Canadian Municipalities (FCM) and local MPPs."

AND WHEREAS Schedule 10 to Bill 23 Supporting Growth and Housing in York and Durham Regions Act, 2022 proposes to expedite the expansion and extension of the York Durham Sewage System effectively replacing the Upper York Sewage Solution (UYSS) project;

AND WHEREAS The Council of the Corporation of the Town of Georgina supports the halting of the Upper York Sewage Solutions project and the redirection of related drainage Area flows to the York Durham Sewage System;

THEREFORE BE IT RESOLVED THAT The Council of the Corporation of the Town of Georgina supports the November 10, 2022 resolution of York Region Council concerning Bill 23, with the exception that The Council of the Corporation of the Town of Georgina supports Schedule 10 to Bill 23 Supporting Growth and Housing in York and Durham Regions Act, 2022 which proposes to expedite the expansion and extension of the York Durham Sewage System effectively replacing the Upper York Sewage Solution (UYSS) project;

AND FURTHER THAT The Council of the Corporation of the Town of Georgina support the resolution of the Board of the Lake Simcoe Region Conservation Authority dated November 18, 2022 directing Staff to provide a submission to Environmental Registry of Ontario No. 019-6141 based on comments within Staff Report No. 40-22-BOD regarding Provincial Bill 23 - More Homes Built Faster Act, 2022 and that Staff be directed to submit a letter to the Minister of Natural Resources and Forestry and the Minister of Environment, Conservation and Parks requesting that the Conservation Authorities Working Group be re-engaged;

AND FURTHER THAT the Council of the Corporation of the Town of Georgina opposes the proposed removal or re-designation of approximately 7,400 acres of protected lands from the Provincial Greenbelt Area and/or the Oak Ridges Moraine Conservation Plan for residential development as set out in ERO posting number 019-6217 and ERO posting number 019-6218;

AND FURTHER THAT the Council of the Corporation of the Town of Georgina opposes the conversion of Conservation Authority lands, for housing purposes in the absence of a fuller understanding of the criteria that will be used to conduct the assessment and a Municipal Comprehensive Review that demonstrates the need for the conversion to meet population targets;

AND THAT this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Honourable David Piccini, Minister of the Environment, Conservation and Parks, the Honourable Graydon Smith, Minister of Natural Resources and Forestry, Caroline Mulroney, MPP, York-Simcoe, York Region MPP's, York Region municipalities, Lake Simcoe Watershed MPP's, the Honourable Peter Tabuns, Leader of the Opposition and interim leader of the Ontario New Democratic Party, the Honourable John Fraser, Interim Leader of the Ontario Liberal Party, the Honourable Mike Schreiner, Leader of the Green Party of Ontario, Lake Simcoe Region Conservation Authority, Association of Municipalities of Ontario (AMO) and all Ontario municipalities.

The Regional Municipality of York

Regional Council
November 10, 2022

Report of the Chief Administrative Officer

Bill 23, More Homes Built Faster Act 2022

1. Recommendation

1. The Regional Clerk forward this report to the Minister of Municipal Affairs and Housing seeking an extension of the comment period to at least December 31, 2022, to allow for a more informed consultation period and constructive feedback.
2. The Regional Clerk circulate this report to the Clerks of the local municipalities.

2. Summary

This report is to inform Council of Bill 23, the *More Homes Built Faster Act*, omnibus legislation that received first reading in the provincial legislature on October 25, 2022.

Key Points:

- Bill 23 proposes to amend nine Acts with varying levels of impact on the Region and introduces a new Act addressing “Upper York” servicing in York Region
- Amendments most impactful to the Region are to the *Development Charges Act* and the *Planning Act*. The new *Supporting Growth and Housing in York and Durham Regions Act, 2022*, deals with Upper York servicing and is also the subject of a separate report. These most impactful elements of Bill 23 are summarized in Attachment 2 to this report
- Attachment 3 summarizes the details of other amendments proposed through Bill 23
- Preliminary review suggests that, at minimum, Bill 23 will significantly impact how the Region and our local municipalities coordinate growth management with infrastructure planning and while challenging the ability to pay for infrastructure. The deadline for comments through an Environmental Registry posting is November 24, 2022 for most of the proposed changes.

3. Background

On October 25, 2022 the Province tabled Bill 23, *More Homes Built Faster Act, 2022*

Bill 23, the *More Homes Built Faster Act* is omnibus legislation that proposes changes to nine Acts and proposes a new Act, the *Support Growth and Housing in York and Durham Region's Act, 2022* as outlined in Minister Clark's letter dated October 25, 2022 (Attachment 1). This Bill is the most substantial proposal to date under the Provincial initiative to increase housing supply in Ontario to build 1.5 million homes in the next 10 years. This target significantly exceeds the Growth Plan forecasts (as communicated to Council's Housing Affordability Task Force on [September 22, 2022](#)) and will most certainly require more predictability in Provincial approvals and funding than what has been in place for the last two decades.

A number of proposed changes are posted on the Environmental Registry of Ontario and impact the Region and Regional areas of interest. Attachments 2 and 3 outline the changes proposed through amendments to the nine existing Acts; the *Support Growth and Housing in York and Durham Region's Act* is addressed through a separate report on this Council agenda.

The deadlines for comments range from November 24, 2022 to December 31, 2022.

4. Analysis

Proposed changes to the *Development Charges Act, 1997* reduce the share of infrastructure funded through development charges and place pressure on the Region's debt capacity, tax levy and/or water rates

Bill 23 proposes several changes to the *Development Charges Act, 1997* beginning with permitting a bylaw to have a maximum term of 10 years, up from the current 5. It also proposes to require phasing in a new bylaw's development charge rates over the first five years – with a suggestion that it will apply retroactively to bylaws passed after June 1, 2022.

The Bill also proposes to exempt or discount development charges on affordable housing, "attainable" housing, not-for-profit housing, inclusionary zoning units and rental units (details are summarized in Attachment 2). Affordable ownership has been defined as 80% of the average purchase price for ownership, while affordable rental has been defined as 80% of average market rent for rental units. A definition of "attainable" will be prescribed through regulation, though it would not include rental. Rental development, which is eligible for development charge discounts, is defined as a building or structure with four or more residential units all of which are intended for use as rented residential premises.

Other proposed changes to the *Development Charges Act* include:

- No longer being able to collect development charges for housing services, growth studies and land costs

- Capping of the interest rate on frozen and installment development charges payments at bank prime rate plus 1%
- Requirement that municipalities spend or allocate at least 60% of the monies in the water, wastewater and roads development charge reserves at the beginning of each year

Any development charge reduction, exemption, discount, or removal of services/costs that limits cost recovery may impact the ability of the Region to deliver vital, growth-related infrastructure or the gap may need to be funded from tax levy or user rates.

The Bill proposes changes to the *Planning Act* which remove planning responsibilities from York Region

The *More Homes Built Faster Act* proposes changes to the *Planning Act* which remove planning responsibilities from York Region as well as Durham, Peel, Halton, Niagara and Waterloo Regions, and Simcoe County. These changes eliminate Council's approval authority for local planning matters, require local municipalities to implement the Regional Official Plan, and remove the Region's right to appeal land use planning decisions.

The Regional Official Plan, once approved by the Minister of Municipal Affairs and Housing, would become the responsibility of local municipalities in conjunction with their own Official Plans. The intent is that local municipal Official Plans incorporate Regional Official Plan policies within their jurisdiction. In the interim, *Planning Act* decisions would be made by local municipalities having regard for both documents with the Regional Official Plan prevailing in the event of conflict.

Other proposed changes to the *Planning Act* include:

- Up to three residential units per urban residential lot as-of-right
- Limiting the role of Conservation Authorities
- Removing all aspects of site plan control for residential development proposals up to 10 units
- Setting maximums for parkland dedication

Coordination to address cross-boundary, public and Regional interests need to be considered

As noted by the Association of Municipalities of Ontario and others (see Attachment 4), many of the proposed changes need to be better understood as they seem to transfer risk from private developers to the public. Regional and Provincial planning has been strengthened over the last 20 years, with changes to the Growth Plan as recently as 2019, recognizing the need for comprehensive planning of matters including but not limited to transportation, transit, water and wastewater services and a financially sustainable means to provide them. The current process of planning and prioritizing Regional infrastructure and service delivery will need to continue.

A move towards local-level decision-making needs to ensure that progress in coordinated, comprehensive planning is not lost and that the public and municipalities are protected from unintended consequences.

York Region and local municipalities already collaborate extensively to coordinate planning matters. Most routine planning matters have already been delegated to local municipalities. Other Regions still have subdivision approval, so in those jurisdictions, the changes are more impactful.

Responses to Environmental Registry of Ontario postings will be provided to Council for consideration and additional comments

Environmental Registry postings regarding changes proposed through Bill 23 are being reviewed and assessed. Comments will be provided to the Province in response to these postings and their comment deadlines. In light of the incoming Council's first business meeting scheduled for December 8, 2022 the Province will be advised that any comments provided by staff to meet the imposed deadlines are preliminary with Council consideration and additional comments to follow.

5. Financial

Changes proposed through Bill 23 could have implications on how the Region funds growth-related infrastructure, potentially conflicting with the principle that growth pays for growth. Bill 23 proposes several exemptions and discounts to support affordable, non-profit, and rental housing. These incentives, which limit cost recovery, may need to be funded from the tax levy or user rates. The Region currently has in place a number of development charges deferral programs supporting the same desired outcomes, but do not need to be funded from the tax levy or user rates.

If passed, Bill 23 would also amend the Development Charges Act to prohibit municipalities from collecting development charges for housing services, growth studies and land costs. To maintain the current capital program, any growth-related capital costs not recovered through development charges may also need to be made up from tax levy and/or user rates.

6. Local Impact

The planning responsibilities of local municipalities will increase if the proposed changes pass. In addition to an increased approval authority role for applications previously approved by Council or delegated to Regional staff, local municipalities will also be taking on a greater role with respect to the Conservation Authority regulation for planning matters. This may, at least in the short term, have the unintended consequence of slowing planning approvals and increasing appeals to the Ontario Land Tribunal. This risk is further compounded by deadlines and the potential application fee refund regime of Bill 109.

Water and wastewater servicing planned, financed, built and operated by the Region is required for homes to be built. Ongoing collaboration and coordination between local

municipalities and the Region to ensure alignment between growth management planning, infrastructure planning and financial planning will be required.

Finally, many of the changes not highlighted in this report have consequences on local municipalities including those related to parkland dedication, urban design, heritage conservation, and more.

7. Conclusion

Bill 23 is sweeping omnibus legislation proposing numerous changes as outlined in Attachments 2 and 3. If approved as currently written, the Bill appears to overlook unintended consequences counter to the objective of increasing the housing supply. Specifically, changes proposed to the *Development Charges Act* complicate how growth-related infrastructure will be paid for. *Planning Act* changes risk uncoupling growth management planning from comprehensive and financially sustainable infrastructure and service planning.

Ongoing consultations, along with indications of the Provincial government's intentions for regulations that are expected to follow, will help form a better understanding. Staff will be responding as required to avoid missing the imposed deadlines but will also report back to Council relaying any resulting updates to the Ministry of Municipal Affairs. Responses will continue to be coordinated with our local and peer municipalities through AMO, AMCTO, MFOA and other municipal associations.

For more information on this report, please contact Paul Freeman, at 1-877-464-9675 ext. 71534 or Laura Mirabella at ext. 71600. Accessible formats or communication supports are available upon request.



Approved for Submission:

Bruce Macgregor
Chief Administrative Officer

November 1, 2022

14323965

Attachments (4)

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7000

234-2022-4624

October 25, 2022

Good afternoon,

On October 25, 2022, our government released [More Homes Built Faster: Ontario's Housing Supply Action Plan 2022-2023](#) that proposes bold and transformative action to get 1.5 million homes built over the next 10 years.

Details about the range of measures in our plan can be found in the [news release here](#).

The More Homes Built Faster Plan proposes policies and tools that reflect recommendations from the [Housing Affordability Task Force Report](#) and builds on [More Homes, More Choice](#) and the [More Homes for Everyone Plan](#). Our plan also draws on many elements from AMO's 2022 A Blueprint for Action: An Integrated Approach to Address the Ontario Housing Crisis and ROMA's 2022 Task Force Report on Attainable Housing and Purpose-Built Rentals. These changes are providing a solid foundation to address Ontario's housing supply crisis over the long term and will be supplemented by continued action in the future.

Our government has also introduced the More Homes Built Faster Act, 2022, and is seeking feedback on the changes proposed under the legislation and associated regulations. Additionally, various housing and land use policy reviews – including a housing-focused policy review of A Place to Grow and the Provincial Policy Statement, with a theme of supporting rural and northern housing – are being undertaken to identify and remove barriers to getting more homes built. These and other related consultations can be found through the [Environmental Registry of Ontario and the Ontario Regulatory Registry](#).

We encourage you share this information with senior staff in the municipality and to inform the newly elected head of council and council members. Our government is building a strong foundation for action that will continue to ensure Ontario is a prosperous and growing province – and the best place in the world to call home. We look forward to continued collaboration with our municipal partners to get more homes built faster.

Sincerely,

A handwritten signature in blue ink that reads 'Steve Clark'.

Steve Clark
Minister

- c. The Honourable Michael Parsa, Associate Minister of Housing
- Kate Manson-Smith, Deputy Minister
- Ryan Amato, Chief of Staff, Minister's Office
- Joshua Paul, Assistant Deputy Minister, Housing Division
- Municipal Chief Administrative Officers

**Summary of Bill 23, More Homes Built Faster Act, 2022
Changes to Development Charges Act and Planning Act**

Development Charges Act, 1997

Area (ERO# 019-6172)	Summary of Changes
Duration of Development Charges (DC) by-law	Maximum by-law term is extended from 5 to 10 years.
Mandatory phase-in of new DC by-law rates	New DC by-law rates, resultant from a by-law update/amendment, phased in over first 5 years; no more than 80% in year 1 to 100% by years 5 and onwards. Applies retroactively to by-laws passed on, or after, June 1, 2022 and for subsequent by-laws.
<p>New DC exemptions or partial exemptions/discounts</p> <p>Proposed definitions:</p> <p>*Average market rent - the average market rent for the year in which the residential unit is occupied by a tenant, as identified in the bulletin entitled the "Affordable Residential Units for the Purposes of the Development Charges Act, 1997 Bulletin", as it is amended from time to time, that is published by the Minister of Municipal Affairs and Housing</p> <p>**Average purchase price - the average purchase price applicable to a residential unit is the average purchase price for the year in which the residential unit is sold, as identified in the bulletin entitled the "Affordable Residential Units for the Purposes of the Development Charges Act, 1997 Bulletin", published by the Minister of Municipal Affairs and Housing</p>	<p>1. Affordable housing (full exemption)</p> <p><i>Rental</i> - rent is no greater than 80% of the average market rent*. Tenant is at arm's length to landlord.</p> <p><i>Ownership</i> - price of the residential unit is no greater than 80% of the average purchase price**; sold to a person who is dealing at arm's length. Requires agreements with the local municipality, which may be registered against the lands.</p> <p>2. Attainable housing (full exemption)</p> <p>Must meet the following criteria:</p> <ul style="list-style-type: none"> • Unit is not an affordable unit • Not intended for use as a rental • Developed as part of a <u>prescribed development or class of developments</u> • Sold to a person who is dealing at arm's length with the seller <p>Requires agreements with the local municipality, which may be registered against the lands.</p> <p>3. Not for profit housing (full exemption)</p> <p>Means a corporation to which the Not-for-Profit Corporations Act, 2010 applies; a corporation without share capital to which the Canada Not-for-profit Corporations Act applies; a non-profit housing co-operative.</p> <p>4. Inclusionary zoning units (full exemption)</p> <p>Residential units that are affordable housing units required to be included in a development or redevelopment pursuant to a by-law passed under section 34 of the Planning Act to give effect to the</p>

	<p>policies described in subsection 16 (4) (Inclusionary zoning policies).</p> <p>5. Rental housing (discount/partial exemption)</p> <p>Rental means development of a building or structure with four or more residential units all of which are intended for use as rented residential premises. Discounts are as follows:</p> <ul style="list-style-type: none"> • 3 bedrooms or more – 25% discount • 2 bedrooms – 20 % discount • Any other – 15% discount
Exemptions for second suites in existing and new buildings (including additional units in rental buildings, limited to the greater of 1 or 1% of existing units)	Moves from regulations to legislation with minor changes.
Removal of service - Housing	Municipalities are no longer able to collect development charges for Housing Services, as at Royal Assent.
Removal of DC-eligible costs – studies and land	<p>Growth studies, including other studies, no longer eligible for subsequent by-laws.</p> <p>Costs to acquire land or an interest in land, including a leasehold interest <u>except in relation to such services as are prescribed for the purposes of this paragraph</u> (underlined is new).</p>
<p>Interest rate changes on frozen DCs/installment payments</p> <p>Proposed Definition:</p> <p>* Average prime rate, means the mean, rounded to the nearest hundredth of a percentage point, of the annual rates of interest announced by each of the Royal Bank of Canada, The Bank of Nova Scotia, the Canadian Imperial Bank of Commerce, the Bank of Montreal and The Toronto-Dominion Bank to be its prime or reference rate of interest in effect on that date for determining interest rates on Canadian dollar commercial loans by that bank in Canada.</p>	Capped at average Prime plus 1%.
Historic average service level timeframe	Extended from 10 years to 15 years.

Allocation of monies in reserve fund	Beginning in 2023 and in each calendar year thereafter, a municipality shall spend or allocate at least 60% of the monies that are in a reserve fund for services at the beginning of the year. Applies to water, wastewater and roads. Additional services to which this change applies may be prescribed.
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Planning Act

Area (ERO# 019-6163)	Summary of Proposed Changes
Additional Residential Units	<p>Allow up to three units per lot (i.e., up to three units in the primary building, or up to two in primary building and one in ancillary building or structure). These changes would apply to any parcel of urban residential land in settlement areas with full municipal water and sewage services.</p> <p>Prohibit municipalities from imposing development charges (regardless of unit size), parkland dedication or cash-in-lieu requirements, applying minimum unit sizes or requiring more than one parking space per unit with regard to new units built under this permission.</p>
Planning Appeals	Limit third-party appeals. Appeals would only be maintained for key participants (e.g., applicants, province, public bodies, First Nations, and utility providers that participated in the process) except where appeals have already been restricted (e.g., Minister's decision on new official plan).
Upper-tier and Lower-tier Municipal Planning Responsibilities	<p>Remove planning responsibilities in the County of Simcoe, and the Regional Municipalities of Halton, Peel, York, Durham, Niagara and Waterloo.</p> <p>Regulation-making authority to prescribe additional upper-tier municipalities as an "upper-tier municipality without planning responsibilities" in the future if needed.</p> <p>Where upper-tier planning responsibilities are removed:</p> <ul style="list-style-type: none"> Existing upper-tier official plans would be deemed to form part of the applicable lower-tier municipality's official plan, until the lower-tier official plan has been updated Lower-tier official plans and amendments would be approved by the Minister of Municipal Affairs and Housing (Minister's decision on new official plans and section 26 updates would not be appealable) The upper-tier municipality would not be able to appeal land use planning decisions

Area (ERO# 019-6163)	Summary of Proposed Changes
	<ul style="list-style-type: none"> • The approval authority for subdivisions and consents would be assigned to lower-tier municipalities, unless the Minister provides otherwise through regulation <p>The proposed changes would also have the effect of removing the following upper-tier municipal roles and requirements for an “upper-tier municipality without planning responsibilities”:</p> <ul style="list-style-type: none"> • Requirement to have planning advisory committees • Ability to have land division committees • Ability to have a local appeal body • Ability to assume any authority, responsibility, duty or function of a lower-tier municipality • Ability to use the protected major transit station area tool. <p>As a result of the proposed changes, the following provisions would no longer be applicable in an “upper-tier municipality without planning responsibilities”:</p> <ul style="list-style-type: none"> • Allowing the Minister to delegate approval authority for official plans/amendments to/from upper-tier municipalities, and provisions for upper-tier municipalities to delegate to/from upper-tier municipal staff/committees or lower-tier municipalities • Requiring lower-tier official plans to conform with upper-tier official plans • Limits on appeals of official plans/amendments that are only relevant to upper-tier municipalities • Requiring lower-tier official plan policies for a community planning permit system (CPPS) to conform with the upper-tier municipality’s CPPS policies.
Role of Conservation Authorities	<p>Streamlined processes to sever and dispose of land. Expedite the existing processes associated with the severance and conveyance of land, regardless of whether provincial grant money was provided under the Conservation Authorities Act, for the purposes of projects related to flood control, erosion control, bank stabilization shoreline management works or the preservation of environmentally sensitive lands.</p> <p>Limit conservation authority appeals, when acting as a public body, other than when acting as an applicant, of land use planning decisions under the Planning Act to matters related to natural hazards policies in provincial policy statements issued under the Planning Act.</p>
Zoning Around Transit	<p>Require municipalities to amend their zoning by-laws to conform with official plan policies that establish minimum densities and heights around transit Major Transit Station Areas (MTSA) and</p>

Area (ERO# 019-6163)	Summary of Proposed Changes
	<p>Protected MTSAs within one year of the official plan policies being approved by the Minister.</p> <p>Restriction on appeals of the implementing zoning by-law amendments regarding permitted heights and densities and permitted uses would expire after one year of the protected major transit station official plan policies coming into effect.</p>
Community Benefit Charges (CBC)	<p>The maximum CBC payable could not exceed the prescribed percentage of the value of the land (maximum CBC of 4% of land value) multiplied by a ratio of the floor area of the new building or structure that is proposed to be erected as part of the development or redevelopment to all buildings and structures on the site.</p> <p>Maximum CBC payable (4% of land value) for a development or redevelopment to be discounted based on the floor area of affordable housing units, attainable housing units and inclusionary zoning affordable housing units as a proportion of the floor area of the total development.</p>
Site Plan Control	<p>Remove all aspects of site plan control for residential development proposals up to 10 units, except for land lease communities. The proposed changes would also limit the scope of site plan control by removing the ability to regulate architectural details and limiting the ability to regulate aesthetic aspects of landscape design.</p>
Parkland Dedication	<p>Affordable and attainable housing units as well as affordable housing units required by inclusionary zoning exempt from parkland dedication requirements. The maximum 5% basic rate for residential development would be discounted based on number of these units relative to total units in the development. These units would also not be included for the purposes of determining the maximum alternative rate. Not-for-profit housing developments would also be exempt from parkland dedication requirements.</p> <p>A second, or second and third residential unit in a detached-house, semi-detached house or rowhouse would be exempt from parkland dedication requirements, as would one residential unit in an ancillary structure.</p> <p>Require parkland dedication rates to be determined at time of zoning/site plan application.</p> <p>The maximum alternative parkland dedication rate for land conveyed of 1 hectare for each 300 dwelling units would be</p>

Area (ERO# 019-6163)	Summary of Proposed Changes
	<p>changed to 1 hectare for each 600 net residential units and for payments in lieu, the current rate of 1 hectare for each 500 dwelling units would be changed to 1 hectare for each 1000 net residential units.</p> <p>No more than 15% of the amount of land subject to the development proposal (or equivalent value) could be required for parks or other recreational purposes for sites greater than 5 hectares and no more than 10% for sites 5 hectares or less.</p> <p>Require municipalities to develop a 'parks plan' before passing a parkland dedication by-law instead of developing such a plan before adopting the official plan policies required to be able to use the alternative parkland requirement.</p> <p>Beginning in 2023, the proposed changes would require municipalities to allocate or spend at least 60% of their parkland dedication reserve balance at the start of each year.</p>

New Act: Supporting Growth and Housing in York and Durham Regions Act, 2022

Area (ERO# 019-6192)	Summary of Proposed Changes
General	Mandate the planning, development and construction of two wastewater projects. Both exempt from the Environmental Assessment Act, however environmental impact reports must be prepared. The Act creates a mandatory consultation process for Indigenous communities.
York Region Sewage Works Project	Expand the existing York Durham Sewage System to accommodate growth to 2051. Revokes instruments for the Upper York Sewage Systems Solution and terminates that Environmental Assessment application.
Lake Simcoe Phosphorus Removal Project	One or more prescribed municipalities to develop, construct and operate a new treatment facility that will remove phosphorus from drainage water that flows from the Holland Marsh to Lake Simcoe.

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**Summary of Bill 23, More Homes Built Faster Act, 2022
New Act and Changes to Other Acts**

Conservation Authorities Act

Area (ERO# 019-2927 and ERO# 019-6141)	Summary of Proposed Changes
Proposed Regulation	Repeal the 36 individual regulations under the Conservation Authorities Act, a single regulation is proposed for all 36 Authorities in the province.
Identify Lands for Housing	Require a land inventory to identify conservation authority-owned or controlled lands that could support housing development. Disposition (sales, easements, leases) of conservation authority owned land will be streamlined to facilitate development of these lands.
Limitation on commenting	Prevents a review or commenting role for a wide array of legislation, which cannot be included under an agreement with a municipality.
Community Infrastructure and Housing Accelerator	Require conservation authorities to issue permits for projects subject to a Community Infrastructure and Housing Accelerator order and allow the Minister to review and amend any conditions attached to those permits to expedite zoning changes.
Minister's Zoning Order conditions	Gives authority to the Minister to prescribe conditions on a permit issued by a conservation authority where there is a Minister's Zoning Order, and to also prescribe limits on what conditions a conservation authority may include.
Permit Exemptions	Exempt development authorized under the Planning Act from requiring a permit under the Conservation Authorities Act in municipalities set out in regulation, where certain conditions are met as set out in regulation.
Permit Decisions	"Pollution" and "conservation of land" no longer considered in development permit decisions.
Appeal Timeframe	Change the timeframe in which a permit applicant can appeal to the Ontario Land Tribunal if a CA does not issue a permit from 120 days to 90 days.
Review of development related proposals and applications	Scope conservation authorities' review and commenting role with respect to development applications and land use planning policies under prescribed Acts to matters within their core mandate (primarily flooding and erosion).
Fee freeze	Conservation Authority fees will be frozen at current levels.

Municipal Act, 2001

Area	Summary of Proposed Changes
Residential Rental Properties	Establishes authority for the Minister of Municipal Affairs and Housing to make regulations imposing limits and conditions on the powers of a municipality to prohibit and regulate the demolition and conversion of residential rental properties.

Ontario Land Tribunal Act

Area (Proposal #22-MAG011)	Summary of Proposed Changes
Dismissal of Proceedings	The Tribunal may dismiss a proceeding without a hearing if the Tribunal is of the opinion that the party who brought the proceeding has contributed to undue delay of the proceeding or if that a party has failed to comply with an order of the Tribunal in the proceeding.
Costs	Gives the Tribunal the power to order an unsuccessful party to pay a successful party's costs, intended to encourage parties to reach an agreement without going through the Tribunal.
Regulation-Making Authority	Provides new authority for the Lieutenant Governor in Council to make regulations requiring the Tribunal to prioritize the resolution of specified classes of proceedings, such as cases that create the most housing, for example. The Minister will have power to make regulations setting service standards with respect to timing of hearings and decisions for specific case resolution activities.

Ontario Heritage Act

Area (ERO# 019-6196)	Summary of Proposed Changes
Heritage property designation	Permits the Minister of Citizenship and Multiculturalism to review, confirm and revise, the determination of a property. Implements higher standards to require a property to meet two or more criteria. Listed properties would need to meet one of the criteria. Municipalities to review existing registers and decide if properties should be designated. Limit non-designated properties from being on the register indefinitely. Certain properties may be exempt from heritage standards and guidelines if it advances provincial priorities of transit, housing, health and long-term care or other priorities. If a non-designated property listed is not designated within 2 years, it is removed from the list. The property cannot be included on the list for another 5 years.
Heritage Conservation Districts	Heritage Conservation District Plans can be amended or repealed, and a regulatory authority would prescribe this process. A statement must be provided explaining the cultural heritage value or interest and how the Heritage Conservation District meets two or more of the criteria.

New Home Construction Licensing Act, 2017

Area (Proposal # 22-MGCS021)	Summary of Proposed Changes
Minister's powers	Minister's powers increased (use of funds, penalties, etc.) and may be exercised by order instead of by regulation.

Administrative Monetary Penalty (AMP) and regulation	<p>Increase the maximum allowable amount for an Administrative Monetary Penalty (AMP) from \$25,000 to \$50,000</p> <p>Increase the maximum fines that a court may impose after a person or entity has previously been convicted of an offence - specifically, a maximum fine of \$100,000 for a subsequent conviction in the case of an individual, and a maximum fine of \$500,000 for a subsequent conviction in the case of a person or entity that is not an individual.</p> <p>Allow for AMPs to be imposed retroactively to contraventions that occurred on or after April 14, 2022;</p> <p>Enable the Home Construction Regulatory Authority (HCRA) to use the proceeds of AMPs and fines to provide funds to adversely impacted consumers and make a related regulation requiring the HCRA to establish, maintain and comply with a policy to this effect.</p>
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Ontario Underground Infrastructure Notification System Act, 2012

Area (Proposal # 22-MGCS022)	Summary of Proposed Changes
Administrative	Minister authority to appoint Chair and Administrator, greater role in conflict resolution, and provide regulation making authority to Lieutenant Governor in Council.

Additional Proposed Changes

Area	Summary of Proposed Changes
Municipal Housing Targets and Housing Pledge (ERO# 019-6171)	<p>Assignment of municipal housing targets to 29 selected lower- and single-tier municipalities over the next 10 years</p> <p>Four municipalities in York Region have housing targets:</p> <ul style="list-style-type: none"> o City of Markham: 44,000 o City of Vaughan: 42,000 o City of Richmond Hill: 27,000 o Town of Newmarket: 12,000 <p>Direct municipalities to create a 'housing pledge' to implement housing targets which outlines actions municipalities will take to meet targets, and a 'vehicle' for identifying policy proposals to increase housing and infrastructure needs. Pledges are due March 1, 2023 with reporting towards the target annually.</p>
Review of A Place to Grow and Provincial Policy Statement (ERO# 019-6177)	Proposal to integrate the PPS and A Place to Grow into a single new province-wide plan

Revocation of the Parkway Belt West Plan (ERO# 019-6167)	Proposal is to revoke the Parkway Belt West Plan created in 1978 to potentially increase housing supply
Proposed Building Code changes (Proposal # 22-MMAH016 , Proposal # 22-MMAH019 , ERO# 019-6211)	A number of changes are proposed including, but not limited to, better alignment with National Building Code, Fire Management, accessibility and providing greater clarity.
Rent-to-Own Arrangements (Proposal # 22-MMAH018)	<p>Explore 'rent-to-own' home financing model in supporting housing attainability in the province. Potential to engage in a rent to own arrangement with two contracts:</p> <ul style="list-style-type: none"> • Rental agreement • Rent to own agreement <p>The province is seeking feedback on the viability, barriers and issues for renters on the rent to own model, as well as the provincial role to facilitate these agreements.</p>
Proposed Updates to the Ontario Wetland Evaluation System (ERO# 019-6160)	Proposed changes to content in the Ontario Wetland Evaluation System (OWES) manuals including new guidance and moving approval to the professional opinion of wetland evaluators and local decision makers including municipalities. Removal of species at risk and wetland grouping criteria in determining a wetland's significance.
Conserving Ontario's Natural Heritage (ERO # 019-6161)	<p>A discussion paper seeks feedback on how Ontario could offset development pressures on wetlands, woodlands, and other natural wildlife habitat.</p> <p>The Ministry of Natural Resources and Forestry is considering developing an offset policy that would require a net positive impact on these features and help reverse the decades-long trend of natural heritage loss in Ontario.</p>
Inclusionary Zoning (ERO #019-6173)	<p>Proposed changes to inclusionary zoning rules would standardize the following across the province:</p> <ul style="list-style-type: none"> • Set a maximum affordability period of 25 years • Limit the number of affordable units to 5% of the total number of units or 5% of the total gross floor area of the total residential units, not including common areas • Set affordability at 80% of the average resale price of ownership units or 80% of the average market rent for rental units

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Ontario's New Housing Supply Action Plan: Some Troubling Features



NEWS PROVIDED BY
Association of Municipalities of Ontario



Oct 25, 2022, 17:51 ET

TORONTO, Oct. 25, 2022 /CNW/ - The Government of Ontario today introduced the next phase of its Housing Supply Action Plan: the proposed *More Homes Built Faster Act, 2022*. The Plan includes a broad array of legislative and regulatory changes related to land use planning, property taxes, building code, heritage, conservation, and the infrastructure financing framework that supports growth.

"Municipalities will welcome some of the proposed changes, and will be very concerned about others, such as changes to the Development Charges Act," said AMO President Colin Best. "We will work with the government on the ideas that have the potential to make housing more affordable, and we will oppose changes that undermine good economic and environmental policy."

Proposed changes include discounting and, in some cases, eliminating development charges and related developer obligations. When communities grow, infrastructure and public services must be scaled up to meet new demands. The new legislation would shift some of those costs from developers to current property taxpayers.

The Ontario government has signaled it may offset some of the financial impacts for municipalities. However, shifting growth costs from developers to taxpayers represents a fundamental change from the principle that growth should pay for growth, and that current homeowners and renters should not be required to subsidize new development. There are no mechanisms to ensure that developers will pass on cost savings to consumers in need of more affordable housing options.

For years, municipalities have been sounding the alarm about housing affordability and homelessness. Municipal governments deliver many of the front-line services that respond to these complicated and difficult challenges. Municipalities are committed to doing what they can to make housing more affordable, and to support economic growth.

Ontario had 100,000 housing starts in 2021, the highest in 30 years. However, some municipalities have seen a sharp decline in permit applications in 2022, due to factors such as higher interest rates and labour shortages.

AMO is the collective voice of Ontario's municipal sector advocating for good public policy that supports strong, sustainable, and prosperous communities. AMO's member municipal councils govern and provide key services to about one in three Canadians.

Follow AMO on Twitter, @AMOPolicy

SOURCE Association of Municipalities of Ontario

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**Summary of Bill 23, More Homes Built Faster Act, 2022
Changes to Development Charges Act and Planning Act**

The new Supporting Growth and Housing in York and Durham Regions Act, 2022 is the subject of a separate report.

There are a number of proposed legislative changes with no Regional implications and that not summarized below, including:

- Ontario Heritage Act ([ERO# 019-6196](#))
- New Home Construction Licensing Act, 2017 ([Proposal # 22-MGCS021](#))
- Ontario Underground Infrastructure Notification System Act, 2012 ([Proposal # 22-MGCS022](#))
- Proposed Building Code changes ([Proposal # 22-MMAH016](#), [Proposal # 22-MMAH019](#), [ERO# 019-6211](#))

Development Charges Act, 1997

(ERO# 019-6172)	Summary of Changes	Regional Implications	Preliminary Comments
Duration of Development Charges (DC) by-law	<ul style="list-style-type: none"> Maximum by-law term is extended from 5 to 10 years. 	<ul style="list-style-type: none"> No immediate financial implications as current development charges bylaw has a prescribed expiry of June 16, 2027 	<ul style="list-style-type: none"> While the change provides municipalities with the potential to have a bylaw for up to 10 years when taken together with proposed new phase-in rules, municipalities will need to assess whether they should update the bylaw prior to the 10-year expiration to maximize cost recovery

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(ERO# 019-6172)	Summary of Changes	Regional Implications	Preliminary Comments
<p>Mandatory phase-in of new DC by-law rates</p>	<ul style="list-style-type: none"> New DC by-law rates, resultant from a by-law update/amendment, phased in over first 5 years; no more than 80% in year 1 to 100% by years 5 and onwards. Applies retroactively to by-laws passed on, or after, June 1, 2022 and for subsequent by-laws. 	<ul style="list-style-type: none"> No immediate financial implications as York Region's 2022 DC Bylaw was passed on May 26, 2022 	<ul style="list-style-type: none"> Disincentivizes municipalities to update DC Bylaws earlier than the maximum 10-year term because of the phase-in provisions that prohibit full DC rate recovery in the first four years of a new bylaw Subject to section 5(6)3 of the Act, any shortfall from phasing in of DC rates may need to be made up from tax levy or user rates Any reduction in DC cost recovery could limit the Region's ability to deliver on its growth-related capital plan which could potentially slow housing construction
<p>New DC exemptions or partial exemptions/discounts</p> <p>Proposed definitions: *Average market rent - the average market rent for the year in which the residential unit is occupied by a tenant, as identified in the bulletin entitled the "Affordable Residential Units for the Purposes of the Development Charges Act, 1997 Bulletin",</p>	<p>1. Affordable housing (full exemption) <i>Rental</i> - rent is no greater than 80% of the average market rent*. Tenant is at arm's length to landlord. <i>Ownership</i> - price of the residential unit is no greater than 80% of the average purchase price**; sold to a person who is dealing at arm's length. Requires agreements with</p>	<ul style="list-style-type: none"> Immediate financial implications are unknown and subject to future take-up 	<ul style="list-style-type: none"> The Region currently has a number of DC deferral programs that support affordable, rental and non-profit housing, which do not need to be funded from the tax levy or user rates Subject to section 5(6)3 of the Act, any shortfall from DC exemptions or discounts may need to be made up from tax levy or user rates

(ERO# 019-6172)	Summary of Changes	Regional Implications	Preliminary Comments
<p>as it is amended from time to time, that is published by the Minister of Municipal Affairs and Housing</p> <p>**Average purchase price - the average purchase price applicable to a residential unit is the average purchase price for the year in which the residential unit is sold, as identified in the bulletin entitled the "Affordable Residential Units for the Purposes of the Development Charges Act, 1997 Bulletin", published by the Minister of Municipal Affairs and Housing</p>	<p>the local municipality, which may be registered against the lands.</p> <p>2. Attainable housing (full exemption) Must meet the following criteria:</p> <ul style="list-style-type: none"> ▪ Unit is not an affordable unit ▪ Not intended for use as a rental ▪ Developed as part of a <u>prescribed development or class of developments</u> ▪ Sold to a person who is dealing at arm's length with the seller <p>Requires agreements with the local municipality, which may be registered against the lands.</p> <p>3. Not for profit housing (full exemption) Means a corporation to which the Not-for-Profit Corporations Act, 2010 applies; a corporation without share capital to which the Canada Not-for-profit Corporations Act applies; a non-profit housing co-operative.</p> <p>4. Inclusionary zoning units (full exemption)</p>		<ul style="list-style-type: none"> • Any reduction in DC cost recovery could limit the Region's ability to deliver on its growth-related capital plan which could potentially slow housing construction • 80% of the average purchase price of a home in York Region is ~\$1.03M (2021), which based on the proposed definition, could be deemed as affordable. This is a significantly higher threshold than municipalities are using to define affordability. As reported in the 2021 Measuring and Monitoring Report, households at the 60th percentile (who make 132k) can only afford a home worth 536K • Additional clarification will be needed from the Province to determine what qualifies as 'attainable' housing

ATTACHMENT 5

(ERO# 019-6172)	Summary of Changes	Regional Implications	Preliminary Comments
	<p>Residential units that are affordable housing units required to be included in a development or redevelopment pursuant to a by-law passed under section 34 of the Planning Act to give effect to the policies described in subsection 16 (4) (Inclusionary zoning policies).</p> <p>5. Rental housing (discount/partial exemption) Rental means development of a building or structure with four or more residential units all of which are intended for use as rented residential premises. Discounts are as follows:</p> <ul style="list-style-type: none"> ▪ 3 bedrooms or more – 25% discount ▪ 2 bedrooms – 20 % discount ▪ Any other – 15% discount 		
<p>Exemptions for second suites in existing and new buildings (including additional units in rental buildings, limited to the greater of 1 or 1% of existing units)</p>	<ul style="list-style-type: none"> • Moves from regulations to legislation with minor changes. 	<ul style="list-style-type: none"> • Immediate financial implications are unknown and subject to future take-up 	<ul style="list-style-type: none"> • In 2021, the Region saw 139 registered second suites (which were exempt from DCs). Given the proposed changes, the number of secondary/additional suites could increase • Subject to section 5(6)3 of the Act, any shortfall from DC exemptions may need to be

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(ERO# 019-6172)	Summary of Changes	Regional Implications	Preliminary Comments
			<p>made up from tax levy or user rates</p> <ul style="list-style-type: none"> Any reduction in DC cost recovery could limit the Region's ability to deliver on its growth-related capital plan which could potentially slow housing construction
Removal of service - Housing	<ul style="list-style-type: none"> Municipalities are no longer able to collect development charges for Housing Services, as at Royal Assent. 	<ul style="list-style-type: none"> Immediate financial implications as Housing Services are deemed to be removed from the Region's DC Bylaw 	<ul style="list-style-type: none"> The Region's 2022 DC Background Study and Bylaw helps fund \$181 million in DC-eligible costs for the construction of over 2,700 new community housing units over the next 20 years To maintain the current capital program, any growth-related capital costs not recovered through development charges may need to be made up from the tax levy and water & wastewater user rates
Removal of DC-eligible costs – studies and land	<ul style="list-style-type: none"> Growth studies, including other studies, no longer eligible for subsequent by-laws. Costs to acquire land or an interest in land, including a leasehold interest <u>except in relation to such services as are prescribed for the purposes of</u> 	<ul style="list-style-type: none"> No immediate financial implications as this change would not take effect until the Region's next development charges update 	<ul style="list-style-type: none"> The Region's 2022 DC Background Study and Bylaw helps fund over \$200 million in growth-related plans and studies over the next 20 years Additional clarification will be needed from the Province to determine if Environmental Assessments and Infrastructure

ATTACHMENT 5

(ERO# 019-6172)	Summary of Changes	Regional Implications	Preliminary Comments
	<p><u>this paragraph</u> (underlined is new – services to be prescribed).</p>		<p>Master Plans remain eligible for DC recovery</p> <ul style="list-style-type: none"> • Additional clarification will be needed from the Province to determine the services that will not be eligible for land cost recovery through development charges • Any costs associated with growth studies and the acquisition of land, that are not recovered through DCs, may need to be made up from tax levy or water and wastewater user rates
Interest rate changes on frozen DCs/installment payments	<ul style="list-style-type: none"> • Capped at a maximum, average Prime plus 1% <p>Proposed Definition: * Average prime rate, means the mean, rounded to the nearest hundredth of a percentage point, of the annual rates of interest announced by each of the Royal Bank of Canada, The Bank of Nova Scotia, the Canadian Imperial Bank of Commerce, the Bank of Montreal and The Toronto-Dominion Bank to be its prime or reference rate of interest in effect on that date for determining interest rates on Canadian dollar commercial loans by that bank in Canada.</p>	<ul style="list-style-type: none"> • No immediate financial implications as the Region's current rate is 5%, which is below the prescribed maximum rate 	<ul style="list-style-type: none"> • The Region will need to update its Interest Policy to reflect the change
Historic average service level timeframe	<ul style="list-style-type: none"> • Extended from 10 years to 15 years 	<ul style="list-style-type: none"> • No immediate financial implications as this change would not take effect until the Region's next DC Bylaw update 	<ul style="list-style-type: none"> • Increasing the timeframe for the historical service level used to calculate DCs, from 10 to 15 years, could potentially result in lower DC rates and delay DC collections

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(ERO# 019-6172)	Summary of Changes	Regional Implications	Preliminary Comments
			<ul style="list-style-type: none"> • Could impact the following services: Public Health, Waste Diversion, Court Services, Public Works, Police Services, Ambulance Services and Long-Term Care
Allocation of monies in reserve fund	<ul style="list-style-type: none"> • Beginning in 2023 and in each calendar year thereafter, a municipality shall spend or allocate at least 60% of the monies that are in a reserve fund for services at the beginning of the year. Applies to water, wastewater and roads. Additional services to which this change applies may be prescribed. 	<ul style="list-style-type: none"> • Immediate implications, with respect to reporting under section 43 of the <i>Development Charges Act, 1997</i>, as this requirement takes effect as at Royal Assent and for 2023 • York Region currently complies with this requirement because of the amount of existing debt for services already prescribed in the Bill 	<ul style="list-style-type: none"> • If by the end of 2023, and for every year thereafter, the Region does not spend or allocate 60% of the monies in the Water, Wastewater and Roads reserves, the Region could be in non-conformity with this new section • Additional clarification is needed from the Province to determine what is meant by 'allocate' and the result of non-conformity

Planning Act

(ERO# 019-6163)	Summary of Proposed Changes	Regional Implications	Preliminary Comments
Additional Residential Units	<ul style="list-style-type: none"> • Allow up to three units per lot (i.e., up to three units in the primary building, or up to two in primary building and one in ancillary building or structure). These changes would apply to any parcel of urban residential land in settlement 	<ul style="list-style-type: none"> • Potential positive increase in rental supply and affordable housing • Potential to help increase transit ridership 	<ul style="list-style-type: none"> • Require monitoring and reporting of units and prior confirmation of water and wastewater servicing capacity

ATTACHMENT 5

(ERO# 019-6163)	Summary of Proposed Changes	Regional Implications	Preliminary Comments
	<p>areas with full municipal water and sewage services</p> <ul style="list-style-type: none"> Prohibit municipalities from imposing development charges (regardless of unit size), parkland dedication or cash-in-lieu requirements, applying minimum unit sizes or requiring more than one parking space per unit with regard to new units built under this permission 		
Planning Appeals	<ul style="list-style-type: none"> Limit third-party appeals. Appeals would only be maintained for key participants (e.g., applicants, province, public bodies, First Nations, and utility providers that participated in the process) except where appeals have already been restricted (e.g., Minister's decision on new official plan). The "upper-tier municipality without planning responsibilities" would not be able to appeal land use planning decisions Region's rights to appeal have been removed on local plans and amendments, zoning by-laws, subdivisions, consent and minor variance 	<ul style="list-style-type: none"> Reduced public appeal rights and participation in the planning process The Region is losing the right to seek party status on appeals of local plans and amendments and other planning instruments Appeals made by a third-party that the Region is currently involved in will be dismissed unless the third party falls within the list of "specified persons" or public bodies specified or the appeal has been scheduled for a hearing on the merits before Oct. 25, 2022 	<ul style="list-style-type: none"> Provide appeal mechanisms to address matters related to natural systems, Regional roads, human services and infrastructure delivery, including appeals to urban expansion where there is no Regional servicing infrastructure

(ERO# 019-6163)	Summary of Proposed Changes	Regional Implications	Preliminary Comments
Upper-tier and Lower-tier Municipal Planning Responsibilities	<ul style="list-style-type: none"> • Remove planning responsibilities in the County of Simcoe, and the Regional Municipalities of Halton, Peel, York, Durham, Niagara and Waterloo. • Regulation-making authority to prescribe additional upper-tier municipalities as an “upper-tier municipality without planning responsibilities” in the future if needed • Where upper-tier planning responsibilities are removed: <ul style="list-style-type: none"> ▪ Existing upper-tier official plans would be deemed to form part of the applicable lower- tier municipality's official plan, until the lower-tier official plan has been updated ▪ Lower-tier official plans and amendments would be approved by the Minister of Municipal Affairs and Housing (Minister's decision on new official plans and section 26 updates would not be appealable) ▪ The approval authority for subdivisions and consents would be assigned to lower-tier municipalities, unless the Minister provides otherwise through regulation 	<ul style="list-style-type: none"> • Planning for growth and servicing have been coordinated in manner to maintain fiscal sustainability at the Regional level. With the elimination of the upper-tier planning responsibilities, it is unclear how growth management and servicing will be addressed in this new model. The current process of planning and prioritizing Regional infrastructure and service delivery will need to continue. 	<ul style="list-style-type: none"> • Could result in unintended inefficiencies and delays in the planning review/ development approval process and subsequent delay of housing construction • Risk that Regional, cross-border, infrastructure, and comprehensive planning matters including but not limited to transportation, transit, water and wastewater services and financial sustainability may not be addressed. • A transition towards local-level decision-making needs to ensure that progress in coordinated, comprehensive planning and environmental protection is maintained • Planning and development of complete communities is coordinated at the Regional level to support health and quality of life. Collaborations between public health and planning will need to continue at the local municipal level to ensure plans and development

ATTACHMENT 5

(ERO# 019-6163)	Summary of Proposed Changes	Regional Implications	Preliminary Comments
			<p>applications have the appropriate review to support public health and a healthy built environment</p> <ul style="list-style-type: none"> • Risk that comprehensive policies in the Regional Official Plan will be removed or amended through local official plans resulting in an inconsistent policy approach
Removal of municipal Upper-tier roles	<ul style="list-style-type: none"> • The proposed changes would also have the effect of removing the following upper-tier municipal roles and requirements for an “upper-tier municipality without planning responsibilities”: <ul style="list-style-type: none"> ▪ Requirement to have planning advisory committees ▪ Ability to have land division committees ▪ Ability to have a local appeal body ▪ Ability to assume any authority, responsibility, duty or function of a lower-tier municipality ▪ Ability to use the protected major transit station area tool 	<ul style="list-style-type: none"> • The Region is no longer required to have the Planning Advisory Committee 	<ul style="list-style-type: none"> • Regional governments play an essential role in planning, financing and delivering major infrastructure to support growth management in a coordinated manner • Local municipal Planning Advisory Committees may increase public participation and input into local planning matters • The Region can support local planning advisory committees on growth management, cross-boundary and infrastructure matters
Removal of municipal Upper-tier provisions	<ul style="list-style-type: none"> • As a result of the proposed changes, the following provisions would no longer be applicable in an “upper-tier 	<ul style="list-style-type: none"> • Region's delegated approval authority from the Province removed for local official plans 	<ul style="list-style-type: none"> • Approximately 80% of local official plan amendments are

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(ERO# 019-6163)	Summary of Proposed Changes	Regional Implications	Preliminary Comments
	<p>municipality without planning responsibilities”:</p> <ul style="list-style-type: none"> ▪ Allowing the Minister to delegate approval authority for official plans/amendments to/from upper-tier municipalities, and provisions for upper-tier municipalities to delegate to/from upper-tier municipal staff/committees or lower-tier municipalities ▪ Requiring lower-tier official plans to conform with upper-tier official plans (Existing upper-tier official plans would be deemed to form part of the applicable lower-tier municipality's official plan, until the lower-tier official plan has been updated) ▪ Limits on appeals of official plans/amendments that are only relevant to upper-tier municipalities ▪ Requiring lower-tier official plan policies for a community planning permit system (CPPS) to conform with the upper-tier municipality's CPPS policies 	<p>and local official plan amendments (would now be the Minister of Municipal Affairs and Housing)</p> <ul style="list-style-type: none"> • York Region's delegation authority removed for official plan amendment exemptions to local municipalities. 	<p>already exempt from Regional approval</p> <ul style="list-style-type: none"> • Minister's approval of lower-tier municipal official plans may result in slower decision timeframes given the increased number of approvals and less familiarity with the upper-tier plans, which may result in the unintended delay of the approvals process and subsequent delay of housing construction
Role of Conservation Authorities	<ul style="list-style-type: none"> • Streamlined processes to sever and dispose of land. Expedite the existing processes associated with the severance and conveyance of land, regardless of whether provincial grant money was provided under the Conservation Authorities Act, for the 	<ul style="list-style-type: none"> • Results in conservation authority land being sold for development, reducing greenspace available to the public and climate mitigation and adaptation implications including flooding due to 	<ul style="list-style-type: none"> • Conservation authority-owned lands should remain in public ownership and remain greenspace. • Any land identified that could support housing development

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(ERO# 019-6163)	Summary of Proposed Changes	Regional Implications	Preliminary Comments
	<p>purposes of projects related to flood control, erosion control, bank stabilization shoreline management works or the preservation of environmentally sensitive lands</p> <ul style="list-style-type: none"> • Limit conservation authority appeals, when acting as a public body, other than when acting as an applicant, of land use planning decisions under the Planning Act to matters related to natural hazards policies in provincial policy statements issued under the Planning Act 	<p>increased impervious land use</p> <ul style="list-style-type: none"> • COVID-19 confirmed that urban greenspace is essential in higher density communities, and existing greenspace was inadequate in addressing demand. Reduced greenspace will exacerbate inaccessibility. • Sale of lands may result in development in areas outside settlement areas not contemplated within the land use planning context or for servicing under the water and transportation master plans. Increasing servicing needs in these areas is likely to add additional to already constrained infrastructure without the ability to add additional capacity in the near-term • Will likely reduce the Region's ability to meet its forest canopy and woodland cover targets, along with reductions in the Region's Vision goal to 	<p>should be appropriate for such purposes and have servicing, access to amenities and services, and be located outside of hazard lands and environmental features</p> <ul style="list-style-type: none"> • Any new housing should have criteria including affordability and density • Conservation authority sale of lands to unlock housing will also require servicing in areas not contemplated. Meeting servicing needs will require a concerted effort from multiple levels of government. Presently only wastewater conveyance has been streamlined, this will need to be extended to wastewater treatment, drinking water, and roads infrastructure.

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(ERO# 019-6163)	Summary of Proposed Changes	Regional Implications	Preliminary Comments
		increase greenspace per 100,000 residents	
Zoning Around Transit	<ul style="list-style-type: none"> Require municipalities to amend their zoning by-laws to conform with official plan policies that establish minimum densities and heights around transit Major Transit Station Areas (MTSA) and Protected MTSA's within one year of the official plan policies being approved by the Minister Restriction on appeals of the implementing zoning by-law amendments regarding permitted heights and densities and permitted uses would expire after one year of the protected major transit station official plan policies coming into effect 	<ul style="list-style-type: none"> Potential impact on ridership, best use of transit infrastructure if PMTSA densities can be appealed following 1 year of protection 	<ul style="list-style-type: none"> MTSA boundaries and densities should be afforded full in perpetuity protection from appeal
Community Benefit Charges (CBC)	<ul style="list-style-type: none"> The maximum CBC payable could not exceed the prescribed percentage of the value of the land (maximum CBC of 4% of land value) multiplied by a ratio of the floor area of the new building or structure that is proposed to be erected as part of the development or redevelopment to all buildings and structures on the site Maximum CBC payable (4% of land value) for development or redevelopment to be discounted based on the floor area of affordable housing 	<ul style="list-style-type: none"> Not applicable 	<ul style="list-style-type: none"> Local municipality's responsibility to administer

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(ERO# 019-6163)	Summary of Proposed Changes	Regional Implications	Preliminary Comments
	units, attainable housing units and inclusionary zoning affordable housing units as a proportion of the floor area of the total development		
Site Plan Control	<ul style="list-style-type: none"> • Remove all aspects of site plan control for residential development proposals up to 10 units, except for land lease communities • The proposed changes would also limit the scope of site plan control by removing the ability to regulate architectural details and limiting the ability to regulate aesthetic aspects of landscape design 	<ul style="list-style-type: none"> • Limiting scope of site plan control may have implications on the right-of-way, access control, tree planting, drainage, and high-quality urban design. 	<ul style="list-style-type: none"> • Potential for the loss of sustainability measures obtained through site plan approval
Parkland Dedication	<ul style="list-style-type: none"> • Affordable and attainable housing units as well as affordable housing units required by inclusionary zoning exempt from parkland dedication requirements. The maximum 5% basic rate for residential development would be discounted based on number of these units relative to total units in the development. These units would also not be included for the purposes of determining the maximum alternative rate. Not-for-profit housing developments would also be exempt from parkland dedication requirements • A second, or second and third residential unit in a detached-house, 	<ul style="list-style-type: none"> • Reduction of parkland dedication could result in reduced greenspaces and increased pressure on existing greenspaces, including Regional forests. Greenspaces play an important role in quality of life, recreation, and climate mitigation and adaptation, benefits that could be impacted by reduced greenspaces. • COVID-19 confirmed that urban greenspace is essential in higher density communities, 	<ul style="list-style-type: none"> • Reduction of parkland dedication may make it difficult for municipalities to provide enough greenspace to meet resident demands • Recommend ensuring parkland dedication prioritizes accessible and equitable allocation of green spaces for all types of housing units, including affordable and attainable housing units, and in higher density communities.

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(ERO# 019-6163)	Summary of Proposed Changes	Regional Implications	Preliminary Comments
	<p>semi-detached house or rowhouse would be exempt from parkland dedication requirements, as would one residential unit in an ancillary structure</p> <ul style="list-style-type: none"> • Require parkland dedication rates to be determined at time of zoning/site plan application • The maximum alternative parkland dedication rate for land conveyed of 1 hectare for each 300 dwelling units would be changed to 1 hectare for each 600 net residential units and for payments in lieu, the current rate of 1 hectare for each 500 dwelling units would be changed to 1 hectare for each 1000 net residential units • No more than 15% of the amount of land subject to the development proposal (or equivalent value) could be required for parks or other recreational purposes for sites greater than 5 hectares and no more than 10% for sites 5 hectares or less • Require municipalities to develop a 'parks plan' before passing a parkland dedication by-law instead of developing such a plan before adopting the official 	<p>and existing greenspace was inadequate in addressing demand. Reduced greenspace will exacerbate inaccessibility.</p> <ul style="list-style-type: none"> • May reduce development costs for Regional and non-profit community housing, consistent with Regional Council's resolution requesting local municipalities to exempt Housing York Inc. developments from local parkland fees. 	

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(ERO# 019-6163)	Summary of Proposed Changes	Regional Implications	Preliminary Comments
	<p>plan policies required to be able to use the alternative parkland requirement</p> <ul style="list-style-type: none"> Beginning in 2023, the proposed changes would require municipalities to allocate or spend at least 60% of their parkland dedication reserve balance at the start of each year 		

Conservation Authorities Act

(ERO# 019-2927 and ERO# 019-6141)	Summary of Proposed Changes	Regional Implications	Preliminary Comments
Proposed Regulation	<ul style="list-style-type: none"> Repeal the 36 individual regulations under the Conservation Authorities Act, a single regulation is proposed for all 36 Authorities in the province. 	<ul style="list-style-type: none"> Minimal, additional powers will be provided for Lake Simcoe Region Conservation Authority to support the implementation of the Lake Simcoe Protection Plan 	
Identify Lands for Housing	<ul style="list-style-type: none"> Require a land inventory to identify conservation authority-owned or controlled lands that could support housing development. Disposition (sales, easements, leases) of conservation authority-owned land will be streamlined to facilitate development of these lands 	<ul style="list-style-type: none"> Results in conservation authority land being sold for development, reducing greenspace available to the public and climate mitigation and adaptation implications including flooding due to increased impervious land use COVID-19 confirmed that urban greenspace is essential in higher-density communities, and existing greenspace was 	<ul style="list-style-type: none"> Conservation authority-owned lands should remain in public ownership and remain greenspace Any land identified that could support housing development should be appropriate with servicing, access to amenities and services, and be located outside of hazard lands and environmental features

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(ERO# 019-2927 and ERO# 019-6141)	Summary of Proposed Changes	Regional Implications	Preliminary Comments
		<p>inadequate in addressing demand. Reduced greenspace will exacerbate inaccessibility</p> <ul style="list-style-type: none"> • Will likely reduce the Region's ability to meet its forest canopy and woodland cover targets, along with reductions in the Region's Vision goal to increase greenspace per 100,000 residents • Sale of lands may result in development in areas outside settlement areas not contemplated within the land use planning context or for servicing under the water and transportation master plans. Increasing servicing needs in these areas is likely to add additional to already constrained infrastructure without the ability to add additional capacity in the near-term 	<ul style="list-style-type: none"> • Any new housing should have criteria including affordability and density • Conservation authority sale of lands to unlock housing will also require servicing in areas not contemplated. Meeting servicing needs will require a concerted effort from multiple levels of government. Presently only wastewater conveyance has been streamlined, this will need to be extended to wastewater treatment, drinking water, and roads infrastructure
Limitation on commenting and review of development	<ul style="list-style-type: none"> • Prevents a review or commenting role for a wide array of legislation, which cannot be included under an agreement with a municipality 	<ul style="list-style-type: none"> • Prevents conservation authorities from undertaking a commenting role on behalf of the Region for a wide array of legislation, including the 	<ul style="list-style-type: none"> • Conservation authorities perform an important role in the planning process on behalf of municipalities, limiting their ability to provide this support

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(ERO# 019-2927 and ERO# 019-6141)	Summary of Proposed Changes	Regional Implications	Preliminary Comments
related proposals and applications		<p>Endangered Species Act, Environmental Assessment Act, Environmental Protection Act, and Planning Act</p> <ul style="list-style-type: none"> • Region relies on conservation authority expertise to execute municipal duties under the legislation listed, including reviewing these applications from a water resource sustainability perspective 	<p>impacts the ability of a municipality to execute its duties. This could result in the unintended delay of approvals and subsequent delay of housing construction</p>
Community Infrastructure and Housing Accelerator	<ul style="list-style-type: none"> • Require conservation authorities to issue permits for projects subject to a Community Infrastructure and Housing Accelerator order and allow the Minister to review and amend any conditions attached to those permits to expedite zoning changes 	<ul style="list-style-type: none"> • Given that conservation authorities' permitting authority is limited strictly to natural hazards, this infers a Community Infrastructure and Housing Accelerator order could occur in hazard lands such as floodplains, resulting in risk and insurance implications, and climate adaptation implications 	<ul style="list-style-type: none"> • Conservation Authorities should not be compelled to approve permits for development within regulated areas unless appropriate to do so
Minister's Zoning Order conditions	<ul style="list-style-type: none"> • Gives authority to the Minister to prescribe conditions on a permit issued by a conservation authority where there is a Minister's Zoning Order, and to also prescribe limits on what conditions a conservation authority may include 	<ul style="list-style-type: none"> • Given that conservation authorities' permitting authority is limited strictly to natural hazards, this infers a development could occur in hazard lands such as floodplains, resulting in risk and 	<ul style="list-style-type: none"> • Conservation Authorities should not be compelled to approve permits for development within regulated areas unless appropriate to do so

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(ERO# 019-2927 and ERO# 019-6141)	Summary of Proposed Changes	Regional Implications	Preliminary Comments
		insurance implications, and climate adaptation implications	
Permit Exemptions	<ul style="list-style-type: none"> Exempt development authorized under the Planning Act from requiring a permit under the Conservation Authorities Act in municipalities set out in regulation, where certain conditions are met as set out in regulation 	<ul style="list-style-type: none"> Limiting conservation authorities' permitting authority strictly to natural hazards reduces their ability to protect Regional watersheds 	<ul style="list-style-type: none"> Conservation Authorities should not be compelled to approve permits for development within regulated areas unless appropriate to do so
Permit Decisions	<ul style="list-style-type: none"> "Pollution" and "conservation of land" no longer considered in development permit decisions 	<ul style="list-style-type: none"> Changes to permitting limiting conservation authorities permitting powers to natural hazard lands reduces their ability to reject development that has pollution or land conservation impacts, presenting additional environmental and source water protection risks 	<ul style="list-style-type: none"> Watershed and natural systems protection, including conservation of land is essential to ensuring healthy complete communities and quality of life to York Region residents by providing access to natural open spaces
Appeal Timeframe	<ul style="list-style-type: none"> Change the timeframe in which a permit applicant can appeal to the Ontario Land Tribunal if a CA does not issue a permit from 120 days to 90 days 	<ul style="list-style-type: none"> No Regional implications 	
Fee freeze	<ul style="list-style-type: none"> Conservation Authority fees will be frozen at current levels 	<ul style="list-style-type: none"> No Regional implications 	<ul style="list-style-type: none"> Freezing fees may impact the ability to self-fund CA services putting additional pressure on municipal tax levy

Municipal Act, 2001

Area	Summary of Proposed Changes	Regional Implications	Initial Comments
Residential Rental Properties	<ul style="list-style-type: none"> Establishes authority for the Minister of Municipal Affairs and Housing to make regulations imposing limits and conditions on the powers of a municipality to prohibit and regulate the demolition and conversion of residential rental properties 	<ul style="list-style-type: none"> This could reduce existing affordable housing stock in the Region due to demolition and conversion 	<ul style="list-style-type: none"> Reducing affordable rental housing stock contradicts the Provincial objective of providing more affordable rental housing

Ontario Land Tribunal Act

Area (<u>Proposal #22-MAG011</u>)	Summary of Proposed Changes	Regional Implications	Initial Comments
Dismissal of Proceedings	<ul style="list-style-type: none"> The Tribunal may dismiss a proceeding without a hearing if the Tribunal is of the opinion that the party who brought the proceeding has contributed to undue delay of the proceeding or if a party has failed to comply with an order of the Tribunal in the proceeding 	<ul style="list-style-type: none"> There may be some implications for appeals which are transitioned, where the Region is already a party 	<ul style="list-style-type: none"> York Region supports these efforts to streamline appeals
Costs	<ul style="list-style-type: none"> Gives the Tribunal the power to order an unsuccessful party to pay a successful party's costs, intended to encourage parties to reach an agreement without going through the Tribunal 	<ul style="list-style-type: none"> There may be some implications for appeals which are transitioned, where the Region is already a party 	
Regulation-Making Authority	<ul style="list-style-type: none"> Provides new authority for the Lieutenant Governor in Council to make regulations requiring the Tribunal to prioritize the resolution of 	<ul style="list-style-type: none"> None 	

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	<p>specified classes of proceedings, such as cases that create the most housing, for example</p> <ul style="list-style-type: none"> • The Minister will have power to make regulations setting service standards with respect to timing of hearings and decisions for specific case resolution activities 		
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Additional Proposed Changes

Area	Summary of Proposed Changes	Regional Implications	Initial Comments
Municipal Housing Targets and Housing Pledge (ERO# 019-6171)	<ul style="list-style-type: none"> • Assignment of municipal housing targets to 29 selected lower- and single-tier municipalities over the next 10 years • Four municipalities in York Region have housing targets: <ul style="list-style-type: none"> ▪ City of Markham: 44,000 ▪ City of Vaughan: 42,000 ▪ City of Richmond Hill: 27,000 ▪ Town of Newmarket: 12,000 • Direct municipalities to create a 'housing pledge' to implement housing targets which outlines actions municipalities will take to meet targets, and a 'vehicle' for identifying policy proposals to increase housing and infrastructure 	<ul style="list-style-type: none"> • Uncertainties regarding population forecasts in the Growth Plan and the Regional Official Plan, and achievability and enforceability of proposed targets • Without housing affordability, mix and type requirements, housing may be unaffordable 	<ul style="list-style-type: none"> • Need to ensure alignment of targets with infrastructure capacity and timing • Ensure targets for different housing mix and types, and affordability • Ensure targets align with the ability of the private market and the labour force to deliver • The Region has started the Affordable Private Market Housing Implementation Plan to look at mechanisms for local municipalities to use to implement housing pledges

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	needs. Pledges are due March 1, 2023 with reporting towards the target annually		
Review of A Place to Grow and Provincial Policy Statement (ERO# 019-6177)	<ul style="list-style-type: none"> Province seeking feedback on proposal to integrate the PPS and A Place to Grow into a single new province-wide plan, streamlining and providing greater flexibility in core elements including <ul style="list-style-type: none"> Residential Land Supply Attainable Housing Supply and Mix Growth Management Agriculture and Natural Heritage Community Infrastructure 	<ul style="list-style-type: none"> Through the Municipal Comprehensive Review, the Region has integrated Growth Plan policies and targets into the Regional Official Plan to achieve conformity. The York Region Official Plan provides 30 years of housing supply with comprehensive planning that integrates financial, infrastructure, and land use planning, ensuring a consistent approach to growth management for all nine local municipalities 	<ul style="list-style-type: none"> There are uncertainties regarding the relationship between merging the PPS and Growth Plan and increasing housing supply Integration of Growth Plan and PPS may reduce certainty making it more difficult to manage growth and deliver infrastructure Eliminating or watering down the Growth Plan would set comprehensive planning backward
Revocation of the Parkway Belt West Plan (ERO# 019-6167)	<ul style="list-style-type: none"> Proposal to revoke the Parkway Belt West Plan to potentially increase housing supply 	<ul style="list-style-type: none"> No Regional implications 	<ul style="list-style-type: none"> The Region supports the proposal to revoke the Parkway Belt West Plan
Rent-to-Own Arrangements (Proposal # 22-MMAH018)	<ul style="list-style-type: none"> Explore 'rent-to-own' home financing model in supporting housing attainability in the province. Potential to engage in a rent-to-own arrangement with two contracts: <ul style="list-style-type: none"> Rental agreement Rent to own agreement The province is seeking feedback on the viability, barriers and issues for renters on the rent to own model, as 	<ul style="list-style-type: none"> No immediate Regional implications as any rent-to-own agreement would be between the developer and the homebuyer Unclear if the Province is assuming a local role (i.e. for Service Managers) in administering a rent-to-own program 	<ul style="list-style-type: none"> The Province should consider setting a legal framework for rent-to-own agreements which developers must follow when entering into agreements with households, to ensure consumer protections. The Province should ensure alignment with any federal rent-to-own initiatives, as the Federal

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	well as the provincial role to facilitate these agreements		<p>government committed to supporting rent-to-own projects as part of the 2022 Budget.</p> <ul style="list-style-type: none"> • If the Province is assuming a role for municipalities (i.e. Service Managers) in the delivery of this program, administration funding must be provided and eligibility criteria should align with the priorities and needs within the service area.
Proposed Updates to the Ontario Wetland Evaluation System (ERO# 019-6160)	<ul style="list-style-type: none"> • Proposed changes to content in the Ontario Wetland Evaluation System (OWES) manuals including new guidance and moving approval to the professional opinion of wetland evaluators and local decision makers including municipalities. Removal of species at risk and wetland grouping criteria in determining a wetland's significance 	<ul style="list-style-type: none"> • When considered in the context of the broader changes proposed in Bill 23, changes to the evaluation system opens the possibility of development on wetlands and in floodplains. Such a change has the potential to reduce natural functions and groundwater recharge, while also presenting greater flooding risks 	<ul style="list-style-type: none"> • Any changes to the wetland evaluation system should continue to place strong emphasis on maintaining wetland complexes and species at risk habitat and ensuring that development is not permitted in areas where it would present a risk to homeowners
Conserving Ontario's Natural Heritage (ERO # 019-6161)	<ul style="list-style-type: none"> • A discussion paper seeks feedback on how Ontario could offset development pressures on wetlands, woodlands, and other natural wildlife habitat • The Ministry of Natural Resources and Forestry is considering developing an offset policy that 	<ul style="list-style-type: none"> • This may result in natural heritage loss within the Region since there isn't a principle that requires the offsetting to happen locally 	<ul style="list-style-type: none"> • Any offsetting should result in a net gain in natural heritage features and functions within the local area

	would require a net positive impact on these features		
Inclusionary Zoning (ERO #019-6173)	<ul style="list-style-type: none"> Proposed changes to inclusionary zoning (IZ) rules would standardize the following across the province: <ul style="list-style-type: none"> Set a maximum affordability period of 25 years Limit the number of affordable units to 5% of the total number of units or 5% of the total gross floor area of the total residential units, not including common areas Set affordability at 80% of the average resale price of ownership units or 80% of the average market rent for rental units 	<ul style="list-style-type: none"> Under the current IZ framework, local municipalities have the ability to set affordability periods, unit set aside rates and affordable sales prices and rents to address local housing needs The proposed changes would standardize IZ policies across municipalities that choose to implement it, and limit the ability of municipalities to secure more units with longer affordability periods at deeper levels of affordability 	<ul style="list-style-type: none"> The Province is encouraged to continue to allow local flexibility to ensure IZ policies address local housing needs Municipal incentives associated with providing IZ units should correspond to the financial value of the IZ units being provided, in terms of depth and length of affordability, and the number of units secured Provincial regulations must include transition rules to ensure tenants occupying the unit at the end of the affordability period do not experience significant rent increases

Edocs #14351773



Legislative Services
Michael de Rond
905-726-4771
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Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

November 23, 2022

The Honourable Doug Ford, Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Delivered by email
premier@ontario.ca

Dear Premier:

Re: Town of Aurora Council Resolution of November 22, 2022; Re: Motion 7.2 – Mayor Mrakas – Opposition to Bill 23, More Homes Built Faster Act, 2022

Please be advised that this matter was considered by Council at its meeting held on November 22, 2022, and in this regard, Council adopted the following resolution:

Whereas Bill 23, the More Homes Built Faster Act, omnibus legislation that received first reading in the provincial legislature on October 25, 2022, proposes changes to nine Acts. Many of these proposed changes are significant and will restrict how municipalities manage growth through implementation of the official plan and the ability to provide essential infrastructure and community services; and

Whereas the effect of Bill 23 is that the Conservation Authority will no longer be able to review and comment on development applications and supporting environmental studies on behalf of a municipality; and

Whereas Bill 23 proposes to freeze, remove, and reduce development charges, community benefits charges, and parkland dedication requirements; and

Whereas Bill 23 will remove all aspects of Site Plan Control of some residential development proposals up to 10 units. Changes would also remove the ability to regulate architectural details and aspects of landscape design;

- 1. Now Therefore Be It Hereby Resolved That the Town of Aurora oppose Bill 23, More Homes Built Faster Act, 2022, which in its current state will severely impact environmental protection, heritage preservation, public participation, loss of farmland, and a municipality's ability to provide future services, amenities, and infrastructure, and negatively impact residential tax rates; and**

- 2. Be It Further Resolved That the Town of Aurora call upon the Government of Ontario to halt the legislative advancement of Bill 23, More Homes Built Faster Act, 2022 to enable fulsome consultation with Municipalities to ensure that its objectives for sound decision-making for housing growth that meets local needs will be reasonably achieved; and**
- 3. Be It Further Resolved That a copy of this Motion be sent to The Honourable Doug Ford, Premier of Ontario, The Honourable Michael Parsa, Associate Minister of Housing, The Honourable Steve Clark, Minister of Municipal Affairs and Housing, Peter Tabuns, Interim Leader of the New Democratic Party, local Members of Parliament Tony Van Bynen for Newmarket—Aurora and Leah Taylor Roy for Aurora—Oak Ridges—Richmond Hill, and all MPPs in the Province of Ontario; and**
- 4. Be It Further Resolved That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.**

The above is for your consideration and any attention deemed necessary.

Yours sincerely,



Michael de Rond

Town Clerk

The Corporation of the Town of Aurora

MdR/lb

Copy: Hon. Michael Parsa, Associate Minister of Housing
Hon. Steve Clark, Minister of Municipal Affairs and Housing
Peter Tabuns, Interim Leader, New Democratic Party
Tony Van Bynen, MP Newmarket—Aurora
Leah Taylor Roy, MP Aurora—Oak Ridges—Richmond Hill
All Ontario Members of Provincial Parliament
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities



Clerks and Bylaw

November 17, 2022

SENT VIA E-MAIL TO:

Hon. Steve Clark
Minister of Municipal Affairs and Housing
Steve.Clark@pc.ola.org

Dear Minister Clark:

Re: Bill 23 "*More Homes Built Faster Act, 2022*"

On behalf of the Council of The Corporation of Norfolk County, please be advised that Council passed the following resolution at the November 16, 2022 Council-in-Committee meeting:

Resolution No. 13

Moved By: Mayor Martin

Seconded By: Councillor Columbus

WHEREAS on October 25, 2022, the Provincial government introduced Bill 23 known as the "More Homes Built Faster Act, 2022";

AND WHEREAS the overall stated purpose of Bill 23 is to introduce several legislative changes to increase housing supply throughout Ontario and to achieve the province's goal of 1.5 million homes over the next ten years;

AND WHEREAS the proposed changes include significant changes to six pieces of legislation including but not limited to development charges reform, diminished role of conservation authorities, removal of legislated planning responsibilities from some upper-tier municipalities, removal of public consultation in relation to subdivisions, adjusting the rights of appeal by third parties, and adjusting how growth-related capital infrastructure is paid for;

AND WHEREAS commenting timelines for these new proposed changes is constricted with some comments due on November 24, 2022, for many of the proposed changes;

AND WHEREAS given the enormity of the proposed changes and potential long-term financial impacts to municipalities, including Norfolk County, additional time is needed to review, engage, and analyze the proposal to provide informed feedback;

NOW THEREFORE BE IT RESOLVED THAT

1. the County formally request the Ministry of Municipal Affairs and Housing extend the commenting period for all components of the proposed Bill 23 to at least January 15, 2023 to allow for a more informed consultation period.
2. That the Mayor be directed to submit a letter on behalf of Norfolk County Council to the Ontario Minister of Municipal and Affairs MP, and local MPP, expressing concerns with the proposed legislation as detailed in staff memo CD-22-110, and the letter be circulated to all municipalities in the Province of Ontario.

Carried.

Should you have any questions regarding this matter or should you require additional information, please contact the Office of the County Clerk at 519-426-5870 x. 1261, or email: Clerks@norfolkcounty.ca.

Sincerely,

Teresa Olsen
County Clerk
Norfolk County

CC:

- Leslyn Lewis, M.P., Haldimand-Norfolk
leslyn.lewis@parl.gc.ca
- Bobbi Ann Brady, M.P.P., Haldimand-Norfolk
BABrady-CO@ola.org
- All Ontario municipalities



The Honourable Steve Clark, Minister
Ministry of Municipal Affairs and Housing
Office of the Minister
777 Bay Street, 17th Floor
Toronto, ON
M7A 2J3
minister.mah@ontario.ca

November 28th 2022

Re: Bill 23, More Homes Built Faster Act

Dear Minister Clark,

Please be advised that at the Regular Council Meeting on November 23rd 2022, the Council of the Town of Plympton-Wyoming passed the following motion, supporting the response from Prince Edward County in their letter dated November 15th, 2022 regarding Bill 23, *More Homes Built Faster Act*:

Motion 20

Moved by Deputy Mayor Netty McEwen

Seconded by Councillor Alex Boughen

That Council support item 'N' from Prince Edward County regarding a response to the More Homes Built Faster Act (Bill 23).

Motion Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at dgiles@plympton-wyoming.ca.

Sincerely,

Denny Giles
Deputy Clerk
Town of Plympton-Wyoming

cc: The Honourable Doug Ford, Premier
Robert "Bob" Bailey, MPP, Sarnia – Lambton
All Ontario Municipalities

November 15, 2022

Please be advised that during the regular Council meeting of November 8, 2022 the following motion regarding a response to the *More Homes Built Faster Act* (Bill 23) was carried:

RESOLUTION NO. **2022-448**

DATE: **November 8, 2022**

MOVED BY: **Councillor Hirsch**

SECONDED BY: **Councillor MacNaughton**

WHEREAS; there has been an exceptionally small timeframe to comment on the *More Homes Built Faster Act* (Bill 23);

WHEREAS; the bulk of the changes contemplated in Bill 23 will be enacted by regulation;

WHEREAS; those regulations have been published on the government of Ontario website for comment by November 24, 2022;

AND WHEREAS; the following elements of Bill 23 and its proposed regulations are not in the best interest of The County:

- provision regarding inclusionary zoning for affordable housing has a proposed limit of only 5% of units in a subdivision of 10 or more units which should be increased to 15% to be effective.
- provisions regarding the *Heritage Act* which would have the effect of forcing municipalities to quickly make designation decisions on all properties currently on the heritage register.
- provisions relating to the *Conservation Authorities Act* which would have the effect of removing the Conservation Authority from providing effective and necessary comments on planning applications.
- provisions relating to the *Conservation Authorities Act* which would allow development in certain wetlands on an offset basis.
- proposed changes to municipal development charged, parkland, dedication levies, and community benefits charges that may contradict the goal of building more housing in the long-term.

THEREFORE, BE IT RESOLVED THAT; the Council of the Corporation of the County of Prince Edward advise the Provincial government that it does not support certain aspects of the More Homes Built Faster Act (Bill 23);

THAT; the Council of the Corporation of the County of Prince Edward direct the Mayor to submit objections with respect to the provisions listed above through the formal comment process within the timeframes for comment;

THAT; the Council of the Corporation of the County of Prince Edward advise the provincial government that it supports the submission made by Conservation Authorities in Ontario; and,

THAT; this resolution be shared with all 444 municipalities, FCM, AMCTO, AMO and Quinte Conservation.

CARRIED

Yours truly,

Catalina Blumenberg, **CLERK**



RESOLUTION NO. 2022 – 332

DECEMBER 07, 2022

Moved by:

Seconded by:

WHEREAS the Council of the Municipality of Magnetawan receives the correspondence regarding Bill 23 the Build More Homes Faster Act;

AND WHEREAS Council appreciates and understands that the lack of attainable and affordable housing is an important issue facing the entire Province;

AND WHEREAS Bill 23 will have economic, social, and environmental implications that will affect several acts including but not limited to the *Conservation Authorities Act, Development Charges Act, 1997, Municipal Act, 2001, Ontario Heritage Act, Ontario Land Tribunal Act, 2021, Planning Act* and may make changes to the *Ontario Building Code* along with the financial burden that this legislation will have on municipalities and existing homeowners;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Magnetawan concurs with York Region Council and many others that the legislative program under the umbrella of the Ontario Housing Supply Action Plan must be paused in order to have a more in-depth consultation with municipalities and other stakeholders;

AND THAT this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, the Honourable David Piccini, Minister of the Environment, Conservation and Parks, the Honourable Graydon Smith, Minister of Natural Resources and Forestry, the Honourable Peter Tabuns, Leader of the Opposition and interim leader of the Ontario New Democratic Party, the Honourable John Fraser Interim Leader of the Ontario Liberal Party, the Honourable Mike Schreiner, Leader of the Green Party of Ontario, Association of Municipalities of Ontario (AMO) and all Ontario municipalities.

Carried ☒ Defeated ☐ Deferred ☐

Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			



Knowing our heritage
we will build our future

December 1, 2022

Karine Pelletier
Clerk-Treasurer
Township of McGarry
Via email

RE: motion dated September 13, 2022 regarding misogyny and hatred, and strengthening powers of the Integrity Commissioner the ability to recommend expulsion of members of council.

Dear Ms. Pelletier,

During the November 28, 2022 regular meeting of council, correspondence circulated to council regarding the above was discussed, with the following resolution of support was passed:

Moved: Bill Clark Seconded: Joel Field

*“THAT the Council of the Town of Petrolia support the Township of McGarry and their resolutions in relation to strengthening the powers of the Integrity Commissioner and the ability's to recommend the expulsion of councillors in circumstances of misogyny, hatred and all forms of discrimination;
AND THAT this support also be forwarded to the Ministry of Municipal Affairs and Housing.”*

Carried

Kind regards,

Original Signed

Mandi Pearson
Clerk/Operations Clerk

cc: Hon. Steve Clark, Minister of Municipal Affairs and Housing
MMAH
Bob Bailey, MPP Sarnia-Lambton
Municipalities of Ontario

Phone: (519)882-2350 • Fax: (519)882-3373 • Theatre: (800)717-7694

411 Greenfield Street, Petrolia, ON, N0N 1R0

www.town.petrolia.on.ca



Shannon Peart

Subject: FW: Federal Cannabis Act Review
Attachments: 2022-12-06-Federal Cannabis Act Review.pdf; Twp of Malahide - Letter to Federal Government RE Federal Cannabis Act Review.pdf

From: Allison Adams
Sent: Tuesday, December 6, 2022 1:45 PM
Subject: Federal Cannabis Act Review

Good Afternoon,

Please find attached correspondence sent to the Federal Government to be included in their review of the Cannabis Act. At its regular meeting on December 1, 2022, Malahide Township Council passed the following resolution:

No. 22-278
Moved By: Mark Widner
Seconded By: Chester Glinski

THAT the Township of Malahide correspondence relating to the Federal Cannabis Act Review be circulated

Carried

As such, the following letter relating to the Federal Cannabis Act Review is attached for circulation.

Thanks,
Allison

Allison Adams – H.BA Political Science, AMP
Manager of Legislative Services/Clerk

Office: 519.773.5344 x222
Fax: 519.773.5334

Township of Malahide
87 John Street South
Aylmer, ON
N5H 2C3





December 6, 2022

The Honourable Karen Vecchio, MP Elgin-Middlesex-London Karen.Vecchio@parl.gc.ca
The Honourable Rob Flack, MPP Elgin-Middlesex-London rob.flack@pc.ola.org
The Honourable Steve Clark, Minister of Municipal Affairs and Housing
steve.clark@pc.ola.org
Association of Municipalities of Ontario (AMO) amo@amo.on.ca
Rural Ontario Municipal Association (ROMA) romachair@roma.on.ca
Municipalities of Ontario

RE: Federal Cannabis Act Review

At its regular meeting held on December 1, 2022 the Malahide Township Council passed the following Resolution:

No. 22-278

Moved By: Mark Widner

Seconded By: Chester Glinski

THAT the Township of Malahide correspondence relating to the Federal Cannabis Act Review be circulated.

Carried

As per the above resolution, please find attached a copy of this correspondence for your information and consideration.

Respectfully,

Allison Adams,
Manager of Legislative Services/Clerk



November 17th, 2022

Cannabis Act Legislative Review Secretariat
(sent via email: legreview-examenleg@hc-sc.gc.ca)
Health Canada
Address locator 03021
Ottawa, Ontario
K1A 0K9

To whom it may concern:

Re: Federal Cannabis Act Review

The purpose of this correspondence is to provide a formal response to the Federal Government's review of the *Cannabis Act*.

At its October 20th, 2022 Regular Meeting, Council for the Township of Malahide directed Township Administration to prepare and forward specific municipal impacts and costs in relation to current cannabis legislation to the federal government's cannabis legislation review process.

The Township of Malahide has incurred significant legal fees, council and staff time, and general community disruption, all pertaining to licenses issued under the federal Medical Cannabis Registration process. Township Council and staff time has cost taxpayers here approximately \$14,000 in the last 18 months alone, with additional incurred costs within the same time period of approximately \$8,000 for outside legal and other consulting advice.

The Township of Malahide is not against or opposed to cannabis, and appreciates the roles that both the federal and provincial governments provide in assisting municipalities. However, the Township believes that there are many improvements that can be made, especially in the areas of inspections, enforcement, and ensuring that operations and licenses issued for same are appropriate and take into consideration and minimize impacts on surrounding land uses.

As it currently stands, municipalities, especially smaller, rural municipalities such as Malahide, have little resources to effectively combat a situation where Health Canada has issued licenses for a scale of growing that would never seem appropriate on a residential property.

With the above concerns, the Township of Malahide fully supports the key messages of The Association of Municipalities of Ontario (AMO), which include: local governments,

residents, and communities continue to be concerned about multiple medical cannabis grow authorizations that can sometimes be located in one place; a concern that there is a lack of information on authorized operations in communities; and, local governments should be able to recoup the costs associated with enforcement related to medical cannabis grows, with a portion of any fines and licensing fees collected being transferred to municipalities to cover the local cost of enforcement.

Thank you for the opportunity to provide comment.

Respectfully,

A handwritten signature in black ink, appearing to read 'Adam Betteridge', with a stylized flourish at the end.

Adam Betteridge, MCP, RPP
Chief Administrative Officer, Township of Malahide
abetteridge@malahide.ca

cc:

- Township of Malahide Council
- The Association of Municipalities of Ontario (AMO) c/o Craig Reid (creid@amo.on.ca) and Daniela Spagnuolo (dspagnuolo@amo.on.ca)

The Corporation of the Township of East Garafraxa

By-law XX-2022

Emergency Management By-law

A By-law to adopt an Emergency Management Program and Emergency Response Plan and to meet other Requirements under the *Emergency Management and Civil Protection Act*

WHEREAS under the *Emergency Management and Civil Protection Act*, R.S.O. 1990, c. E.9 and (the “Act”) Ontario Regulation 380/04 (the “Reg”) every municipality in the Province of Ontario is required to:

- Develop and implement an emergency management program, which shall consist of:
 - an emergency plan;
 - training programs and exercises for employees of the municipality and other persons with respect to the provision of necessary services and the procedures to be followed in emergency response and recovery activities;
 - public education on risks to public safety and on public preparedness for emergencies; and
 - any other elements required by the standards for emergency management set under the Act or by Emergency Management Ontario;
- Designate an employee of the municipality or a member of the council as its emergency management program coordinator;
- Establish an emergency management program committee;
- Establish an emergency control group;
- Establish an emergency operations centre to be used by the municipal emergency control group in an emergency; and
- Designate an employee of the municipality as its emergency information officer;

AND WHEREAS it is prudent that the emergency management program developed under the Act be in accordance with international best practices, including the five core components of emergency management; prevention, mitigation, preparedness, response and recovery;

AND WHEREAS the purpose of such a program is to help protect public safety, public health, the environment, critical infrastructure and property during an emergency and to promote economic stability and a disaster resilient community;

NOW THEREFORE the Council of the Township of East Garafraxa hereby enacts as follows:

Emergency Management Program

1. An Emergency Management Program for the municipality will be developed and reviewed annually by the Emergency Management Program Committee consistent with and in accordance with the Act and Regulation(s) and international best practices, including the five components of emergency management, namely: prevention, mitigation, preparedness, response and recovery, and such program shall include:
 - a. training programs and exercises for employees of the municipality and other persons with respect to the provision of necessary services and the procedures to be followed in emergency response and recovery activities;
 - b. public education on risks to public safety and on public preparedness for emergencies; and
 - c. any other elements required by the standards for emergency management set under the Act or by Emergency Management Ontario.

2. The Emergency Management Program shall be consistent with the objectives of protecting public safety, public health, the environment, critical infrastructure and property, and to promote economic stability and a disaster-resilient community.

Emergency Response Plan

3. The Emergency Response Plan, which has been developed in accordance with the requirements of the Act and Regulation(s) and international best practices, and which is attached hereto as Schedule A is hereby adopted (the “Plan”).
4. The Plan shall be reviewed annually by the CEMC and the municipality’s Emergency Management Program Committee. The CEMC is authorized to make such administrative changes to the Plan as appropriate to keep the Plan current, such as ancillary plans to address emerging risks, personnel changes, organizational and contact information updates. Any significant revision to the body of the Plan shall be presented to Council for approval.
5. When an emergency exists but has not yet been declared to exist, municipal employees and/or the Emergency Control Group may take such action under the Plan as may be required to protect the health, safety and welfare of the inhabitants of the municipality, property, the environment, and/or the local economy.

Community Emergency Management Coordinator

6. Pursuant to the Emergency Management Services Agreement dated February 13, 2020, attached hereto as Schedule B, the Community Emergency Management Coordinator (CEMC) for the County of Dufferin is hereby appointed as the municipality’s primary CEMC. The CEMC shall be responsible for the emergency management program for the municipality including maintenance of the Plan, training, exercises, public education and such other duties and responsibilities as outlined in the Act and Regulation(s).
7. The Chief Administrative Officer (CAO) is/are hereby appointed as alternate CEMCs to act in place of the primary CEMC in his/her absence.

Emergency Management Program Committee

8. The persons from time to time holding the following positions in the municipality, or their designates, shall be members of the Emergency Management Program Committee:
 - a. Chief Administrative Officer (CAO)
 - b. CEMC and Alternates CEMCs (Chair)
 - c. Director of Public Works
9. The CEMC is hereby appointed as chair of the Emergency Management Program Committee.
10. The Emergency Management Program Committee shall meet annually and shall advise Council on the development and implementation of the municipality’s Emergency Management Program and shall review the program annually.

Municipal Emergency Control Group

11. The persons from time to time holding the following positions in the municipality, or their designates, shall be members of the Municipal Emergency Control Group (MECG):
 - a. Mayor/Head of Council
 - b. Deputy Mayor
 - c. Chief Administrative Officer
 - d. Community Emergency Management Coordinator (CEMC)
 - e. Treasurer
 - f. Clerk

- g. Director of Public Works
- h. Foreman - Public Works

Emergency Operations Centre

12. A primary and an alternate Emergency Operations Centre have been established for use by the MEEG in an emergency and with the appropriate technological and telecommunications systems to ensure effective communication in an emergency. The locations of the Emergency Operations Centres are identified in an annex to the Plan.

Emergency Information Officer

13. The Chief Administrative Officer (CAO) is hereby appointed as the Emergency Information Officer for the municipality to act as the primary media and public contact for the municipality in an emergency.

Administration

14. The Plan shall be made available to the public for inspection and copying at the Administration Office, 065371 Dufferin County Road 3, Unit 2, East Garafraxa, ON L9W 7J8 during regular business hours, and shall be available on the Municipal website.
15. The Plan, or any amendments to the Plan, shall be submitted to the Chief, Emergency Management Ontario identified in the Act.
16. By-law 68-2021 is hereby repealed.

BY-LAW READ A FIRST AND SECOND TIME THIS 13th DAY OF DECEMBER 2022

BY-LAW READ A THIRD TIME AND PASSED THIS 13th DAY OF DECEMBER 2022

Clerk

Head of Council

2021

EMERGENCY RESPONSE PLAN



This document is approved for public distribution.

DRAFT

ATTENTION!

If you have been notified of an emergency situation but have not read this plan:

Follow the immediate actions below:

If you were alerted and placed on **STAND-BY**, your services may be required soon. Ensure that you have everything you will need to function in your role and ensure that you are well rested and fit for duty.

If you were **ACTIVATED** you should immediately make your way to the location that you were given when notified. Ensure that you have the required items to meet the demands of your position.

If you are **not able to respond**, please notify the caller or the Community Emergency Management Coordinator so that an alternate can be arranged.

Important Contacts

CEMC: _____

CAO: _____

Head of Council: _____

Other: _____

Other: _____

Other: _____

Full contact details are included in Annex 001

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DRAFT

1 INTRODUCTION

The ***Emergency Management and Civil Protection Act, RSO 1990*** (EMCPA) defines an emergency as:

"a situation or an impending situation that constitutes a danger of major proportions that could result in serious harm to persons or substantial damage to property and that is caused by the forces of nature, a disease or health risk, an accident or an act whether intentional or otherwise."

1.1 Community Risk Profile

The community risk profile¹ details community vulnerabilities and capacities as determined through a Hazard Identification and Risk Assessment process.

1.1.1 Identified Risks for the County of Dufferin and Member Municipalities

The Hazard Identification and Risk Assessment (HIRA)² process identified the following situations as the potential risks to all or part of Dufferin County.

- Cyber Attack
- Dam Failures
- Drought
- Explosions and Fires
- Extreme Cold
- Extreme Heat
- Flooding
- Forest Fires
- Hazardous Materials Spills
- High Winds
- Ice Storms
- Pandemics
- Power Outages
- Severe Summer Storms
- Severe Winter Storms
- Tornadoes
- Transportation Accidents

2 PURPOSE

The County of Dufferin and each of the Member Municipalities herein referred to as the 'Municipality', have developed this emergency response plan (ERP)³ in accordance with the *EMCPA, RSO 1990, Ontario Regulation 380/04 and local by-laws*.

¹ In developing its emergency management program, every municipality shall identify and assess the various hazards and risks to public safety that could give rise to emergencies and identify the facilities and other elements of the infrastructure that are at risk of being affected by emergencies. *EMCPA R.S.O. 1990, c.3, s.5.1(2)*

² A structured process for identifying those hazards which exist within a selected area and defining their causes and characteristics.

³ A plan developed and maintained to direct an organization's external response to an emergency.

This emergency response plan has been prepared to facilitate a controlled and coordinated response to any type of emergency occurring within or affecting the Municipality⁴.

This ERP is an important component of an integrated emergency management program, which works within the parameters outlined by the Emergency Management Doctrine for Ontario.

The aim of this plan is to provide key officials, agencies and the municipal departments with an overview of their collective and individual responsibilities in an emergency.

This plan also makes provisions for the extraordinary arrangements and measures that may have to be taken to safeguard the health, safety, welfare and property of the inhabitants of the Municipality.

In order to protect residents, businesses, visitors and the economic well-being of the Municipality a coordinated emergency response by a number of agencies under the direction of the Emergency Control Group (ECG)⁵ may be required.

The arrangements and procedures in this emergency response plan are distinct from the normal, day-to-day operations carried out by emergency services.

This ERP does not provide direction for site specific health and safety issues such as fire alarms, workplace violence, etc.

The annexes to this ERP contain essential and supporting information, which is confidential, and they shall be maintained separate from this document.

2.1 Authority

The ***Emergency Management and Civil Protection Act, R.S.O. 1990, Chapter E.9, Ontario Regulation 380/04*** and local by-laws provide the legal authority for this emergency response plan⁶.

⁴ "Municipality" means a geographic area whose inhabitants are incorporated (Municipal Act).

⁵ A group composed of senior staff and employees of an organization, and others that may be involved in directing that organization's response to an emergency including, the implementation of its emergency response plans and procedures.

⁶ *Every municipality shall formulate an emergency plan governing the provision of necessary services during an emergency and the procedures under and the manner in which employees of the municipality and other persons will respond to the emergency and the council of the municipality shall by by-law adopt the emergency plan. 2002, c.14, s 5(1).*

The council of a county may with the consent of the councils of the municipalities situated within the county co-ordinate and assist in the formulation of their emergency plans under subsection (1). R.S.O. 1990, c. E.9, s. 3 (3).

The ***Municipal Act, 2001, S.O. 2001, c. 25*** details the specific powers of municipalities.

2.1.1 Action Prior to a Declaration of Emergency

When a situation or an impending situation that constitutes a danger of major proportions exists but has not yet been declared to exist, employees of the Municipality may take such action(s) under this emergency response plan as may be required to protect the health, safety, welfare of people, as well as any property and the environment within the Municipality. The subordinate plans, attached as annexes to this document, may also be implemented, in whole, or in part in the absence of a formal declaration of emergency.

Details for activating the Emergency Control Group and declaring an emergency can be found in this plan.

2.2 Application and Scope

This ERP applies to the County of Dufferin and each of the eight (8) member municipalities located therein.

This plan supersedes and replaces all previous plans for emergency response enacted by the County of Dufferin, the Township of Amaranth, Township of East Garafraxa, Town of Grand Valley, Township of Melancthon, Town of Mono, Township of Mulmur, Town of Orangeville and the Town of Shelburne.

The head of council of a municipality may declare that an emergency exists in the municipality or in any part thereof and may take such action and make such orders as he or she considers necessary and

No action or other proceeding lies or shall be instituted against a member of council, an employee of a municipality, an employee of a local services board, an employee of a district social services administration board, a minister of the Crown, a public servant or any other individual acting pursuant to this Act or an order made under this Act for any act done in good faith in the exercise or performance or the intended exercise or performance of any power or duty under this Act or an order under this Act or for neglect or default in the good faith exercise or performance of such a power or duty. 2006, c. 13, s. 1(6); 2006, c. 35,

Sched.C, s.32 (6).are not contrary to law to implement the emergency plan of the municipality and to protect property and the health, safety and welfare of the inhabitants of the emergency area. R.S.O. 1990, c. E.9, s.4 (1).

2.3 Coordination of Program by the County of Dufferin

The County of Dufferin will coordinate the legislated components of the emergency management program⁷ for each of the member municipalities through a shared services agreement.

2.4 Community Emergency Management Coordinator (CEMC)

The Community Emergency Management Coordinator for the County of Dufferin may be appointed as the primary CEMC for each member municipality⁸. In the absence of the primary CEMC the municipality shall appoint an alternate CEMC to assume all responsibilities outlined in this plan⁹.

The CEMC will monitor potential and impending threats¹⁰ that may impact the health, safety or economic stability across Dufferin County.

The Community Emergency Management Coordinator acts as an advisor to the Senior Municipal Official, municipalities, departments, groups and agencies on matters of emergency response and recovery by:

- ☐ Providing expertise regarding the implementation of the emergency response plan.
- ☐ Fulfilling any role within the EOC as needed.
- ☐ Providing guidance, direction and/or assistance to any emergency or support personnel at the Emergency Operations Centre, and/or incident sites.
- ☐ Assisting the Incident Commander as needed.
- ☐ Coordinating post-emergency debriefings.

2.5 24/7 Notification of Incidents

Given the unpredictable nature of emergencies and the likelihood of an 'after-hours' request for assistance a 24/7 On-Call protocol has been established.

The On-Call protocol can be activated for any member municipality by contacting the 24/7 telephone number listed in the Emergency Contact List.

⁷ A risk-based program consisting of prescribed elements that may include prevention, mitigation, preparedness, response and recovery activities.

⁸ In accordance with County of Dufferin By-Law 2004-60.

⁹ Every municipality shall designate an employee of the municipality or a member of the council as its emergency management program co-ordinator. O. Reg. 380/04, s. 10 (1).

The emergency management program coordinator shall complete the training that is required by the Chief, Office of the Fire Marshal and Emergency Management. O. Reg. 380/04, s. 10 (2).

¹⁰ A person, thing or event that has the potential to cause harm or damage.

2.6 Notification of Senior Municipal Official

In the event of a real or potential emergency requiring the notification of an ECG, any member of the affected ECG or the Incident Commander¹¹ may initiate the activation procedure by notifying the appropriate Senior Municipal Official (see Emergency Contact List).

In the event of an imminent or occurring emergency the Senior Municipal Official¹² shall be notified if the incident commander determines that one of the following criteria is present;

- Any incident requiring evacuation of, or excluding access to residential or institutional settings.
- Any incident that is extraordinary or distinct from normal, day-to-day operations carried out by emergency and/or municipal services.

In the event that the CEMC has not been notified of an incident the Senior Municipal Official will notify the CEMC.

2.7 Plan Testing, Maintenance and Review

2.7.1 Annual testing

This ERP will be tested for effectiveness through emergency exercises¹³ on an annual basis.

2.7.2 Annual Review

This plan will be reviewed annually for accuracy by the Emergency Management Program Committee¹⁴ and will be revised as required.

2.8 Additional Emergency Response Plans and Procedures

Each municipality, service, agency, department and division involved or identified in this ERP is encouraged to develop their own emergency operating plans and/or procedures. Such plans and/or procedures must not conflict with this ERP.

¹¹ The entity/individual responsible for all incident activities, including the development of strategies and tactics and the ordering and release of resources. The IC has overall authority for conducting incident operations and is responsible for the management of all incident operations.

¹² The municipal employee with overall responsibility for all municipal functions.

¹³ A simulated emergency in which players carry out actions, functions, and responsibilities that would be expected of them in a real emergency. Exercises can be used to validate plans and procedures, and to practice prevention, mitigation, preparedness, response, and recovery capabilities.

¹⁴ A management team that oversees the development, implementation and maintenance of an organization's emergency management program.

The training of staff in these additional plans and procedures is the responsibility of the municipality, service, agency, department or division.

2.9 Approval of Amendments by Council

Amendments to the plan require formal Council approval from all member municipalities and the Council for the County of Dufferin.

Formal Council approval is not required for the following:

- Changes, additions or revisions to the annexes
- Editorial changes (i.e. editorial changes to text, section numbering, references, or changes to references to provincial statutes)
- Additions or deletions of contact information.

2.10 Flexibility

The safety and well-being of the community are the priority during any emergency response, therefore deviations from the emergency response plan and annexes may be necessary to address specific threats. During the course of the implementation of this plan the members of the ECG(s) may exercise flexibility.

3 EMERGENCY CONTROL GROUP (ECG)

The Emergency Control Group¹⁵ is responsible for initiating, coordinating and implementing the emergency response plan through the use of the Incident Management System. The Emergency Control Group, at both the lower and upper tier, is responsible for the following:

- ☐ Coordinate municipal operations prior to, during and after the emergency;
- ☐ Prioritize municipal operations;
- ☐ Support the response to the incident(s).

3.1 Activating the Municipal Emergency Control Group (MECG)

The MECG will be activated¹⁶ under the following conditions:

- ☐ A member of the ECG requests activation;
- ☐ When there is a significant risk to the health, safety or well-being to members of the community.
- ☐ When municipal facilities and/or critical infrastructure are threatened or an extraordinary demand is placed on municipal resources, or;
- ☐ When an emergency situation is anticipated to impact or is occurring within the municipality.

3.2 Activating the County Emergency Control Group (CECG)

The CECG will be activated under the following conditions:

- ☐ A member of the County ECG requests activation;
- ☐ When one or more member municipalities request assistance with coordination, planning, resource management, etc.
- ☐ When County facilities and/or critical infrastructure are threatened or an extraordinary demand is placed on County resources, or;
- ☐ When an emergency situation requires resources that are specific to the County's sphere of jurisdiction¹⁷ as detailed in the Municipal Act or which are assigned to the upper-tier under any other current statute.

¹⁵ 12. (1) Every municipality shall have a municipal emergency control group. O. Reg. 380/04, s. 12 (1).

¹⁶ Decisions and actions taken to implement a plan, a procedure or to open an emergency operations centre.

¹⁷ 11 (1) A lower-tier municipality and an upper-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public, subject to the rules set out in subsection (4). 2006, c. 32, Sched. A, s. 8.

3.3 Emergency Control Group (ECG) Membership

The composition of each ECG¹⁸ is detailed in a table below.

In the Municipality where the Head of Council is also serving as the Warden or Deputy Warden for the County of Dufferin, and the Warden is required to attend the County EOC, the Deputy Mayor will assume the role of Head of Council for the municipality.

Any other officials, experts or representatives from the public or private sector¹⁹ as deemed necessary by the ECG may be appointed to the group on an as needed basis.

The ECG may not require the participation of everyone listed however all members shall be notified and advised of developments and progress.

3.3.1 ECG Composition by Municipality

Amaranth	East Garafraxa	Grand Valley
<ul style="list-style-type: none">• CAO/Clerk• CEMC• Director - Public Works	<ul style="list-style-type: none">• CAO/Clerk• CEMC• Director - Public Works	<ul style="list-style-type: none">• CAO/Clerk• CEMC• Deputy Clerk• Fire Chief• OPP Inspector
Melancthon	Mono	Mulmur
<ul style="list-style-type: none">• CAO/Clerk• CEMC• Director - Public Works	<ul style="list-style-type: none">• CAO/Clerk• CEMC• Director - Public Works	<ul style="list-style-type: none">• CAO/Clerk• CEMC• Director - Public Works• Fire Chief• OPP Inspector
Orangeville	Shelburne	Dufferin
<ul style="list-style-type: none">• CAO• CEMC• GM – Corporate Services• GM – Community Services• GM – Infrastructure Services• Fire Chief	<ul style="list-style-type: none">• CAO/Clerk• CEMC• Director - Public Works	<ul style="list-style-type: none">• CAO• CEMC• Director – Corporate Svcs• Director – Community Svcs• Director – Public Works• Director – Development• Administrator – Dufferin Oaks• Chief, Paramedic Svcs• Manager, Human Resources

¹⁸ (2) The emergency control group shall be composed of, (a) such officials or employees of the municipality as may be appointed by the council; and

(b) such members of council as may be appointed by the council. O. Reg. 380/04, s. 12 (2).

¹⁹ (8) The group may at any time seek the advice and assistance of the following:

1. Officials or employees of any level of government who are involved in emergency management.
2. Representatives of organizations outside government who are involved in emergency management.
3. Persons representing industries that may be involved in emergency management. O. Reg. 380/04, s. 12 (8).

3.3.2 ECG Alternates

Each member of the ECG shall have one or more designated alternates who will be trained and authorized to fulfill the primary member's role.

3.4 Activation Procedure

In the event of an imminent or occurring emergency requiring the activation of an ECG, at either the municipal or county level, any member of the affected ECG or the Incident Commander may initiate the activation procedure by notifying the Senior Municipal Official or designated alternate.

When ECG activation is required:

- Incident Commander will immediately contact the Senior Municipal Official of the affected municipality.
- The Senior Municipal Official will contact the Community Emergency Management Coordinator to initiate the emergency notification procedures.

When two or more municipalities are affected, the County of Dufferin's ECG may be activated and shall include the Senior Municipal Official, or a designate, for the affected municipalities.

3.5 Emergency Control Group Notification

When activating the Emergency Control Group it is important to ensure all members are contacted even if they are not required to attend the Emergency Operations Centre²⁰.

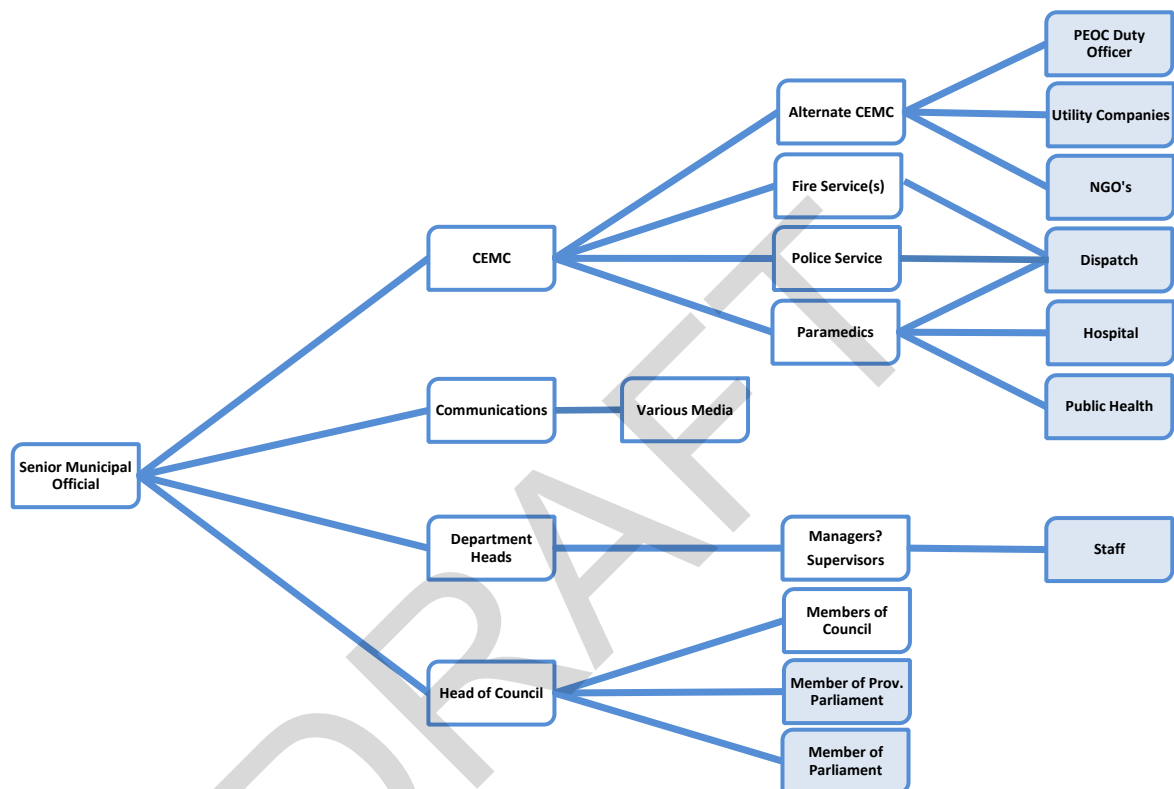
All emergency contact information is located in the Emergency Contact List.

1. Direct contact by voice or in-person is the preferred notification method. SMS, email or other messaging technology may be used if direct contact is not possible.
2. Make every effort to notify the primary contact person before contacting the alternate(s).
3. Do not allow the notification process to cease if a person cannot be contacted, make their notifications in their absence.
4. Confirm that those members you contact know whom they must contact and what is expected of them.

²⁰ A designated and appropriately equipped facility where officials from an organization(s) assemble to manage the response to an emergency or disaster.

3.6 Notification Roadmap

Initial awareness of an incident may occur at any level within the municipality. For this reason it is reasonable to expect that a person may have to make notifications up and down the contact list.



Note: Shaded contacts are only notified if required.

3.7 Emergency Control Group (ECG) Authority

In the event of an emergency or impending emergency, whether declared²¹ or not, the ECG is authorized to:

- Initiate, coordinate, direct and otherwise bring about the implementation of this emergency response plan and undertake such other activities as they consider necessary to address the emergency

²¹ A signed declaration made in writing by the Head of Council or the Premier of Ontario in accordance with the Emergency Management and Civil Protection Act.

- Expend funds for the purpose of responding to and recovering from the emergency, including obtaining and distributing emergency materials, equipment and supplies, notwithstanding the requirements of any by-law governing the commitment of funds and the payment of accounts.
- Obtain volunteer support from public agencies and other persons as considered necessary and to indemnify such agencies, their personnel and other persons engaged in response efforts which have been authorized and are consistent with the emergency response plan, from liability for any acts or omissions resulting from any actions taken pursuant to this emergency response plan.

3.8 Delegation of Authority

3.8.1 Head of Council – County of Dufferin

In the absence of the Head of Council the Chair of the General Government Services Committee will assume the responsibilities of the Head of Council under this plan.

Should both the Head of Council for the County of Dufferin and their designated alternate be absent or unavailable during an emergency the most recent past Head of Council, who is still serving on council, will assume the responsibilities of the Head of Council until such time as the current Head of Council or alternate can assume the role.

3.8.2 Head of Council – Member Municipality

In the absence of the Head of Council, the Deputy Mayor or designated alternate will assume the responsibilities of the Head of Council under this plan.

Should both the Mayor and the designated alternate of a municipality be absent or unavailable, and where the council has not adopted a succession plan by by-law, the council will appoint an interim Head of Council until such time as the current Head of Council or alternate can assume the role.

3.9 Declaration of an Emergency

The Head of Council, or designate, of the Municipality has the legislative authority²² to declare an emergency to exist in all or any part of the municipality. The declaration of an emergency permits for the taking of such action and making of such orders as is necessary to implement the emergency response plan and to protect the health, safety, welfare and

²² The head of council of a municipality may declare that an emergency exists in the municipality or in any part thereof and may take such action and make such orders as he or she considers necessary and are not contrary to law to implement the emergency plan of the municipality and to protect property and the health, safety and welfare of the inhabitants of the emergency area. R.S.O. 1990, c. E.9, s. 4 (1).

property of inhabitants in the emergency area. Such actions and orders shall not be contrary to law.

The ***Municipal Act, 2001, S.O. 2001, c. 25*** provides the legislative authority and spheres of jurisdiction for municipal actions and orders²³.

Note: *"In the absence of an emergency declaration municipal staff may take any necessary actions to protect the lives, health, safety, and property of the inhabitants of the Municipality."*

The Head of Council may consider several factors whether an emergency declaration is warranted including but not limited to:

General and Continuity of Government

- ☐ Is it an extraordinary event requiring extraordinary measures?
- ☐ Does it pose a danger of major proportions to life or property?
- ☐ Does it pose a threat to the provision of essential services (e.g. energy, potable water, and sewage treatment/containment or medical care)?
- ☐ Does it threaten social order and the ability to govern?
- ☐ Is it attracting significant media and/or public interest?
- ☐ Has there been a declaration of emergency by another level of government?

Legal

- ☐ Could legal action be taken against municipal employees or councillors related to their actions during the current crisis?
- ☐ Are volunteers assisting?

Operational

- ☐ Does it require a response that exceeds, or threatens to exceed the capabilities of the municipality?
- ☐ Does it strain the municipal response capability, thereby further endangering life and property outside areas directly affected by the current crisis?
- ☐ Are additional personnel and resources required to maintain the continuity of operations?
- ☐ Could it require assistance from the provincial or federal government (e.g. military equipment)?
- ☐ Does it involve a structural collapse?
- ☐ Is it a complex chemical, biological, radiological, or nuclear (CBRN) incident?
- ☐ Could it require the evacuation and/or sheltering of people or animals?

²³ **11** (1) A lower-tier municipality and an upper-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public, subject to the rules set out in subsection (4). 2006, c. 32, Sched. A, s. 8.

- ☐ Could you receive evacuees from another community?

Economic and Financial

- ☐ Does it pose a disruption to routine transportation, rerouting large numbers of people and vehicles?
- ☐ Could it have a long term impact on the economic viability/sustainability resulting in unemployment, or lack of restorative measures necessary to re-establish commercial activity?
- ☐ Is it possible that the municipality may take legal action against a specific person, corporation, or other party that caused the emergency to occur?

A positive response to one or more of these factors may warrant a declaration of emergency.

Upon declaration of an emergency, the ECG will complete the appropriate Declaration of an Emergency form, and ensure that the following are notified:

- ☐ The public
- ☐ All members of Council
- ☐ All Heads of Council within Dufferin County
- ☐ Provincial Emergency Operations Centre
- ☐ All contiguous municipalities
- ☐ Local Member of the Provincial Parliament (MPP)
- ☐ Local Member of Parliament (MP)

3.10 Delegation of Council Authority

During a declared emergency the Council of the municipality shall be deemed to have delegated its authority to the Head of Council.

The authority delegated to the Head of Council shall be utilized in accordance with the following criteria;

- Facilitates a rapid response to the situation
- Alleviates harm or damage
- Exercising the delegated authority is a reasonable alternative to other measures that might be implemented
- The delegated authority only applies to the necessary areas/functions of the municipality
- The delegated authority is in effect for 30 days or until the emergency declaration is terminated, whichever comes first.
- Council may extend the delegated authority for up to 30 additional days as often as is required.

Note: An emergency declaration is not deemed to be terminated when the delegation of authority expires or is withdrawn by Council.

3.11 Role of Elected Council Members

Council members will not be present in the EOC but will be expected and encouraged to liaise with their constituents and relay any concerns or pertinent information to the Head of Council. The Head of Council will liaise directly with the Senior Municipal Official.

3.12 Termination of an Emergency

A municipal emergency may be terminated at any time.²⁴ When terminating an emergency, the Head of Council will complete the appropriate Termination of Declared Emergency form, and will ensure the following are notified:

- ☐ The public
- ☐ All members of Council
- ☐ All Heads of Council within Dufferin County
- ☐ Provincial Emergency Operations Centre
- ☐ All contiguous municipalities
- ☐ Local Member of the Provincial Parliament (MPP)
- ☐ Local Member of Parliament (MP)

²⁴ The head of council or the council of a municipality may at any time declare that an emergency has terminated. R.S.O. 1990, c. E.9, s. 4 (2).

The Premier of Ontario may at any time declare that an emergency has terminated. R.S.O. 1990, c. E.9, s. 4 (4).

3.13 After-Action Report

Within 60 days of the termination of an emergency, the Senior Municipal Official shall present a staff report to the municipal council providing:

- The justification for having exercised the delegated authority
- An outline of the actions taken
- Recommendations of lessons learned arising from the emergency

3.14 Public Health Emergencies

The local public health authority is the lead agency during a public health emergency in Dufferin County. The primary responsibilities of the Medical Officer of Health and the health authority are:

- ☐ Immediately notify the Senior Municipal Official or the Community Emergency Management Coordinator of any public health emergencies
- ☐ Act as Incident Commander or as part of a Unified Command²⁵ structure, in response to a human health emergency
- ☐ Activate the Public Health Response Plan as required
- ☐ Work with the Emergency Information Officer²⁶ to prepare information/instructions for dissemination to the media pertaining to public health risk reduction.
- ☐ Consult on the safe disposal of biohazardous and/or other dangerous material that may affect public health
- ☐ Coordinate vaccine management and implement mass immunization plan, as required
- ☐ Advise the ECG on potability of water supplies and sanitation facilities, as required
- ☐ Liaise with the Ministry of Health and Long-Term Care - Public Health Division
- ☐ Consult with the coroner on temporary morgue facilities as required
- ☐ Coordinate local community medical resources (family health teams, hospitals, etc.) in response to the emergency
- ☐ Fulfill legislative mandate of the Medical Officer of Health as outlined in provincial legislation
- ☐ Provide direction on any matters which may adversely affect public health
- ☐ Coordinate on preventing human health risks in evacuation centres/shelters including areas of food preparation, infection prevention and control, water quality, and sanitation
- ☐ Maintain records of all actions taken
- ☐ Participate in post-emergency debriefings

²⁵ A structure that brings together the major organizations involved in the incident in order to coordinate an effective response, while at the same time allowing each to carry out their own jurisdictional, legal, and functional responsibilities.

²⁶ An individual responsible for acting as the primary public and media contact for emergency information requirements.

3.14.1 Municipal Support to Public Health

At the request of the Medical Officer of Health or an authorized representative the municipality will endeavor to provide all reasonable resources in support of a response to a public health risk.

3.14.2 Public Health Emergency Declaration

The legislated authority to declare any type of emergency in a municipality belongs to the Head of Council. In the event of a public health related emergency the Medical Officer of Health may request that Head of Council declare an emergency to assist in mitigating the effects of such emergency.

3.14.3 Public Health Orders

The *Health Protection and Prevention Act* grants the Medical Officer of Health or a public health inspector the authority to issue written orders²⁷ to decrease or eliminate hazards to the public's health.

An order issued under this section by the Medical Officer of Health or a public health inspector may include²⁸, but is not limited to,

- ☐ requiring the vacating of premises;
- ☐ requiring the closure of premises or a specific part of the premises;
- ☐ requiring the placarding of premises;
- ☐ requiring the correction of conditions, on or about premises specified in the order;
- ☐ requiring the removal of anything that the order states is a health hazard;
- ☐ requiring the cleaning and/or disinfecting, of the premises or the thing;
- ☐ requiring the destruction of a thing;

²⁷ **13** (1) A medical officer of health or a public health inspector, in the circumstances mentioned in subsection (2), by a written order may require a person to take or to refrain from taking any action that is specified in the order in respect of a health hazard. R.S.O. 1990, c. H.7, s. 13 (1).

(2) A medical officer of health or a public health inspector may make an order under this section where he or she is of the opinion, upon reasonable and probable grounds,

(a) that a health hazard exists in the health unit served by him or her; and

(b) that the requirements specified in the order are necessary in order to decrease the effect of or to eliminate the health hazard. R.S.O. 1990, c. H.7, s. 13 (2).

²⁸ R.S.O. 1990, c. H.7, s. 13 (4).

- ☐ prohibiting or regulating the manufacturing, processing, preparation, storage, handling, display, transportation, sale, offering for sale or distribution of any food or thing;
- ☐ prohibiting or regulating the use of any premises or thing.

3.14.4 Communicable Disease Order

A medical officer of health has the authority²⁹ under the *Health Protection and Promotion Act* to require a person, or a class of persons, to take or to refrain from taking actions when a communicable disease exists, may exist or when there is an immediate risk of an outbreak of a communicable disease outbreak within their jurisdiction. An order under this section may include, but is not limited to,

- ☐ Closure of a premises or a specific part of the premises;
- ☐ placarding of premises to give notice of an order;
- ☐ requiring any person that may have a communicable disease to isolate and remain in isolation from other persons;
- ☐ requiring the cleaning and/or disinfecting of a premises or thing;
- ☐ requiring the destruction of a thing;
- ☐ requiring a person, or persons, to submit to an examination by a physician;
- ☐ requiring a person, or persons, to place themselves under the care of a physician;
- ☐ requiring a person, or persons, to conduct themselves in such a manner as not to expose another person to infection.

3.14.5 No Requirement for Emergency Declaration

The authority of the Medical Officer of Health is not contingent on a municipal declaration of emergency.

²⁹ 22 (1) A medical officer of health, in the circumstances mentioned in subsection (2), by a written order may require a person to take or to refrain from taking any action that is specified in the order in respect of a communicable disease. R.S.O. 1990, c. H.7, s. 22 (1).

4 MUTUAL ASSISTANCE

4.1 Background

When a municipality's own resources are overwhelmed or at risk of being overwhelmed, the municipality may choose to request assistance from one or more other Municipalities.

There is no requirement to declare an emergency before a request can be made for assistance however, the requesting and/or assisting municipalities can do so should they believe it to be necessary.

Mutual Aid Agreements as well as Mutual Assistance Agreements ensure that the additional resources required to effectively manage an emergency are available from another municipality or agency.

Mutual Aid Agreements – Fire Services

The request to execute the County of Dufferin Fire Mutual Aid Plan³⁰ will be the responsibility of the Senior Official - Fire Services or the County Fire Coordinator and is separate from this plan.

Mutual Assistance Agreements – Close Municipalities

The County of Dufferin maintains agreements similar to this with several nearby municipalities. Currently Mutual Assistance Agreements³¹ exist between Dufferin County and:

- Bruce County;
- Simcoe County;
- Wellington County, and;
- The Town of Caledon.

4.2 Objectives

This plan will ensure that a process for requesting and providing assistance within Dufferin County exists. Such assistance may include services, personnel, equipment and materials. These agreements enable municipalities, in advance of an emergency, to set the terms and conditions of the assistance which may be requested or provided.

³⁰ An agreement developed between two or more emergency services to render aid to the parties of the agreement. These types of agreements can include private sector emergency services when appropriate.

³¹ An agreement developed between two or more jurisdictions to render assistance to the parties of the agreement. Jurisdictions covered with these types of agreements could include neighbouring, cities, regions, provinces or nations.

4.3 Purpose

A mutual assistance agreement ensures that municipalities requesting and providing assistance are not hampered by negotiating terms and conditions at the time of an emergency and may request, offer or receive assistance according to the predetermined and mutually agreed to arrangements.

4.4 Activation

Requests for mutual assistance shall be made by the Senior Municipal Official of the requesting municipality to the Senior Municipal Official of the assisting municipality.

4.5 Notifications

When the Senior Municipal Official or his/her designate activate this agreement the following personnel will be notified:

- ☐ Community Emergency Management Coordinator
- ☐ Emergency Control Group
- ☐ Head of Council

Contact information for the above personnel can be found in the Emergency Contact List.

4.6 Procedure - Requesting Assistance

Upon determining that the need for mutual assistance exists the Senior Municipal Official will:

- ☐ Contact those municipalities that are party to this agreement and which may have the resources required to request assistance.
- ☐ Within three (3) days provide the details of the request in writing to any assisting municipality. See Appendix A below.
- ☐ Liaise with assisting municipality often.

4.7 Providing Assistance

Upon receiving a request from a municipality that is a party to this agreement the Senior Municipal Official of the assisting municipality will:

- ☐ Determine the capacity to provide the requested assistance
- ☐ Approve or deny the request
- ☐ If assistance is to be provided, direct staff to provide the requested assistance
- ☐ Liaise with the requesting municipality often

4.8 Mutual Assistance within the County of Dufferin

Any member municipality may request assistance from the County at any time by contacting the CEMC who will consult with the County's Senior Municipal Official. A request for assistance from the County shall not be deemed a request that the County assume authority or control of the emergency; the County's role will be one of support and assistance.

The County of Dufferin is not empowered to direct the activities of a local municipality in responding to an emergency, without the consent of the municipality(s) involved.

4.8.1 Forms of Assistance

The member municipalities and the County of Dufferin agree that in an emergency, any party to this ERP may request assistance in the form of personnel, services, equipment, or material from the other parties.

4.8.2 Requesting Assistance

The request for assistance shall be made by the Senior Municipal Official (SMO) of the requesting municipality to the SMO of the assisting municipality. The municipality may make the initial request for assistance verbally, however, any request for assistance shall be confirmed in writing by the requesting municipality within three (3) days of the initial request.

4.8.3 Scope of Assistance Required

Each request, where possible, shall set out the specific personnel, services, equipment or material that is requested, and which the assisting municipality is able to provide. The assisting municipality may request such reasonable additional information as it considers necessary to confirm the nature of the emergency and to assess the type, scope, nature and amount of assistance to be provided.

4.8.4 No Obligation to Provide Assistance

Nothing in this ERP shall require or obligate or be construed to require or obligate a municipality to provide assistance. Each municipality shall retain the right to refuse the request to provide assistance, and the right to offer options to the assistance that has been requested.

4.8.5 No Liability

No liability shall arise against the assisting municipality if it fails, for any reason whatsoever, to respond to a request for assistance made under this plan.

4.8.6 Limitations on Scope of Assistance

When assistance has been offered or provided by the assisting municipality, the Assisting Municipality is not obligated to provide any additional assistance or to do anything or take any action beyond that which is specifically agreed to in the request for assistance

4.8.7 Withdrawal of Assistance

Nothing in this ERP shall prevent the assisting municipality, in its sole discretion, from withdrawing any or all assistance provided to the Assisted Municipality. Any withdrawal of assistance by the Assisting Municipality shall be made only upon at least forty-eight (48) hours' notice to the Assisted Municipality, unless the Assisting Municipality is responding to an actual or pending Emergency within its own geographical boundaries, in which case it may withdraw assistance from the Assisted Municipality without notice.

4.8.8 Termination of Assistance Request

The Assisted Municipality may determine in its sole discretion that its requirement for assistance has ceased and shall notify the Assisting Municipality of this in writing.

5 Costs Associated with Mutual Assistance within the County of Dufferin

5.1 Reimbursement for Direct and Indirect Costs

The municipalities agree that any and all *direct and indirect* costs for assistance are to be paid by the assisted municipality. The assisted municipality shall be responsible to pay for any and all actual costs incurred by the assisting municipality in providing the assistance. Such costs shall include: all wages, salaries, overtime, shift premium, and similar charges and expenses incurred in providing the assistance including those wages, salaries, overtime and shift premium charges incurred resulting from staffing requirements in its home jurisdiction during the period of the assistance, providing all such costs are reasonable for the circumstances.

5.2 Exclusion for Benefit Costs

Reimbursable costs shall not include the assisting municipality's cost of employment benefits which includes, for the purposes of this plan, Canada Pension Plan, Employment Insurance, OMERS (or equivalent) contributions, and/or contributions made to life insurance, health, dental, and/or disability plans or policies.

5.3 Reimbursement for Operating Costs

The assisted municipality may also be responsible for all actual operating costs for all personnel, services, equipment, machinery or material furnished, including, but not limited to, costs of fuel, repairs, parts and any and all other items directly attributable to the operation of equipment and machinery, services and material furnished as assistance to the assisted municipality under this ERP. The assisted municipality shall be responsible for the cost of replacing equipment or material furnished by the assisting municipality if damaged beyond reasonable repair.

5.4 Municipality Not Relieved of Financial or Legislated Responsibility

The assisted municipality shall not be deemed to be relieved of any financial or legislated obligations should the County of Dufferin provide assistance during an emergency.

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5.5 Request for Mutual Assistance

I, _____, Chief Administrative Officer/Designated Official of The REQUESTING MUNICIPALITY, duly authorized to do so by the Council of The REQUESTING MUNICIPALITY, do hereby request of The ASSISTING MUNICIPALITY, to provide assistance in the form of:

___ PERSONNEL

___ SERVICES

___ EQUIPMENT

___ MATERIAL

AS IS MORE PARTICULARLY SET OUT IN DETAIL AS FOLLOWS:

The above confirms the assistance verbally requested on _____, and which assistance The ASSISTING MUNICIPALITY has agreed to provide.

Dated at _____ this ____ day of _____, 20__,

NAME

Chief Administrative Officer

The REQUESTING MUNICIPALITY

6 EMERGENCY ALERTING



The Alert Ready emergency alerting system is used by authorized officials when there is, an imminent threat to life;

- ☐ a serious threat to public health,
- ☐ a serious threat to community safety or security;
- ☐ or substantial damage to property.

Emergency alert messages will contain the following information;

- ☐ A description of the threat
- ☐ Alert area boundaries
- ☐ Actions the public should take to protect themselves
- ☐ Expiry date and time;
- ☐ Details on how recipients can receive additional information.

6.1 Actions Upon Receiving an Emergency Alert

When an emergency alert is received it is important to act immediately.

- ☐ Stop what you are doing, when it is safe to do so, and read the emergency alert.

The alert will include the information you need and guidance for the general public to take. This could include but is not limited to: limiting unnecessary travel, evacuating a specified area, seeking shelter, etc.

6.1.1 Emergency Alerts While Driving

It is important to act safely, especially if the emergency alert is received while operating a vehicle. If you are driving, it is important to remain calm and pull over at your earliest opportunity to view the emergency alert.

6.1.2 Emergency Alerts and Municipal Officials

When an emergency alert is received municipal officials should,

- ☐ ensure their safety and the well-being of their family;

- assess the impact of the emergency and determine if they are able to respond if asked to do so;
- notify their immediate supervisor and/or manager by SMS or email of their situation, availability and any required supports.

Supervisors and managers will,

- compile a list of staff that are available to report for work;
- determine what support staff may require to assist them in reporting for work;
- prepare to adjust regular scheduling to accommodate the community response effort;
- provide an update to the department head on the status of their division.

Additionally, members of the Emergency Control Group will;

- report their situation, availability and any required supports to the senior municipal official.

If the communications network has been impacted and it is not possible to communicate please refer to the 'communications outage' plan.

7 EVACUATION & SHELTER-IN-PLACE DIRECTIVES

7.1 Evacuation Directive

Evacuations may take place prior to, during, or after an incident has occurred. An evacuation may encompass any part of the municipality issuing the evacuation directive.

It may be necessary to carry out an evacuation while a threat is impacting the community. With an evacuation of this type any delay may have a significant impact on public safety.

7.2 Shelter-in-Place Directive

In certain circumstances and when the present location affords adequate protection against the threat, emergency officials may direct people to shelter-in-place.

While the primary goal of any response action is to save lives, the ability to evacuate people quickly and efficiently should be weighed against the risks of remaining in place.

7.3 Notifying the Public of Directive

When it is necessary to direct an evacuation or shelter-in-place the Incident Commander will determine the most appropriate manner of notifying those affected. Such notification may include, but is not necessarily limited to the following,

- door-to-door visit by uniformed personnel;
- telephone notifications;
- issuance of an Alert Ready emergency alert.

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8 PARTNERS AND RESOURCES

8.1 Federal Resources

All federal resources, military equipment, aircraft, services, and activation of emergency plans and procedures must be requested via the Provincial Emergency Operations Centre.

8.2 Provincial Resources

Communities requiring assistance can contact the Provincial Emergency Operations Centre (PEOC)³² at any time for advice related to managing emergencies.

Requests to the Province of Ontario can be made at any time without any loss of control or authority. Any request for assistance can be initiated through the Provincial Emergency Operations Centre (PEOC).

8.3 Ministry of Solicitor General

8.3.1 Provincial Emergency Operations Centre (PEOC)

If an emergency is declared, OFMEM may deploy a Field Officer to the local Emergency Operations Centre to assist the community. The Field Officer will be the link between the municipality and the province for both provincial, and if necessary, federal resources.

8.3.2 Specialized OFMEM Resources

On behalf of the Province, the Office of the Fire Marshal and Emergency Management (OFMEM) oversees, administers and supports OFMEM Memorandums of Understanding (MOUs) with nine municipal fire services. These MOUs enable trained responders to be deployed throughout Ontario as needed in support of local responders dealing with large scale natural or man-made emergencies that exceed local capacity, when an emergency is declared.

8.3.2.1 *Chemical, Biological, Radiological, Nuclear, Explosives (CBRNE)*

The OFMEMs CBRNE resources include the following;

- Three specialized expert (technician) Level 3 Chemical / Biological / Radiological / Nuclear/Explosive (CBRNE) Response Teams (established in Toronto, Windsor and Ottawa)

³² A fully equipped facility maintained by Emergency Management Ontario (EMO) that can be activated in response to, or in anticipation of, emergencies. The PEOC is staffed with appropriate representatives from ministries that have been delegated responsibilities for those emergencies as well as EMO staff. It serves as an initial point-of-contact for the affected municipality and federal interests.

- Six operational support Level 2 teams (Peterborough, Cornwall, Sault Ste. Marie, Thunder Bay, North Bay, and Cambridge/Waterloo/Kitchener)

8.3.2.2 Heavy Urban Search and Rescue (HUSAR)

The OFMEMs HUSAR resources are based in Toronto and can be deployed anywhere in Ontario.

Activation of Provincial CBRN or HUSAR Resources

The municipality requiring the assistance of a CBRNE or HUSAR team **DOES NOT** have to, or be in the process of, declaring an emergency pursuant to the Emergency Management Act, R.S.O. 1990, c. E-9.

All requests for assistance from a CBRNE or HUSAR team will be received and coordinated through the Provincial Emergency Operations Centre (PEOC).

- Should an emergency occur, that in the opinion of the county fire coordinator or his/her designate, cannot be addressed through the resources of the local fire department, the mutual aid system or contracted service providers, he/she may contact the PEOC to request the response of a CBRNE or HUSAR team.
- The decision to activate one or more of the teams as part of the provincial response to an emergency will be approved by the appropriate Ministry of Community Safety and Correctional Services representative through the PEOC.
- The PEOC, in conjunction with the Office of the Fire Marshal will be responsible for overall coordination and direction of the response, and the PEOC will be responsible for coordinating any necessary funding to support the activation of a CBRNE or HUSAR team.
- Local personnel will be in overall command of the emergency situation and will be responsible for coordination of local resources and those of the responding fire department(s).
- The individual activities of a CBRNE or HUSAR team will be under the command of the officer-in-charge of the CBRNE or HUSAR team.
- The CBRNE response teams are not intended to fight fires involving hazardous materials. When fire departments respond to hazardous material fires, the normal method of activating mutual aid is to be followed for additional fire suppression assistance.
- The CBRNE or HUSAR team will not respond outside its home municipality as part of the memorandum of understanding unless deployed by the PEOC.

8.4 Ministry of Health

8.4.1 Emergency Medical Assistance Team (EMAT)

The EMAT is a mobile medical field unit that can be deployed anywhere in Ontario with road access within 24 hours. The EMAT can set-up a 56 bed unit that provides a staging and triage base, and has the capability to treat 20 acute care patients and 36 intermediate care patients. In addition, the EMAT can provide :

- ☐ Patient isolation in the case of an infectious diseases outbreak;
- ☐ Medical support and decontamination in the case of a chemical, biological or radiological incident;
- ☐ Case management and triage of patients in a mass casualty situation.

8.4.1.1 Conditions for EMAT Deployment

All of the following elements must be present prior to EMAT deployment

- ☐ Emergency is focused on a severe respiratory illness or, mass casualty incident or requires medical care for victims of chemical, biological, radiological, nuclear or explosive (CBRNE) incidents.
- ☐ Code Orange invoked by hospital
- ☐ Municipal emergency response plan implemented
- ☐ Efforts to transfer patients out of hospital/region have been, or will rapidly become, inadequate
- ☐ Resolution of emergency is predicted to be greater than six hours plus EMAT response and travel time.

8.4.1.2 Activation of Emergency Medical Assistance Team

Activation of EMAT can be arranged through:

- ☐ Headwaters Health Care Centre's Emergency Operations Centre;
- ☐ Community Emergency Management Coordinator or his/her designate.

8.5 Ministry of the Environment, Conservation and Parks

8.5.1 Spills Action Centre (SAC)

The Ministry of the Environment (MOE) serves primarily as a regulatory agency. The Spills Action Centre, staffed on a 24-hour basis, receives and records province-wide reports of spills and coordinates appropriate responses.

Spills are defined³³ as the uncontrolled release of a hazardous chemical, either as a solid, liquid or a gas.

Spills must be reported³⁴ immediately to the Ministry of the Environment and to the municipality when they cause or are likely to cause any of the following:

- ☐ Impairment to the quality of the natural environment – air, water, or land
- ☐ Injury or damage to property or animal life
- ☐ Adverse health effects
- ☐ Risk to safety
- ☐ Making property, plant, or animal life unfit for use
- ☐ Loss of enjoyment of normal use of property
- ☐ Interference with the normal conduct of business

The Spills Action Centre has access to extensive chemical database systems and often provides clean up advice over the phone. Depending on the nature and impact of an incident, the Spills Action Centre can activate various levels of ministry response. If there is a spill or other environmental emergency

8.6 Ministry of Municipal Affairs and Housing

8.6.1 Disaster Recovery Assistance for Ontarians

Disaster Recovery Assistance for Ontarians is designed to provide financial assistance to home and business owners in the aftermath of a natural disaster that causes costly, widespread damage to eligible private property.

The Minister of Municipal Affairs and Housing may activate the program for areas affected by natural disasters. Applicants within an area for which the program has been activated can apply to be reimbursed for basic, necessary costs related to the disaster.

8.6.2 Municipal Disaster Recovery Assistance

The Municipal Disaster Recovery Assistance program helps municipalities that have incurred extraordinary costs because of a natural disaster.

Eligible expenses may include capital costs to repair public infrastructure or property to pre-disaster condition, and operating costs over and above regular budgets that are necessary to protect public health, safety or access to essential services.

³³ Ministry of Energy, Northern Development and Mines, 2018.

³⁴ O.Reg. 675/98 Classification and Exemption of Spills and Reporting of Discharges

Costs are not eligible if they are covered by insurance or if they would have been incurred anyway had the natural disaster not occurred.

8.6.2.1 Program activation and delivery

The Minister of Municipal Affairs and Housing makes the decision to activate the program based on evidence demonstrating that the event meets the eligibility criteria for Municipal Disaster Recovery Assistance. The minister considers both the cause and extent of damage, along with the initial claim and supporting documentation provided by the municipality.

If the program is activated, the province and municipality enter into a grant agreement. All payments under the grant agreement are based on eligible costs actually incurred by the municipality as a result of the natural disaster.

8.6.2.2 Eligibility Requirements

In order to be eligible for the program, a municipality must have:

- ❑ Experienced a sudden, unexpected and extraordinary natural disaster.
- ❑ Incurred costs over and above regular budgets that can be demonstrably linked to the disaster. These costs must equal at least three per cent of the municipality's Own Purpose Taxation levy.
- ❑ Passed a resolution of council and submitted an initial Municipal Disaster Recovery Assistance claim (with supporting documentation) within 120 calendar days of the date of the onset of the disaster.

8.7 Conservation Authorities

The **Conservation Authorities Act, R.S.O. 1990, c. 27** assigns local conservation authorities the responsibility of coordinating flood control³⁵ within their area of jurisdiction and providing warnings to municipalities and the public.

The following Conservation Authorities have jurisdiction for a portion of Dufferin County and each has a current flood plan:

- Credit Valley Conservation
- Grand River Conservation Authority

³⁵ 21 (1) For the purposes of accomplishing its objects, an authority has power,
(j) to control the flow of surface waters in order to prevent floods or pollution or to reduce the adverse effects thereof; R.S.O. 1990, c. C.27

- Saugeen Valley Conservation Authority
- Nottawasaga Valley Conservation Authority
- Toronto Region Conservation Authority

8.8 Public and Separate School Boards

The school boards within the County of Dufferin are responsible for the care of the school population, all school buildings and facilities, and school buses in accordance with their own emergency response plans.

8.9 Partners Engaged in Emergency Response (PEERs)

8.9.1 Salvation Army

The Salvation Army, under the direction of the Senior Official – Community Services, will be responsible for the provision of qualified personnel to assist Community Services staff in their mandate to deliver clothing, food and personal services.

The Salvation Army also manages a transitional housing unit on behalf of the County of Dufferin which may be utilized for emergency housing.

8.9.2 Canadian Red Cross

Should an emergency shelter need to be set up to receive and shelter evacuees it will operate under the authority of the Senior Official – Community Services and staffed by the Canadian Red Cross. The Canadian Red Cross will be responsible for:

- Registering evacuees
- Handling inquiries about evacuees
- Personal needs
- Food and Beverage services
- Clothing services
- Temporary lodging

8.9.3 Area Lions Emergency Response Team (ALERT)

All five Lions Clubs in Dufferin County have joined together to form the Dufferin Area Lions Emergency Response Team (***Dufferin ALERT***).

Upon receipt of a request for assistance from the Community Emergency Management Coordinator, the Dufferin ALERT Team is prepared to provide support and assistance in the event of an emergency within the County, in accordance with the Dufferin ALERT Team Emergency Management Plan and subject to the availability of members to respond.

8.9.4 Ontario Society for the Prevention of Cruelty to Animals (OSPCA)

The OSPCA, with the assistance of the Municipal Animal Control Officers, will be responsible for the following:

- Assist with the operation of temporary animal shelters
- Be prepared to evacuate and relocate animals under the care of the Humane Society should their facilities be located within the area to be evacuated

8.9.5 Mennonite Disaster Services (MDS)

MDS is the organized response to the needs of "neighbors" in time of disaster. MDS endeavors to give time, talents, and energies to help relieve suffering caused by disasters.

MDS focuses on helping the most vulnerable: the elderly, people with disabilities, single parents, the unemployed, the uninsured and the underinsured.

8.9.6 Dufferin Emergency Search and Rescue (DESAR)

DESAR is a group of certified volunteer ground search and rescue specialists based in Dufferin County. All searchers are certified by the Ontario Search and Rescue Volunteer Association and the Ontario Provincial Police.

8.9.7 St. John Ambulance

St. John Ambulance plays a vital role in the critical areas of emergency preparedness and response across Canada. When a natural or human disaster strikes, St. John Ambulance volunteers are there with advanced first aid and life-saving skills, experience and leadership.

The type of services provided by St. John Ambulance during a major emergency or disaster may vary. SJA provides care in the form of:

- health care and first aid services in reception centers casualty care at the scene of the event
- assisting with transportation of ill, injured, infirm to reception or medical facilities evacuation
- elder and child care

Emergency Response Teams also participate in:

- disaster / emergency drills
- disaster scenarios
- disaster or civil emergencies

St. John Ambulance Emergency Preparedness and Disaster Response Teams strengthen the capacity of disaster response and preparedness capabilities through an integrated approach within our communities.

9 LIST OF CONFIDENTIAL ANNEXES

The annexes to this plan contain specific details about vulnerabilities³⁶, resources³⁷ and response procedures and are strictly confidential.

9.1 Emergency Operations Centre Procedures

- Emergency Operations
- Activity Log
- Emergency Contact List
- Emergency Information
- Emergency Support Services
- Donations Management
- Volunteer Management
- Recovery Operations
- Testing, Amendments, Distribution List

9.2 Agricultural Emergencies

- Farm Animal Disease
- Food Contamination
- Plant Disease/Infestation

9.3 Environmental Emergencies

- Drought/Low Water
- Earthquake
- Erosion
- Extreme Cold
- Winter Weather
- Extreme Heat

³⁶ **13** A head may refuse to disclose a record whose disclosure could reasonably be expected to seriously threaten the safety or health of an individual. R.S.O. 1990, c. M.56, s. 13; 2002, c. 18, Sched. K, s. 20.

³⁷ **10** (1) A head shall refuse to disclose a record that reveals a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence implicitly or explicitly, if the disclosure could reasonably be expected to,

- (a) prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- (b) result in similar information no longer being supplied to the institution where it is in the public interest that similar information continue to be so supplied;
- (c) result in undue loss or gain to any person, group, committee or financial institution or agency; or
- (d) reveal information supplied to or the report of a conciliation officer, mediator, labour relations officer or other person appointed to resolve a labour relations dispute. R.S.O. 1990, c. M.56, s. 10 (1); 2002, c. 18, Sched. K, s. 18; 2017, c. 8, Sched. 20, s. 2.

- Flooding
- Wildland Fire

9.4 Extraterrestrial Emergencies

- Space Object Crash
- Space Weather

9.5 Hazardous Materials Emergencies

- Spills in Transit
- Spills at Fixed Site

9.6 Human Health Emergencies

- Water Quality
- Infectious Disease
- Substance Use/Overdose

9.7 Public Safety Emergencies

- Terrorism
- Mass Gatherings
- Active Attacker
- CBRNE
- Civil Disorder
- Cyber Attack
- Electromagnetic Pulse
- Geopolitical Incidents
- Sabotage

9.8 Structural Failure Emergencies

- Dam Failure
- Fire/Explosion
- Mine Emergency
- Structural Collapse

9.9 Supply and Distribution Emergencies

- Communications Outage
- Power Outage
- Food Shortage

- Medical Supply Shortage
- Fuel Shortage

9.10 Transportation Emergencies

- Aviation Crash
- Transit Crash
- Highway Crash

9.11 Recovery

- Damage Assessment
- Restoring Key Services
- Critical Infrastructure
- Debris Management
- Disaster Recovery Assistance for Ontarians
- Municipal Disaster Recovery Assistance Program

Members of the public may access this document online or by visiting any municipal office located within the County of Dufferin.

Accessible format available on request

Questions or comments pertaining to this Emergency Response Plan or the County of Dufferin and Member Municipalities Emergency Management Program should be directed to;

Steve Murphy
Community Emergency Management Coordinator
Email: smurphy@dufferincounty.ca
Phone: 519-941-2816 Ext #2401

THIS AGREEMENT made the 13th day of February, ²⁰²⁰2019 between;

**CORPORATION OF THE COUNTY OF
DUFFERIN
(hereinafter called County)**

And

**THE CORPORATION OF THE TOWNSHIP OF EAST GARAFRAXA
(hereinafter called Municipality)**

PURPOSE OF THIS AGREEMENT

The purpose of this agreement is to set out the general terms regarding the delivery of Emergency Management services to the Municipality and sets out the roles, responsibilities and obligations of the parties with respect to the service.

TERM OF THE AGREEMENT

The term of this Agreement shall commence on May 1, 2019, and shall continue unless terminated earlier in accordance with the procedures outlined within this Agreement.

The Parties agree to review this Agreement a minimum of every five (5) years to determine if amendments are necessary and/or appropriate.

WHEREAS:

1. The Ontario *Emergency Management and Civil Protection Act*, R.S.O. 1990, c. E.9 ("EMCPA") requires each municipality to develop and implement an emergency management program, which the council of a municipality shall adopt by by-law.
2. Under the EMCPA, the council of a county may, with the consent of the councils of the municipalities situated within the county, coordinate and assist in the formulation of their emergency plans.
3. Under O. Reg. 380/04, s. 10 (1), Every municipality must designate an employee (or member of council) of the municipality as its emergency management program co-ordinator to:
 - (a) Complete the training that is required by the Chief, Emergency Management Ontario;
 - (b) Coordinate the development and implementation of the municipality's emergency management program within the municipality and co-ordinate the municipality's emergency management program in so far as possible with the emergency management programs of other municipalities, of ministries of the Ontario

government and of organizations outside government that are involved in emergency management; and

- (c) Report to the municipality's emergency management program committee on his or her work.
- 4. The parties agree that sharing of resources and services promotes the cost-effective and efficient use of public resources, and improves coordination and delivery of these services;
- 5. The Municipality wishes to engage the County to render professional services for the coordination of the municipal emergency management program.

NOW THEREFORE, in consideration of the mutual covenants herein, it is agreed:

A. EMERGENCY MANAGEMENT SERVICES BY THE COUNTY

- 1. The County of Dufferin will make available to the Municipality the services of its Community Emergency Management Coordinator (CEMC) who will, in consultation with the Municipality,
 - (a) Act as the Municipality's CEMC, if and when so appointed by by-law;
 - (b) Coordinate a Unified Emergency Management Program amongst the partners, and;
 - (c) Assist in meeting legislative compliance as it relates to each Municipality's responsibilities under the EMCPA.
- 2. In addition to the above, the County will be responsible for:
 - (a) Maintaining contact information for staff, elected officials, local resources and agencies;
 - (b) Distributing and maintaining plans and support documents for local offices and officials;
 - (c) Maintaining supplies for displays of public educational materials; and
 - (d) Coordinating public education activities.
- 3. Emergency Response Services:
 - (a) In the event of a local emergency, the County CEMC will assist the Municipality by providing expertise in the municipal emergency operations centre or incident command post during the response and recovery phases, in conjunction with Municipal staff.
 - (b) When the emergency is not confined to one member municipality, or when the County activates their own Emergency Operations Centre, each affected municipality will be represented as a member of the County Emergency Control Group, and the County will provide emergency response support as set out in the Emergency Plan.

- (c) In the event of a wider emergency, the County CEMC will assume responsibilities as outlined in the Emergency Response Plan and the Municipality's Senior Municipal Official, or designate, will support and coordinate the local municipal emergency operations centre.
- 4. The County CEMC will provide assistance to the Municipality's Senior Municipal Official with respect to the services provided to the Municipality under this Agreement and the Senior Municipal Official will act as the Municipality's liaison to the County CEMC.
- 5. The County CEMC will prepare an annual Joint Emergency Management Program Plan which will incorporate the municipalities for each calendar year.
- 6. Should the position of the County Community Emergency Management Coordinator become vacant, it will be the responsibility of the County to fill the vacancy in accordance with the hiring policies of the County.

B. ROLE OF THE MUNICIPALITY

- 1. The Municipality shall:
 - (a) Maintain a local emergency management program committee and emergency control group as required by law.
 - (b) Designate the County CEMC as an "employee of the municipality" through by-law for purposes of the EMCPA only, but shall not provide any benefits or remuneration to the County CEMC.
 - (c) Appoint a member of the municipality's staff to serve as a Municipal Emergency Management Lead.
 - (d) Provide assistance to the County CEMC in connection with the local emergency program activities.
 - (e) Ensure that its staff and elected officials are made available for emergency management meetings, training, activation drills and exercises.
 - (f) Establish and provide administrative support for the local emergency management program:
 - (i) Assistance in scheduling, record-keeping and logistical support for local meetings, training and exercises;
 - (ii) Support for municipal council report and bylaw preparation;
 - (iii) Support public education activities; and
 - (iv) Contribute to maintaining the community risk profile and critical infrastructure documentation.
 - (g) Provide space, supplies, technology, and equipment necessary to maintain operational readiness relating to the emergency operations centre.
 - (h) Activate its emergency response plan and notify municipal staff and other members of the emergency control group when deemed necessary.

- (i) Appoint an employee or member of council of the Municipality to act as a local emergency management coordinator to be ready to step into the role if the County CEMC cannot do so.

C. FEES/PURCHASES:

1. The fee for professional and administrative staff services outlined in this agreement will be included in the annual levy collected by the Municipality on behalf of the County.
2. Costs for annual training, exercises and public education programs specific to the emergency management are the responsibility of the County.
3. Each party is responsible for all infrastructure and operating costs related to any response to a localized emergency and/or the operation of its local Emergency Operation Centre.
4. Costs related to the use of outside consultants, trainers and/or instructors to fulfill or enhance the Emergency Management Program are the responsibility of the county and the county must be the approval authority for such expenses.

D. PROGRAM REVIEW

1. The County CEMC will report to the Municipality's Emergency Management Program Committee at a joint meeting annually on his or her work.

E. INDEMNITY AND INSURANCE

1. Nothing in this Agreement is intended to affect or fetter a statutory power, duty or function of the Municipality in relation to an emergency or relieve the Municipality of its responsibility to respond to an emergency or to maintain an emergency program and Emergency Management Coordinator. The Municipality shall release, discharge, indemnify and save harmless the County from and against any claims, cause of action, suits, demands, expenses, costs and legal fees whatsoever which may arise out of:
 - (a) the provision of services by the County as contemplated by this Agreement;
 - (b) the interpretation, administration and exercising of the powers contained within all legislation for and on behalf of the Municipality as it relates to the provision of emergency management services; and
 - (c) the failure by the Municipality to provide the support and resources as outlined in this Agreement.
2. The County shall, at all times, indemnify and save harmless the Municipality and its officers, directors, agents and employees from and against all claims, damages, losses and expenses, including, but not limited to legal fees, court, and arbitration costs, or other proceedings made, sustained, brought or prosecuted that are based upon, or attributable in any way to the negligent acts, errors or omissions of the County in connection with Services performed, purportedly performed or required to be performed by the County under this Agreement.
3. Each Party shall, at its own expense, obtain and maintain in full force and effect during the Term, all of the necessary insurance that a prudent person in the same business would carry, including the following:
 - (a) General Liability insurance on an occurrence basis for third party bodily injury, personal injury and property damage, to an inclusive limit of not less than \$10,000,000 per occurrence, and the policy shall include the following clauses:

- (i) The other Party(ies) as additional insured with respect to liability arising in the course of performance of services under, or in connection with, this Agreement;
 - (ii) Cross liability and severability of interest clauses;
 - (iii) Non-owned auto coverage; and
 - (iv) Contractual liability (both oral and written);
 - (b) Errors and Omissions Liability insurance for errors and omissions in the performance of, or failure to perform, its obligations under this Agreement, in an amount not less than \$5,000,000 per claim.
 - (c) Automobile insurance under a standard Automobile Policy with limits no less than \$2,000,000 in respect of each owned or leased licensed vehicle;
4. Each Party shall provide a Certificate of Insurance ten (10) days prior to the contract commencing to serve as evidence of the coverage outlined in this Agreement; and
5. Each Party shall give thirty (30) days written notice if any coverage outlined in this Agreement is reduced, altered or cancelled.

F. LIMITS ON LIABILITY

1. The Municipality and the County acknowledge and agree that in all respects, the County is an independent contractor entitled to use its own methods to carry out the Emergency Management Services to be provided to the Municipality.

G. DISPUTE RESOLUTION

1. The County and the Municipality shall attempt to resolve any dispute between them arising out of or in connection with this Agreement. If a dispute cannot be settled within a period of ninety (90) calendar days with the mediator, the dispute shall be referred to and finally resolved by arbitration under the rules of the province having jurisdiction or by an arbitrator appointed by the agreement of the parties.

H. TERM AND TERMINATION

1. Any Party may, at any time, and for any reason, terminate this Agreement upon giving 90 days' prior written notice to the other Party. It is understood that, notwithstanding termination by any Party, the Agreement shall continue in force as between the other Parties.
2. The effective date of the termination of this Agreement shall be the last day of the notice period or such other date as the Parties agree.

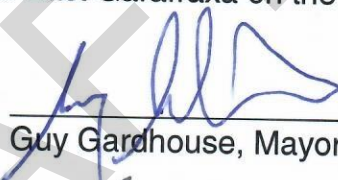
I. GENERAL PROVISIONS

1. The Municipality shall continue to actively promote emergency preparedness within their community and shall fulfill their obligations under the EMCPA.
2. The Municipality shall cooperate with and provide assistance to the County as reasonably required by the County to facilitate the provision of the County obligations under this Agreement.

3. The County shall cooperate and provide assistance to the Municipality as reasonably required by the Municipality to facilitate the provision of the Municipality's obligations under this Agreement.
4. Nothing herein shall be deemed to restrict authority of any of the parties to enter into separate agreements governing the terms and conditions for providing services on terms different than specified herein.
5. Nothing in this Agreement is to be interpreted as affecting or restricting the exercise by any party of any statutory power, duty or function, which may be fully exercised as if this Agreement had not been executed by the parties.
6. The County will comply with all federal, provincial and municipal laws while performing the services hereunder.
7. This Agreement may be amended by written amendment signed by both parties.

SIGNED:

On behalf of the Corporation of the Township of East Garafraxa on the 28 day of MAY, 2019


Guy Gardhouse, Mayor


Susan Stone, Clerk

On behalf of the Corporation of the County of Dufferin on the 13th day of February, ~~2019~~ 2020.

AUTHORIZED BY DUFFERIN COUNCIL

BY-LAW RESOLUTION NO. 2020-11

THE 13th DAY OF February, 2020.


Darren White, Warden


Pam Hillock, Clerk

The Corporation of The Township of East Garafraxa

By-Law Number XX-2022

Being a By-Law to amend By-Law 5-2019, as amended, to govern the proceedings of the Council of The Corporation of The Township of East Garafraxa

WHEREAS it is necessary to amend By-Law 5-2019, as amended, being a by-law to regulate the proceedings of the Municipal Council of the Township of East Garafraxa and Boards and Committees thereof;

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF EAST GARAFRAXA ENACTS AS FOLLOWS:

1. The Township of East Garafraxa Procedural By-Law No. 5-2019, as amended by By-Law 11-2020, By-Law 21-2020, By-Law 49-2021 and By-Law 18-2022 is hereby further amended by the following:

Section 18. Special/Emergency Meetings, as renumbered as Section 19 pursuant to amending By-Law 49-2021, be replaced with the following:

19.1 The Mayor or a petition of the majority of the Council may at any time summon a special meeting of Council on 48 hours written notice by the Clerk to the Members. The Clerk shall give public notice of all special open and closed meetings of Council by inclusion on the Township's website as soon as possible after the meeting is called and at least 24 hours prior to the meeting.

19.4 In circumstances of an emergency, the Mayor or Deputy Mayor may direct that the Clerk summon a special emergency meeting of Council on less than 48 hours' notice. All Members shall be notified of the special meeting of Council either personally or by electronic mail, or by any other means necessary. The Clerk shall give public notice for emergency meetings called under Section 19 by inclusion on the Township's website as soon as possible after the meeting is called.

Section 27. Order of Business – Council, as renumbered as Section 28 pursuant to amending By-Law 49-2021, be replaced with the following:

28.1 The following headings shall make up the Council agenda:

- 1) Opening of Meeting
- 2) Added Items (Late Submissions – if any)
- 3) Approval of Agenda
- 4) Disclosure of Pecuniary Interest and General Nature Thereof
- 5) Approval of Minutes
- 6) Public Question Period
- 7) Delegation(s)/Presentation(s)
- 8) Public Meeting(s)
- 9) Committee of Adjustment Hearing(s)
- 10) Unfinished Business
- 11) Public Works Department
- 12) Treasury/Accounts
- 13) Planning Department
- 14) County of Dufferin Business
- 15) Committees
- 16) General Business and Correspondence
- 17) Added Items (Late Submissions – if any)
- 18) New Business
- 19) Closed Meeting
- 20) By-Laws
- 21) Confirming By-Law
- 22) Adjournment

2. That Schedule "A" to By-Law 5-2019, as amended, be amended by replacing the following paragraph:

Notice will be given for the following in accordance with the Municipal Act, 2001, as amended, or Township By-Laws, or any other applicable legislation as required but not listed. Where Provincial legislation prescribes that notice shall be given and the time and manner of notice, those provisions shall prevail. Where Provincial legislation prescribes notice must be given, but does not prescribe the time and manner, or when deemed necessary by Council, the provisions of the Procedural By-Law shall prevail, and further that Notice shall be provided on the Township website unless otherwise determined and/or required.”

- 3. In all other respects the provisions of By-Law 5-2019, as amended, shall remain in effect.
- 4. That this By-Law shall take effect and come into force on the date of passing.

BY-LAW READ A FIRST AND SECOND TIME THIS 13th DAY OF DECEMBER 2022

BY-LAW READ A THIRD TIME AND PASSED THIS 13th DAY OF DECEMBER 2022

Clerk

Head of Council

DRAFT

THE CORPORATION OF THE TOWNSHIP OF EAST GARAFRAXA

By-law Number XX-2022

Being a By-law to establish a Committee of Adjustment

WHEREAS section 44(1) of the *Planning Act*, R.S.O. 1990, c.P.13 as amended ("*Planning Act*"), authorizes Council to pass a By-law to establish a Committee of Adjustment and to empower the Committee to hear and decide an application for a minor variance to the provisions of the Township's Zoning By-law;

AND WHEREAS section 44(3) of the *Planning Act* authorizes Council to appoint members to the Committee of Adjustment for a fixed term of one year;

AND WHEREAS section 45 of the *Planning Act*, as amended, sets out the powers of a committee of adjustment with respect to minor variance applications;

AND WHEREAS Council is desirous of establishing a Committee of Adjustment effective January 1, 2023;

AND WHEREAS Council wishes to authorize the Committee of Adjustment to hear and decide all applications for minor variances to the provisions of the Township's Zoning By-law filed with the Township under section 45 of the *Planning Act*;

AND WHEREAS section 238(2) of the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended requires every municipality to adopt a procedure by-law for the governing of the proceedings of its meetings.

NOW THEREFORE, the Council of the Corporation of the Township of East Garafraxa hereby enacts as follows:

Committee of Adjustment

1. On January 1, 2023, a Committee of Adjustment shall be established, in accordance with section 44 of the *Planning Act*, to hear and decide all applications for minor variances to the provisions of the Township's Zoning By-law submitted under section 45 of the *Planning Act*.

Composition

2. The Committee of Adjustment shall be composed of the Mayor and all members of Township Council. The Mayor shall hold the position of Chair of the Committee and when the Mayor is absent, the Deputy Mayor shall be the acting chair. Should both be absent, and provided quorum is achieved, the Committee shall appoint an acting chair for the applicable meeting.

Term

3. The term of the members of the Committee of Adjustment shall take effect on January 1, 2023 and terminate on January 1, 2024, unless otherwise extended by By-Law of Council.

Secretary-Treasurer

4. The Committee of Adjustment appoints the Clerk as secretary-treasurer who shall be responsible to keep minutes, and records of all applications, meetings and decisions of the Committee of Adjustment, and shall provide notice to the public of applications to be considered at each meeting of the Committee of Adjustment. In any absence of the Clerk, the CAO shall be appointed acting secretary-treasurer.

Meeting Procedures

5. Procedural matters shall be governed by the Township's Procedural By-Law governing meetings of Council

Decisions of the Committee of Adjustment

6. No decision of the Committee of Adjustment is valid unless it is concurred by the majority of the Members of the Committee of Adjustment that heard the application for the minor variance to the provisions of the Township's Zoning By-law. The Committee of Adjustment shall issue its decision in writing in accordance with the provisions in section 45 of the *Planning Act*. A copy of the written decision of the Committee of Adjustment shall be sent to the applicant, each person who appeared in person or by counsel or representative at the hearing to express an interest in the application and anyone who filed with the secretary-treasurer a written request for notice of the decision.

BY-LAW READ A FIRST AND SECOND TIME THIS 13th DAY OF DECEMBER 2022

BY-LAW READ A THIRD TIME AND PASSED THIS 13th DAY OF DECEMBER 2022

CLERK

HEAD OF COUNCIL

THE CORPORATION OF THE TOWNSHIP OF EAST GARAFRAXA

By-Law Number XX-2022

Being a By-law to Amend the Tariff of Fees for Planning Matters to include a Committee of Adjustment Application Fee and Deposit

WHEREAS the provisions of section 69(1) of the *Planning Act*, R.S.O. 1990, c. P. 13, as amended, provides that the Council of a Municipality may by-law prescribe a tariff of fees for the processing of applications made in respect of planning matters:

AND WHEREAS Council has established a Committee of Adjustment effective January 1, 2023;

AND WHEREAS it is appropriate and in the public interest to set a fee for Minor Variance Application fees and deposit;

AND WHEREAS Council has established a tariff of fees under By-law Number 17-2015, as amended by By-Laws 19-2021, 37-2021 and 36-2022 ("the Tariff of Fees By-Laws"), and further amends same as follows:

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF EAST GARAFRAXA ENACTS AS FOLLOWS:

1. Schedule A to the Tariff of Fees By-Laws is amended by adding the following to each of the referenced columns:

Column 1 Applications –	Minor Variance Application
Column 2 Fees --	\$1,000
Column 3 Deposits --	\$2,500

2. In all other respects the Tariff of Fees By-Laws are deemed to include the minor variance application and are to be read as including same.

BY-LAW READ A FIRST AND SECOND TIME THIS 13th DAY OF DECEMBER 2022

BY-LAW READ A THIRD TIME AND PASSED THIS 13th DAY OF DECEMBER 2022

CLERK

HEAD OF COUNCIL

The Corporation of the Township of East Garafraxa

By-Law Number XX-2022

Being a By-Law to provide for the assumption of the highways and to provide for the final acceptance of the public Works on various Blocks within Plan of Subdivision registered as Plan 7M-63 and also known as Subdivision File No. 22-T-07001 (Nature's Landing West Subdivision)

Whereas the Minister of Municipal Affairs and Housing approved a plan of subdivision under Section 51 of the Planning Act, R.S.O. 1990, c. P.13 as amended, on lands legally described as Part of the North East Half of Lot 1, Concession "A" in the Township of East Garafraxa ("Township") in the County of Dufferin;

And Whereas the Plan of Subdivision is registered as Plan 7M-63 and is also known as Subdivision File No. 22-T-07001;

And Whereas the Township entered into various subdivision agreements with the 2370537 Ontario Limited and 2227763 Ontario Inc. ("the Developers") for the development of the plan of subdivision ("the Agreements") which Subdivision Agreement (Comprehensive) is registered as Instrument Number DC 155121 and binds against title to Lots 1-25 inclusive and Blocks 26 to 38 inclusive on Plan 7M-63 and runs with the lands;

And Whereas the Agreements, including the Subdivision Agreement (Comprehensive), provides for the construction, installation, maintenance and repair of certain roadways and works together with the payment of fees and contributions by the Developer;

And Whereas Sections 147, 148 and 149 of the Subdivision Agreement (Comprehensive) sets out the terms and conditions that must be complied with before the Township may assume the roadways or final accept the works identified in the Agreements;

And Whereas Section 31(4) of the Municipal Act, 2001, S.O. 2001, c.25, as amended permits the Township to assume municipal roads shown on a registered plan of subdivision as highways for public use;

And Whereas the Developers failed to complete their obligations under the Agreements, including the Subdivision Agreement (Comprehensive);

And Whereas the Township, pursuant to the Agreements, including the Subdivision Agreement (Comprehensive), has realized on the securities and authorized and instructed the Township Engineers to supervise and cause the completion of the Developer's obligations for assumption of the roadways and final acceptance of the Works on various Blocks under the Agreements;

And Whereas the Township has been advised by the Township Engineers that those matters have been completed so that it is now appropriate to assume the roadways and final accept the Works on various Blocks under the Agreements;

And Whereas the Township is prepared to assume the roadways and final accept the Works on various Blocks as set out in sections 147, 148 and 149 of the Subdivision Agreement (Comprehensive);

Therefore, Council enacts as follows:

1. Nature's Landing Drive, being the roadway dedicated under Plan 7M-63 and so named by the Township, is assumed by the Township as a highway for public use;
2. The erection of stop signs on Nature's Landing Drive at its two separate intersections with A Line is confirmed;

3. The road widening for the East Garafraxa – Caledon Town Line, being Block 26 on Registered Plan 7M-63 is confirmed as part of the said highway, and assumed pursuant to section 31(4) of the Municipal Act, 2001;
4. The road widening for the A Line, being Block 27 and Block 28 on Registered Plan 7M-63 is confirmed as part of the said highway, and assumed pursuant to section 31(4) of the Municipal Act, 2001;
5. Block 36 on Registered Plan 7M-63 is final accepted by the Township for public use as a Township park;
6. The .3 metre reserve Blocks on Registered Plan 7M-63, being blocks 29, 30, 31, 32 and 33 are final accepted by the Township as reserve blocks which are not part of the municipal road system;
7. Block 34 on Registered Plan 7M-63 for stormwater management purposes is final accepted by the Township;
8. Block 38 on Registered Plan 7M-63 is final accepted by the Town for potential and future use as a road, and for current use for public access to the adjoining subdivision;
9. Notwithstanding the assumption of the roadways and final acceptance of the works on the above noted Blocks on Registered Plan 7M-63, the obligations under the Agreements including ongoing obligations for grading and maintenance of the Lots together with Block 37 in accordance with the terms and conditions in the Agreements shall continue to bind the Owners, including owners of the dwellings on those Lots together with Block 37.
10. This By-law shall come into full force and effect upon the confirmation of the Township Treasurer that there are no remaining financial obligations of the Developers which obligations include the payment of invoices from the Township Engineer and the Township Solicitor.

BY-LAW READ A FIRST AND SECOND TIME THIS 13th DAY OF DECEMBER 2022

BY-LAW READ A THIRD TIME AND PASSED THIS 13th DAY OF DECEMBER 2022

CLERK

HEAD OF COUNCIL

CORPORATION OF THE TOWNSHIP OF EAST GARAFRAXA

BY-LAW NUMBER XX-2022

**A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE
COUNCIL OF THE CORPORATION OF THE TOWNSHIP
OF EAST GARAFRAXA AT ITS MEETING HELD ON
DECEMBER 13, 2022**

WHEREAS Section 5(1) of the Municipal Act, 2001, as amended provides the powers of a Municipal corporation are to be exercised by its Council;

AND WHEREAS Section 5(3) of the Municipal Act, 2001, as amended provides that municipal powers shall be exercised by by-law;

**NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF EAST GARAFRAXA
BY THE MUNICIPAL COUNCIL ENACTS AS FOLLOWS:**

1. All actions of the Council of the Corporation of the Township of East Garafraxa at the Electronic Council Meeting on December 13, 2022, to every report, motion, by-law, or other action passed and taken by the Council, including the exercise of natural person powers, are hereby adopted, ratified and confirmed as if each report, motion, resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. The Head of Council and Officers of the Corporation of the Township of East Garafraxa are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required and except where otherwise provided, to execute all documents necessary in that behalf.

BY-LAW READ A FIRST AND SECOND TIME THIS 13th DAY OF DECEMBER 2022

BY-LAW READ A THIRD TIME AND PASSED THIS 13th DAY OF DECEMBER 2022

CLERK

HEAD OF COUNCIL